

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
05/10/18	Cabinet Member for Safer, Stronger Communities	SSC5(18/19)	Endorsement of the West Sussex Fire and Rescue Service Annual Statement of Assurance and Annual Report 2017/18	Erica Keegan 033 022 26050
09/10/18	Cabinet Member for Adults and Health	AH4(18/19) AH5(18/19) AH6(18/19)	Housing Related Support Local Assistance Network (LAN) Funding Minimum Income Guarantee for Working Age Adults	Erica Keegan 033 022 26050
09/10/18	Cabinet Member for Environment	ENV8(18/19)	Adoption of the West Sussex Statement of Community Involvement (Third Review)	Judith Shore 033 022 26052
09/10/18	Cabinet Member for Highways and Infrastructure	HI15(18/19)	Street Works Prosecution Policy	Judith Shore 033 022 26052
10/10/18	Cabinet Member for Education and Skills	ES10(18/19)	Approval of a new School Effectiveness Strategy	Wendy Saunders 033 022 22553
10/10/18	Cabinet Member for Highways and Infrastructure	HI14(18/19)	Traffic Signals Refurbishment Programme	Judith Shore 033 022 26052
11/10/18	Cabinet Member for Adults and Health	AH7(18/19)	Procurement of Integrated Advocacy Services	Erica Keegan 033 022 26050

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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<u>Performance and Finance Select Committee</u> (5 October)	✉ Lisa Sampson (033 022 28193)
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All 5 **Response to Recommendations**

The Committee will be asked to note the response of the Cabinet Member for Finance and Resources to the recommendations made by the Committee at the meeting on 9 July 2018 concerning the Contracts Management Task and Finish Group.

All 6 **What Matters To You? Survey**

The Committee will be asked to review the findings of the 2018 What Matters To You? survey and make comments to the Cabinet Member for Finance and Resources to consider as part of the 2019-21 budget process.

All 7 **Medium Term Financial Strategy 2019/20**

The Committee will be asked to note the forecasts and assumptions leading to the current budget gap, note that assuming a council tax increase of 4.99% next year followed by 1.99% for the subsequent period that the budget gap would be £92.3m, and comment on the indicative timetable for setting the 2019/20 budget.

All 8 **Total Performance Monitor as at end of June 2018 and July 2018**

The Committee will be asked to examine the data and supporting commentary for the June and July Total Performance Monitors and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.

All 9 **Capital Programme Quarter 1 Performance Report**

The Committee will be asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the quarterly performance report of the capital programme.

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All 12 **Angel's Nursery, Barnham**

The Committee will be asked to note the publication of the decision to sell the land at Angel's Nursery, Barnham and ask the Cabinet Member to indicate whether there will be a review of the PropCo policy and that it be brought to the Committee for consideration.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

All 13 **Business Planning Group Report**

The Committee will be asked to endorse the contents of the report, support the updates to the work programme as recommended by the Business Planning Group, note the latest Task and Finish Group Rolling Programme and make any comments accordingly.

Electoral Division	Item	Subject	Committee Officer
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All 14 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 15 **Forward Plan of Key Decisions – 13 September 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 16 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 17 **Date of Next Meeting**

The next meeting of the Committee will be held on 22 November 2018 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Review of savings proposals and capital programme 2019/20
- Treasury Management Mid-year Review
- Q2 Capital Programme Performance Report
- One Public Estate
- Total Performance Monitor
- November Business Planning Group Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 12 November 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Leader



All	1	Bognor Regis Creative Digital Hub Procurement	Anne de Sausmarez (033 022 28790)
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The Bognor Regis Creative Digital Hub project will establish a shared and collaborative workspace for creative and digital businesses in two leased spaces within the Grade II Listed Bognor Regis Railway Station. Under the Leader and

Electoral Division	No.	Subject	Officer Contact
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Cabinet Member for Finance decision [LDR19\(16/17\)](#) Bognor Regis Creative Digital Hub, authority was delegated to the Director of Economy, Planning and Place to procure the Hub fit-out works through the Capital Projects framework. As this Framework has now lapsed, the decision was taken to procure through the Scape Framework, obtaining best value through an open-book tender process. No funds from the project's Capital Programme allocation will be committed until the lease for the two spaces has been signed.

Finance and Resources



All	2	First Quarter Review of Capital Programme as at 30 June 2018	Matt Hall (033 022 22539)
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The Capital Programme governance arrangements previously agreed by the County Council provide for a quarterly review of the capital programme to be published in the Members' Information Service and linked to the Members' Information Network database. The first quarter report, as at 30 June 2018, has now been published and is [attached](#). The report provides a status position of the Capital Programme and the projects contributing towards it. It sets out the project status, a RAG (red, amber, green) status, taken from the project highlight reports and identifies those projects that should be kept under review and/or have been escalated to Strategic Capital Investment Board.

Other Matters



All	3	Forward Plan of Key Decisions	Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 1 October 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to move any September decisions not yet taken to October.

Communications

County Council Press Releases up to 28 September

24/09/18 - [Household Waste Recycling Sites change to winter opening hours](#)

From 1 October 2018, winter opening hours at all 11 Household Waste Recycling Sites in West Sussex will come into effect

24/09/18 - [**We need more on-call firefighters now – could it be you?**](#)

West Sussex Fire & Rescue Service is launching a new drive to increase its number of on-call firefighters

25/09/18 - [**Quit smoking with the right support for you**](#)

Stubbing out smoking for good will be the mission for many this October as a nationwide campaign gets underway

25/09/18 - [**Still time for community groups to benefit from County Council funding**](#)

Community groups have just over two weeks to upload their ideas for crowdfunded projects in the latest round of County Council funding

27/09/18 - [**Their Royal Highness the Duke and Duchess of Sussex to view the historic 'Sussex Declaration' during their visit to Chichester**](#)

The Duke and Duchess of Sussex will officially visit West and East Sussex on Wednesday, 3 October, 2018

27/09/18 - [**Urgent appeal for car donations from firefighters**](#)

West Sussex Fire & Rescue Service is urgently appealing for more car donations to assist firefighters with their training

27/09/18 - [**West Sussex celebrates National Refill Day**](#)

With concerns about plastic waste hitting the headlines, West Sussex residents are being asked to join in National Refill Day today (27 September), by buying a reusable water bottle and refilling with tap water when on the go

28/09/18 - [**Shedding light on Fishersgate footbridge with community-backed scheme**](#)

Project designed to illuminate the steps and bridge to help pedestrians see better and feel safer at night

28/09/18 - [**Still time to have your say on key Horsham site's future**](#)

There is still time to give feedback on the public consultation

28/09/18 - [**Timely reminder on street-light settings**](#)

Street lights in 'part-night areas' in West Sussex are factory set to come on according to Greenwich Mean Time

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 28/09/18

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/042/18/WB Director of Economy, Planning and Place GR: 512655 106666	Removal of condition 12 of planning permission WSCC/009/09/WB (hours) to allow the former Children and Family Centre to be used as part of the wider school. At Vale School, Vale Avenue, Worthing, West Sussex, BN14 0DB	26/09/18	Delegated	Mrs Sparkes

Comments on the above planning application should be made by 24/10/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones