

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
06/10/17	Cabinet Member for Education and Skills	ES5(17/18)	<a href="#">Proposal to disband the Education and Skills Forum and establish alternative arrangements for engaging with West Sussex Schools</a>	Wendy Saunders 033022 22553
10/10/17	Cabinet Member for Adults and Health	AH1(17/18)	<a href="#">Procurement for Discharge to Assess with Reablement Care Services</a>	Suzannah Hill 033022 22551
10/10/17	Cabinet Member for Environment	ENV4(17/18)	<a href="#">Charges at Household Waste and Recycling Sites</a>	Laura Johnston 033022 22536
11/10/17	Cabinet Member for Highways and Transport	HT14(17/18)	<a href="#">A27 Chichester Bypass Improvements</a>	Laura Johnston 033022 22536

## Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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### Crawley County Local Committee

**All**                      **C4(17/18)**                      [Community Initiative Funding](#)

**Contact:** Adam Chisnall (033022 28314) ✉

The Director of Law and Assurance, in consultation with the Chairman of the Crawley County Local Committee and the

<b>Electoral Division</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
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Chairman of the Performance and Finance Select Committee, has used his delegated powers under Standing Order 61(2) to approve the following Community Initiative Fund application:

59/C DIVERSECrawley, £1,500 towards start-up costs for running Black History Month events in Crawley

The reason for urgency was that the applicant was seeking funding for an event that will take place before the next meeting of the Committee. The applicant has been asked to return any underspend from the grant, to attend the next meeting of the Committee to give feedback on the grant/event and also take note of future meeting deadlines to ensure any future applicants are submitted in line with meeting schedules.

## Decisions Confirmed

**The following decisions have been confirmed in the last week**

<b>Decision-Maker</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
Cabinet Member for Education and Skills	ES4(17/18)	<a href="#">Proposal to Review Post-16 Transport Policy and Concessionary Travel Charges</a>	Wendy Saunders 033022 22553
Cabinet Member for Infrastructure and Highways	IH12(17/18)	<a href="#">Response to Highways England's Consultation on Proposals for A27 Worthing - Lancing Improvement Scheme</a>	Laura Johnston 033022 22536

## Committee News - Committee Meetings

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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### [Children and Young People's Services](#) Select Committee (5 October)

✉  
**Rob Castle**  
(033022 22546)

#### **All**      4      **Responses to Recommendations**

The Committee will be asked to consider a response by the Regional Schools Commissioner for the South East and South London to recommendations made at the Committee's meeting on 29 June 2017 and responses by the Cabinet Member for Education and Skills.

#### **All**      5      **Forward Plan of Key Decisions – October 2017 to January 2018**

The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**            6            **Serious Case Review 'Key' – the Serious Case Review into Child Sexual Exploitation in West Sussex between 2012-15**

The Committee will receive an outline of the measures taken to implement the recommendations made by the Serious Case Review, Key. The Committee will be asked to consider and comment on:

- (i) The changes and improvements in the multi-agency safeguarding partners' response to child sexual exploitation in West Sussex; and
- (ii) The effectiveness of the campaigns to raise awareness and the role of members in ensuring that these messages are communicated.

**All**            7            **Educational Improvement**

The Committee will be asked to consider a report on educational improvement.

**All**            8            **Business Planning Group Update**

As the Business Planning Group meeting on 13 September 2017 was unable to go ahead, the following was agreed virtually by its members:

- (i) The Education and Skills Annual Report will be the subject of a one meeting Task & Finish Group in the New Year. Four members of the Committee will be asked to volunteer to take part; and
- (ii) A visit to schools with modular buildings in Shoreham has been arranged for all Committee members from 11.30 a.m.

**All**            9            **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

**All**            10            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

**All**            11            **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 8 November 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 24 October 2017.

Electoral Division	Item	Subject	Committee Officer
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**[Performance and Finance Select Committee](#) (12 October)**

✉  
**Lisa Sampson**  
(033022 28193)

**All**            4            **West Sussex Plan 2017-22**

The Committee will be asked to review, support or make any recommendations for change to the Leader of the County Council.

**All**            5            **Medium Term Financial Strategy (MTFS): 2018/19 to 2021/22**

The Committee will be asked to review, support or make any recommendations for change to the Cabinet Member for Finance and Resources.

**All**            6            **Total Performance Monitor (TPM)**

The Committee will be asked to examine the data and supporting commentary for the July and August TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

**All**            7            **Quarter 1 Capital Programme Performance Report**

The Committee will be asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the first quarterly performance report of the capital programme.

**All**            8            **Orchard Grove End of Project Report**

The Committee will be asked to review the final outcome of the Orchard Grove development and make any necessary recommendations to the Cabinet Member in relation to lessons learnt for any future PropCo developments.

**All**            9            **Asset Strategy**

The Committee will be asked to note the updates on the Asset Strategy and support the work being undertaken.

**All**            10          **Business Planning Group Report**

The Committee will be asked to support the 2017/18 work programme.

**All**            11          **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests received since the publication of the agenda papers.

**All**            12          **Forward Plan of Key Decisions – November 2017 to February 2018**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

Electoral Division	Item	Subject	Committee Officer
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**All**                    13            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

**All**                    14            **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 22 November 2017, at County Hall, Chichester. The meeting will commence at 1.15 p.m. (to be confirmed) following the all-member budget session to be held prior to the Select Committee meeting. Probable agenda items include:

- Total Performance Monitor
- Capital Programme and Savings Proposals 2018/19
- Treasury Management Strategy 2018/19
- Select Committee Work Programme
- Preview of PropCo Strategic Business Cases decision

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 10 November 2017.

**Cabinet (12 October)**



**Katherine De La Mora**  
(033022 22535)

**Note: the meeting will start at 3.30 p.m. or on the rising of the Performance and Finance Select Committee if later**

**All**                    4            **The West Sussex Plan 2017-22**

The Future West Sussex Plan was first agreed and published in February 2015, providing direction and focus across the years 2015 to 2019. The Cabinet will be asked to endorse the new West Sussex Plan 2017-22 for approval by the County Council on 20 October 2017. The Chairman of the Performance and Finance Select Committee has been invited to join the meeting for the item and the Cabinet will also have before it the comments of the Select Committee on the West Sussex Plan 2017-22 following its meeting on the morning of 12 October 2017.

**All**                    5            **Outside Bodies - Further Review**

Outside bodies are external organisations and partnerships which have requested that the County Council appoint an elected member to them. At the start of each electoral term the outside bodies list is reviewed and appointments are made. The Cabinet will be asked to approve a number of recommendations.

**All**                    6            **Date of Next Meeting**

The next meeting of the Cabinet will be held on Tuesday, 28 November 2017.

## Weekly News

Electoral Division	No.	Subject	Officer Contact
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<b>All</b>	1	<b><a href="#">Forward Plan</a> – October 2017 to January 2018 and November 2017 to February 2018</b>	<b>Helena Cox</b> (033022 22533)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for October 2017 to January 2018, has been published in order to accommodate the following:

- Removal of a decision from the Adults and Health portfolio - Future Vision for Adult Operations - Supporting Lives Connecting People (November)
- Removal of the joint decision from the Children and Young People and Adults and Health portfolios - A Lifelong Service for people with Lifelong Disabilities or Autism (November)  
(These decisions have been removed as more time is required to evaluate the effectiveness of pilot activity)
- Addition of a new decision in the Education and Skills portfolio - Proposal to consult on changes to Special Educational Needs & Disability provision at Maidenbower Junior School and Hazelwick School (October)
- The decision in the Highways and Infrastructure portfolio - Approval to procure services for the provision of Highway Asset Condition Survey, will now be taken in October
- The decision in the Environment portfolio - Development of a Refuse Derived Fuel(RDF) Bulking & Bailing facility of Site HA, will now be taken in October
- Removal of a decision in the Environment portfolio - Future Management of Clinical Waste, because a Cabinet Member decision is no longer required as the contract is being extended which can be done via officer delegation.
- Addition of a new decision in the Safer, Stronger Communities portfolio - Arrangements for the Management of West Sussex Gypsy, Roma and Traveller Sites (October)

The latest version of the Plan covering the period November 2017 to February 2018 is also now available and has been sent to all members.

## Communications

### County Council Press Releases up to 29 September

25/09/17 - [Have your say about pharmaceutical services](#)

The draft Pharmaceutical Needs Assessment is available for public comment until Sunday, 5 November 2017

25/09/17 - [Adur Ferry Footbridge closed for short time on 4 October](#)

Adur Ferry Footbridge closed for up to 30 minutes from 11 a.m. on 4 October

26/09/17 - [Tell us what you think of County Council services](#)

The County Council wants to hear from residents about their experiences with Council services

26/09/17 - [West Sussex County Council wins prestigious military recruitment award](#)

The County Council has been given an award in recognition of its work supporting the armed forces

26/09/17 - [Let's get digital in Chichester and Selsey - come along to our digital tea parties](#)

Learn about getting more from your digital tablet, smartphone or computer at a 'digital tea party' in Chichester and Selsey

26/09/17 - [Free eLibrary workshops and eBooks in West Sussex Libraries](#)

Visit your local library between 2 to 7 October to discover the world of our elibrary

26/09/17 - [Partnership path to new pedestrian crossing](#)

A new controlled crossing has been installed in Chichester to improve accessibility and safety for families and for the benefit of the whole community

28/09/17 - [Have fun but avoid real horror this Hallowe'en](#)

Parents and carers are being advised to let children have fun but avoid real horror with the spooky Hallowe'en costumes they wear this year

28/09/17 - [Courage and dedication recognised at West Sussex Fire & Rescue Service Awards Ceremony](#)

Firefighters and good citizens were recognised at a special awards ceremony held last night at Arundel Castle

29/09/17 - [It's West Sussex Care Month](#)

Look out during Care Month this October for lots of information about care and support available

29/09/17 - [Fire service partners with Meals-on-Wheels in bid to reduce fires](#)

West Sussex Fire and Rescue Service has formed a partnership with meals-on-wheels producer, *apetito*, with the aim of keeping the residents of West Sussex safe and well-nourished

29/09/17 - [County Council announces decision on A27 Chichester](#)

The County Council has announced its decision on the A27 for Chichester and is calling on Highways England to continue working with us and with our communities

29/09/17 - [No charge for DIY waste](#)

The County Council has confirmed that it will continue to allow DIY waste at household waste recycling sites without charges

29/09/17 - [Call to help prevent leaves in drains becoming a pain](#)

The Council is calling on residents to help rake leaves away in residential roads

29/09/17 - [Essential work starts soon in West Street, Chichester](#)

West Street, from the Orchard Street roundabout to Tower Street, needs rebuilding and resurfacing

29/09/17 - [Have your say on changes to Post-16 school transport charges](#)

A consultation is open for people to have their say on possible changes to school transport charges for some students

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 29/09/17

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/037/17/SP</a> Sir Charles Burrell GR: 515822 121509	Amendment of condition 4 of planning permission WSCC/073/15/SP to allow development to continue to 31 December 2018. At Knepp Castle, West Grinstead, West Sussex, RH13 8LJ	27/09/17	Delegated	Mrs Jupp

**Comments on the above planning application should be made by 25/10/17 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

## Proposals for Traffic Regulation Orders and Traffic Management Matters

### TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
<a href="#">Baxendale Road Chichester</a>	Introduce a prohibition of waiting at any time (double yellow lines) on sections of both sides of Baxendale Road.	South Chichester Rebecca Caney 033022 26345	Delegated	Mr S J Oakley

**Comments on any of the above proposals should be made by 18/10/17 to [tro.team@westsussex.gov.uk](mailto:tro.team@westsussex.gov.uk) or if you require further information, please contact the officer shown**

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)