

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adult Social Care and Health	ASCH8(16/17)	<a href="#">Review of Fees and Charges for 2017/18</a>	Suzanne T Thompson 033022 22551
Cabinet Member for Children – Start of Life	CH8(16/17)	<a href="#">Review of Fees and Charges for 2017/18</a>	Laura Johnston 033022 22536
Cabinet Member for Community Wellbeing	CW5(16/17)	<a href="#">Small Grants Fund – Funding Allocations</a>	Suzanne T Thompson 033022 22551
Cabinet Member for Corporate Relations	CR8(16/17)	<a href="#">Review of Fees and Charges for 2017/18</a>	Rosemary Pugh 033022 22548
Cabinet Member for Community Wellbeing	ES10(16/17)	<a href="#">Review of Fees and Charges for 2017/18 – Education &amp; Skills Portfolio</a>	Laura Johnston 033022 22536
Cabinet Member for Finance	FIN7(16/17)	<a href="#">Review of Fees and Charges for 2017/18</a>	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT25(16/17)	<a href="#">Crawley Transport Package Phase 1</a>	Matthew Evans 033022 22538
Leader	LDR16(16/17) LDR17(16/17)	<a href="#">Procurement of a Strategic Partner Fees and Charges 2017/18</a>	Katherine De La Mora 033022 22535

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Residents' Services	RS12(16/17)	<a href="#">Fees and Charges 2017/18 – Residents' Services Portfolio</a>	Matthew Evans 033022 22538

## Senior Officer Delegations

The Chief Executive, in consultation with the Leader, has given notice of a change to the title of the Executive Director Children's, Adults', Health and Education' to Executive Director Children's, Adults', **Families**, Health and Education' with effect from 1 January 2017. The Scheme of Delegation has been amended accordingly.

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### [Planning Committee](#) (10 January)



**Tracey Guinea**  
(033022 28679)

**All**            5            **Cabinet Member's Response to the Committee's Recommendations on the Proposed Submission Draft of the West Sussex Joint Minerals Local Plan (Regulation 19 stage)**

The Committee will be asked to note the response from the Cabinet Member for Highways and Transport to its recommendations on the Proposed Submission Draft of the West Sussex Joint Minerals Local Plan (Regulation 19 stage).

**Chichester North**    6            **Planning Applications**

#### **Regulation 3 Application:**

The Committee will be asked to consider and determine the following application:

**WSSC/057/16/WH** The erection of a solar farm comprising photovoltaic ground mounted panels, transformers, Distribution Network Operator Building and pole mounted CCTV cameras. The Former Westhampnett Landfill Site, Coach Road, Westhampnett, West Sussex, PO19 7RT.

**All**            7            **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

**All**            8            **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 29 November 2016.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**                    9                    **Date of Next Meeting**

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 31 January 2017 at County Hall, Chichester, PO19 1RQ.

**Environmental and Community Services**  
**Select Committee (11 January)**



**Lisa Etchell**  
(033022 23597)

**All**                    5                    **Cabinet Member's Response to the Committee's Recommendations on the Proposed Submission Draft Joint Minerals Local Plan**

The Committee will be asked to note the Cabinet Member's response on the Committee's recommendations on the Proposed Submission Draft Minerals Local Plan.

**All**                    6                    **Cabinet Member's Response to the Committee's Recommendations on the Impact of the Highways Transformation Programme**

The Committee will be asked to note the Cabinet Member's response on the Committee's recommendations on the Impact of the Highways Transformation Programme Local.

**All**                    7                    **Highways Maintenance Term Contract re-Procurement**

The Committee will be asked to consider an overview of the current Highways Maintenance Term contract which is due to expire on 30 June 2018 and the proposal to procure a new maintenance term contract for an initial period of between five and seven years, with the option to extend to a maximum total duration of 10 years. The Committee will be asked to submit any comments to the Cabinet Member for Highways and Transport.

**All**                    8                    **Tangmere Solar Farm: One Year On**

The Committee will be asked to consider an update, one year on, on Tangmere Solar Farm which became fully operational on 6 October 2015 as part of the Your Energy Sussex Programme. The report covers technical and financial performance as well as the wider social, economic and environmental benefits that have been realised as part of the scheme. It also considers the lessons learned and recommendations for future similar schemes. The Committee will be asked to note the contents of the report including the lessons learnt.

**All**                    9                    **Business Planning Group Report**

The Committee will be asked to consider an update to the Committee of the Business Planning Group meeting held on 30 November 2016 setting out the key issues discussed. The Committee will be asked to endorse the contents of the report and the Committee's Work Programme for 2016/17, revised to reflect the Business Planning Group's discussions.

