

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
06/07/18	Central and South Mid Sussex County Local Committee	CSMS1(18/19)	Hassocks and Keymer Parking and Traffic Scheme	Monique Smart 033022 22540
		CSMS2(18/19)	Penland Road & Various Roads Traffic Regulation Order	
		CSMS3(18/19)	Haywards Heath: Balcombe Road/ Borde Hill Lane & Hanlye Lane 30 mph Speed Limit	
		CSMS4(18/19)	Blackthorns Close, Blackthorns Primary School – School Keep Clear Traffic Regulation Order	
		CSMS5(18/19)	Prioritisation of Traffic Regulation Orders 2017/18	
		CSMS6(18/19)	Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	
06/07/18	Crawley County Local Committee	C1(18/19)	Community Initiative Funding	Adam Chisnall 033022 28314
		C2(18/19)	Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	
10/07/18	Cabinet Member for Children and Young People	CYP2(18/19)	Procurement of an Integrated Child Psychological Service	Wendy Saunders 033022 22553

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
10/07/18	Cabinet Member for Highways and Infrastructure	HI9(18/19) HI10(18/19)	Review of On-Street Parking Charges and Related Policy Review of On-Street Pay and Display Charges and Related Policy	Rosemary Pugh 033022 22548
11/07/18	Cabinet Member for Highways and Infrastructure	HI11(18/19)	Adoption of the West Sussex Joint Minerals Local Plan	Rosemary Pugh 033022 22548
11/07/18	Executive Director Economy, Infrastructure and Environment	OKD8(18/19)	A259 Littlehampton Corridor Improvements – Site Preparation	Rosemary Pugh 033022 22548

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Highways and Infrastructure	HI8(18/19)	Operation Watershed Active Communities Fund Applications: June 2018	Rosemary Pugh 033022 22548
Leader	LDR6(18/19)	Coast to Capital Local Enterprise Partnership Strategic Economic Plan	Katherine De La Mora 033022 22535
Adur County Local Committee	A1(18/19) A2(18/19)	Community Initiative Funding Adur and Worthing Councils' application for permission to formalise Brighton Road Car Park in Southwick	Jack Caine 033022 28941
Joint Eastern Arun Area Committee	EA1(18/19) EA2(18/19)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033022 28941
North Chichester County Local Committee	NC1(18/19) NC2(18/19)	Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies Community Initiative Funding	Adam Chisnall 033022 28314
North Horsham County Local Committee	NH1(18/19) NH2(18/19)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033022 22540

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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<p><u>Performance and Finance Select Committee</u> (9 July)</p>	<p style="text-align: center;">✉</p> <p>Lisa Sampson (033022 28193)</p>
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Part II

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All	7	Submission of an Outline Planning Application for the former Novartis site, Wimblehurst Road, Horsham
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The Committee will be asked to review the progress of the project, comment on the proposed submission of an outline planning application and identify any additional issues prior to submission of the application.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

Part I

All	8	Adoption of the County Council's Asset Management Policy and Asset Management Strategy
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The Committee will be asked to review, comment on and support the Asset Management Policy and Strategy, and to provide any recommendations to the Cabinet Member.

All	9	Quarter 4 Capital Programme Monitor and Annual Report
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The Committee will be asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the 2017/18 end-of-year performance report of the capital programme.

All	10	Treasury Management Annual Report
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The Committee will be asked to review, comment on and support the Treasury Management Annual Report.

All	11	Contracts Management Task and Finish Group (TFG) Report
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The Committee will be asked to review the findings of the TFG and support the recommendations.

All	12	Annual Scrutiny Performance 2017/18
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The Committee will be asked to review the report, make any recommendations for improvements to scrutiny practice and identify any training or development needs for scrutiny members.

All	13	Business Planning Group Report
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The Committee will be asked to consider a report by the Chairman of the Business Planning Group providing an update from the meeting held on 21 May 2018. The Committee will be asked to support the updates to the work programme and note the latest Task and Finish Group Rolling Programme.

Electoral Division	Item	Subject	Committee Officer
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All 14 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 15 **Forward Plan of Key Decisions – 27 June 2018**

An updated version of the Forward Plan is due to be published between the date of despatch of the agenda and the date of the meeting and this will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 16 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 17 **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 5 October, at County Hall, Chichester. The meeting will start at 10.30am. Probable agenda items include:

- Results of the 'What Matters To You' Survey
- Medium Term Financial Strategy
- One Public Estate
- Total Performance Monitor – July/August
- Q1 Capital Programme Monitor Report
- Social Value Act
- Business Planning Group Report - September

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 25 September 2018.

Governance Committee (11 July)



Clare Jones
(033022 22526)

Please note that the Chairman has agreed that there will be an additional meeting of the Governance Committee at 10.00 a.m. on Wednesday, 11 July 2018 at County Hall, Chichester.