**All**                    10                    **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

Electoral Division	Item	Subject	Committee Officer
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**All**                    11            **Forward Plan of Key Decisions – February to May 2017**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    12            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                    13            **Date of the Next Meeting**

The next meeting of the Committee will be held on 8 February 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 27 January 2017. Items likely to be on the agenda include:

- Solar Panels for schools - Phase 2

**[Joint meeting of the Environmental and Community Services and Performance and Finance Select Committees \(11 January\)](#)**



**Lisa Etchell**  
(033022 23597)

**The meeting will start at 1.15 p.m.**

**All**                    4            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committees, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                    5            **Date of the Next Meetings of the Committees**

The next meeting of the Environmental and Community Services Select Committee will be held on 8 February 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting is must notify the Director of Law and Assurance by 27 January 2017. Items likely to be on the agenda include:

- Solar Panels for schools – Phase 2

The next meeting of the Performance and Finance Select Committee will be held on 19 January 2017 at 1.30 p.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 9 January 2017. Items likely to be on the agenda include:

- Draft Budget 2017/18
- Total Performance Monitor
- Treasury Management Strategy 2017/18
- Refresh of the Future West Sussex Plan

Electoral Division	Item	Subject	Committee Officer
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**The following items, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press**

**All                    6                    Westhampnett Solar Farm Development**

The Committees will be asked to consider an overview of the proposal for the County Council to make best use of an existing closed landfill site in the parish of Westhampnett, Chichester by installing a 7 MW solar farm. It is proposed that connecting the solar farm directly to the grid, and operating it in combination with onsite battery storage, represents the most effective commercial option. The County Council will also then be able to purchase the power it has generated at attractive rates. The project presents the County Council with an opportunity to continue to significantly reduce its energy costs across its corporate estate, meet its ambitious renewable energy targets and support the local economy by investing in a project delivered by local contractors. The Committees are asked to consider the proposal and the wider social, economic and environmental benefits that could accrue and submit any comments to the Leader.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

**All                    7                    Procurement Strategy for Future Management of Refuse Derived Fuel**

Following the decision taken in December 2016 by the Cabinet Member for Residents' Services - Procurement Strategy for Residual Waste Streams #2 - a further decision will be taken to establish a procurement strategy for the future management of Refuse Derived Fuel (RDF). The December 2016 decision approved the abandonment of the previous RDF contract and provided authority for the commencement of a market consultation to scope and scale a new RDF procurement project. Following the completion of this project a new procurement strategy will be considered by the Cabinet Member. The Committees will be asked to consider the contents of the report and make any recommendations to the Cabinet Member.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

**[Children and Young People's Services](#)  
Select Committee (12 January)**



**Wendy Saunders**  
(033022 22553)

**All                    4                    West Sussex Safeguarding Children Board Annual Report 2015/16**

The Committee will be invited to consider the report and the Board's key messages for the Committee and partner agencies for 2017.

**All                    5                    Update on Child Sexual Exploitation & missing and children subject to Child Protection Plans**

The Committee will be asked to consider an update on the work being undertaken in relation to a number of key areas concerning safeguarding. The Committee will be invited to consider the report and highlight any issues of concern.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**            6            **School Funding Review 2017/18**

The County Council is required by national funding regulations to consult schools about changes to the West Sussex Scheme for Financing Schools, which is a statutory publication governing the financial relationship between maintained schools and the local authority. The Committee will be asked to consider an overview of the outcome of this consultation and to endorse the proposed Cabinet Member decision.

**All**            7            **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

**All**            8            **Forward Plan of Key Decisions – February to May 2017**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**            9            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

**All**            10          **Date of the Next Meeting**

The next meeting of the Committee will be held on 9 March 2017 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Report from the SEND Task and Finish Group
- Report from the Education and Skills Annual Report Task and Finish Group

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 23 February 2017.

## Weekly News

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
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<b>All</b>	1	<a href="#"><u>Forward Plan – February to May 2017</u></a>	 <b>Helena Cox</b> (033022 22533)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
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Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The latest version of the Plan covering the period February to May 2017 is now available and has been sent to all members.

## **New Year's Honours**

### **Dames Commander of the Order of the British Empire (CBE)**

**Miss Patricia Routledge, CBE** of Chichester, for services to theatre and charity

### **Members of the Order of the British Empire (MBE)**

**Trevor Cooper** of Burpham, Arundel, Chairman of Council, the Ecclesiological Society, for services to ecclesiastical heritage

**Ms Sylvie Johnston** of Pagham, former Chief Executive, Stonepillow, for services to the community in Chichester and Arun, West Sussex

**Squadron Leader Brian Quintin-Blaxendale** of Lavant, Chichester, lately Inwards Visits and Protocol Officer, DSO Events and Exhibitions Team, Department for International Trade, for services to UK Defence Industry Exports

### **Medallist of the Order of the British Empire (BEM)**

**Mrs Sylvia Jarrett** of Goring-by-Sea, Worthing, for services to charity and the community in Goring-by-Sea, West Sussex

**Mrs Carmen Patel** of Crawley, lately Head of Year 11, Oasis Academy Coulsdon, Croydon, for services to Education

Other awards included a Queen's Police Medal (QPM) for **PC Louise Pye** for her work supporting the relatives following the Shoreham Air Crash and an MBE to **Jack Perry**, Social Secretary of the Guinea Pig Club (address not known).

## **Communications**

### **County Council Press Releases up to 30 December**

28/12/16 - [Love your eLibrary in 2017!](#)

Find out how you can access our eLibrary 24/7

28/12/16 - [Leader calls for action over Southern Rail strike disruption](#)

The Leader of the County Council has called for action to address the 'huge detrimental effect' the current Southern Rail strike is having on the county

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 30/12/16

There were no applications registered

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### Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service  
please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)