All 4 **Staff Appeals Panel - Proposals for Change**

The Committee will be asked consider options for changes to the constitutional arrangements for the Appeals Panel to deal with staff disciplinary or grievance appeals for recommendation to the County Council.

Electoral Division	Item	Subject	Committee Officer
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All 5 **Pay Policy Statement 2018/19**

The current Pay Policy Statement was approved by the County Council in February 2018. Recently it has been identified that elements of the statement which relate to certain pay review and pay award arrangements are not aligned to Human Resources policies and arrangements, including the scheme of officer delegation. The Committee will therefore be asked to consider changes to the previously-published statement for recommendation to the County Council.

All 6 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 10 September 2018 at County Hall, Chichester.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Finance and Resources

All	1	Fourth Quarter Review of Capital Programme as at 31 March 2018	 Matt Hall (033022 22539)
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The Capital Programme governance arrangements previously agreed by the County Council provide for a quarterly review of the capital programme to be published in the Members' Information Service and linked to the Members' Information Network database. The fourth quarter report, as at 31 March 2018, has now been published and is [attached](#). The report provides a status position of the Capital Programme and the projects contributing towards it. It sets out the project status, a RAG (red, amber, green) status, taken from the project highlight reports and identifies those projects that should be kept under review and/or have been escalated to Strategic Capital Investment Board.

Other Matters

All	2	Forward Plan of Key Decisions	 Helena Cox (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 3 July 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

Electoral Division	No.	Subject	Officer Contact
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- move any June decisions not yet taken to July;
- add a new decision to the Best Start in Life priority - Extension of the Dynamic Purchasing System and Procurement of a Blended Counselling Service (August);
- add a new decision to the Independence in Later Life priority - Procurement of Integrated Advocacy Services (July); and
- add a three new decisions to the Council that Works for the Community priority:
 - Asset Management Policy 2018–23 and Asset Strategy 2018-19 (July);
 - Procurement of Outdoor Media Services (July); and
 - Adoption of the West Sussex Statement of Community Involvement (third review) (September).

Communications

County Council Press Releases up to 29 June

25/06/18 - [Partnership approach leads to road safety boost for children and families](#)

A partnership between two schools, a charitable organisation and the County Council has led to a road safety boost for children and families in Thakeham

26/06/18 - [Health warning issued to West Sussex residents as heatwave forecast](#)

Residents in West Sussex are being advised to take precautions with heatwave conditions expected over the next week, according to Met Office forecast

26/06/18 - [Investigations underway after large seizure of illicit tobacco in Worthing](#)

An unexpected seizure of counterfeit goods prompts warning from West Sussex Trading Standards

27/06/18 - [Local MP sees progress at Bognor Regis Creative Digital Hub](#)

Local MP Nick Gibb made a return visit to the Bognor Regis creative digital hub on Friday, 22 June

28/06/18 - [Fire cadets flourish after completing eight-month course](#)

The fire service's cadets have graduated from the course after successfully completing their Pass Out Parade

28/06/18 - [How important are food hygiene ratings to you?](#)

Do you think restaurants and takeaways should have to display their food hygiene rating?

28/06/18 - [Halnaker windmill sweeps back on to West Sussex landscape](#)

Four 15ft sweeps have now been attached to Halnaker Windmill, completing phase two of the restoration

29/06/18 - [New on-call firefighters graduate at Horley Fire Station](#)

14 new recruits are joining West Sussex Fire & Rescue Service after completing a two-week training course

29/06/18 - [West Sussex County Council flies the flag for Armed Forces Day](#)

With Armed Forces Day taking place tomorrow (30 June), the County Council is flying the Armed Forces Flag in support of our service personnel

29/06/18 - [Tick all the boxes this summer to protect against Lyme disease](#)

With long summer days now upon us, the County Council is urging families to tick one more job off their lists to protect against Lyme disease

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 29/06/18

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/032/18/WC Kimmeridge Oil & Gas Limited GR: 509017 121725	Amendment of Condition 1 of planning permission ref: WSCC/029/17/WC extending the permission by 18 months to enable the completion of phase 4 site retention and restoration. At Woodbarn Farm, Adversane Lane, Broadford Bridge, Billingshurst, West Sussex, RH14 9ED	28/06/18	Committee	Mrs Arculus
WSCC/033/18/WC Kimmeridge Oil & Gas Limited GR: 509017 121725	Amendment of condition no. 1 of planning permission WSCC/032/17/WC to enable the retention of security fencing, gates and cabins for a further 18 months. At Woodbarn Farm, Adversane Lane, Broadford Bridge, Billingshurst, West Sussex, RH14 9ED	28/06/18	Committee	Mrs Arculus

Comments on either of the above planning applications should be made by 25/07/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire

about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones