

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
03/07/19	North Mid Sussex County Local Committee	NMS1(19/20) NMS2(19/20) NMS3(19/20) NMS4(19/20)	Proposed Traffic Regulation Order - Calluna Drive, Copthorne A22 Lewes Road, East Grinstead Pedestrian Crossing Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Adam Chisnall 033 022 28314
05/07/19	Leader	LDR1(19/20)	Chichester Southern Gateway	Monique Smart 033 022 22540
05/07/19	Crawley County Local Committee	C1(19/20)	Community Initiative Funding	Jack Caine 033 022 28941
09/07/19	Cabinet Member for Finance and Resources	FR5(19/20)	Procurement - Property Development Enterprise to work in partnership with the County Council	Suzannah Hill 033 022 22551
09/07/19	Executive Director of Place Services	OKD9(19/20)	Crawley Growth Programme: Funding and Governance	Monique Smart 033 022 22540
09/07/19	Adur County Local Committee	A1(19/20) A2(19/20) A3(19/20)	Shoreham – Sullington Way Proposed Traffic Regulation Order Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
09/07/19	Adur County Local Committee (cont)	A4(19/20)	Shoreham - Sullington Way: School Keep Clear Traffic Regulation Order	Jack Caine 033 022 28941
10/07/19	Executive Director of Place Services	OKD10(19/20)	Procurement - Self Service Library Kiosk Replacement	Monique Smart 033 022 22540

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR6(19/20)	Review of Property Holdings: Disposal Barnham	Suzannah Hill 033 022 25231
Joint Western Arun Area Committee	WA1(19/20) WA2(19/20)	Highways and Transport Subgroup Community Initiative Funding	Jack Caine 033 022 28941
South Chichester County Local Committee	SC1(19/20) SC2(19/20)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jenna Barnard 033 022 24535

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Planning Committee](#) (9 July)

✉
Tracey Guinea
(033 022 28679)

Broadbridge 4 **Planning Application: Waste**

The Committee will be asked to consider and determine the following application:

WSCC/004/19/RW

Extension to the restoration of the former claypit, including the remodelling of the existing landform to enable a change of use to agricultural land (permanent pasture), internal traffic management improvement measures and a proposed scheme of landscaping improvements and ecological enhancement. Rudgwick Brickworks, Lynwick Street, Rudgwick, Horsham RH12 3DH.

Middleton 5 **Planning Application: Waste**

The Committee will be asked to consider and determine the following application:

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WSSC/037/19 Proposed Inert Waste Recycling Facility, with new building, hardstanding, car parking, boundary treatment and re-aligned access to the agricultural unit. Includes variation to approved site landscaping and use of internal spaces within the existing Material Recovery Facility. Envirowaste (Southern) Limited, Burndell Road, Yapton, West Sussex, BN18 0HR.

Hurstpierpoint 6 & Bolney Planning Application: Waste

The Committee will be asked to consider and determine the following application:

WSSC/050/18/BK Erection of replacement dwelling, including acoustic bunds along east, west and side boundaries. Dan Tree Farm, London Road, Bolney, West Sussex, RH17 5QD.

All 7 Development Management Performance (1 April 2018 to 31 March 2019)

The Committee will be asked to note Development Management Performance for 1 April 2018 to 31 March 2019.

All 8 Update on Mineral, Waste and Regulation 3 Planning Applications

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 9 Report of Delegated Action

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 26 March 2019.

All 10 Date of Next Meeting

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 10 September 2019.

**[Environment, Communities and Fire](#)
Select Committee (10 July)**



Sally Manning
(033 022 23883)

All 3 Responses to Recommendations

The Committee will be asked to note the responses to recommendations made at the meeting on 13 March 2019 from the Cabinet Member for Highways and Infrastructure.

All 4 Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services' Inspection Report and the Improvement Plan

The Committee will be asked to scrutinise the Inspection Report and the Improvement Plan to address the findings. The Committee will receive verbal evidence from representatives of four invited unions – the Fire Brigades Union, the Fire and Rescue Services Association, the Fire Officers' Association and UNISON. The Chairman will also invite any member of the Council in attendance to pose questions after Committee members have completed their questioning.

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All 5 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 6 **Forward Plan of Key Decisions – 1 July 2019**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 7 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 8 **Date of Next Meeting**

The next meeting of the Committee will be held on 20 September 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Fire Rescue Service – Review of Integrated Risk Management Plan Action Plans to include the People and Culture Strategy
- Road Safety – Safer Sussex Roads Partnership
- Findings of the Executive Task and Finish Group on Bus Subsidies
- Business Planning Group Report
- Review of Major Projects Cost Estimating
- Savings Proposals

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 11 September 2019.

Cabinet (11 July)



Monique Smart
(033 022 22540)

All 4 **Cabinet Priorities and Budget Saving Options 2020/22**

Cabinet Members will introduce their priorities and budget saving options for 2020/21 and 2021/22. This will include feedback following the Member Day on 26 June. Select Committee Chairmen and Minority Group Leaders will be invited to comment on the proposals. The Cabinet will be asked to agree which options will be added to the Forward Plan of key decisions and what further engagement will be undertaken on each option.

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All 5 **Outside Bodies Review and Appointments**

Outside bodies are external organisations and partnerships which have requested that the County Council appoint an elected member to them. The Cabinet will be asked to approve the recommendations set out in the report.

All 6 **Date of Next Meeting**

The next meeting of the Cabinet will be held on 28 January 2020.

Performance and Finance Select Committee (12 July)



Lisa Sampson
(033 022 28193)

All 4 **Response to Recommendations**

Members will receive a response from the Cabinet Member for Finance and Resources regarding the Committee's recommendations made at the 22 May 2019 meeting in relation to property development arrangements – procurement of a property development enterprise to work in partnership with the County Council. The Committee will be asked to note the response.

All 5 **Our People Strategy - Progress 2018/19 and Priorities for Overview 2019/20**

The Committee will be asked to review the data, commentary and KPIs for 2018/19, comment on the priorities for 2019/20 and make any relevant recommendations for action to the Cabinet Member for Corporate Relations.

All 6 **Treasury Management Annual Report 2018/19**

The Committee will be asked to review and comment on the Treasury Management Annual Report 2018/19.

All 7 **Business Planning Group Report**

The report informs the Committee of the Business Planning Group meeting held on 17 June 2019, setting out the key issues discussed. The Committee will be asked to endorse the report, support the updates to the work programme as recommended by the Business Planning Group and note and make comments on the latest Task and Finish Group Rolling Programme.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 9 **Forward Plan of Key Decisions – 1 July 2019**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

Electoral Division	Item	Subject	Committee Officer
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All 10 **Possible Items for Future Scrutiny**

Members to raise any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc. If any member puts forward such an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 11 **Date of Next Meeting**

The next meeting of the Committee will be held on 3 October 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor report – Quarter 1
- Capital Programme Performance Monitor – Quarter 1
- Horsham Enterprise Park (former Novartis site)
- PropCo Joint Venture
- Strategic Budget Decisions.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 23 September 2019.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Adults and Health



All 1 **Changes to the Minimum Income Guarantee** **Deborah Robinson**
(033 022 28413)

A Cabinet Member decision on changes relating to Minimum Income Guarantee for working age adults was published in December 2018. During the detailed preparation for the implementation of this decision and remaining conscious of the potential impact this change will have on our most vulnerable customers, a non-key decision has now been taken by the Director of Adults' Services to amend the start of the change, as [attached](#). This is to ensure that customers have sufficient time to collate all information necessary before the change is made and ensure that the amount of any increase is limited.

Other Matters



All 2 **[Forward Plan of Key Decisions](#)** **Helena Cox**
(033 022 22533)

The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those

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which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 1 July 2019. Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move any June decisions not yet taken to July;
- add two new decisions to the Best Start in Life priority:
 - Formation of a Regional Adoption Agency (September); and
 - Woodlands Mead College Site, Burgess Hill – Allocation of Funding for Project Delivery (September);
- add three new decisions to the A Strong, Safe and Sustainable Place priority:
 - Procurement of Public Health Services (July);
 - Award of Contract: Provision of 35 Vehicles for Flexi Duty System Staff (Fire) (August); and
 - Soft Sand Review – Proposed Submission Draft (September);
- add two new decisions to the Independence in Later Life priority:
 - Commissioning of Hospital Discharge Care Service (July); and
 - Contract Arrangements – In House Adult Social Care (July);
- add three new decisions to the A Council That Works for the Community priority:
 - Commissioning of a Commercial Property Agent (July);
 - Recommissioning of Valuation, Rating and Estate Management Consultancy Services (July); and
 - Procurement: Central Buying Consortium Library Group (August).

Communications

County Council Press Releases up to 28 June

24/06/19 - [Major investment in strategic crossroads](#)

Night-time work will be used to try to limit inconvenience for road users as much as possible

25/06/19 - [Traffic light, pedestrian and cycling facility improvements at key junction](#)

Developer's work scheduled to start on 24 July and includes upgrading ageing traffic signals equipment

27/06/19 - [Competition winners get behind the scenes tour of recycling facility](#)

Pupils from St Mary's Catholic Primary School in Bognor Regis have been behind the scenes to see what happens to recycling collected from homes in West Sussex

27/06/19 - [Pupils get a taste for firefighter life in latest FireBreak course](#)

Eleven secondary school pupils have shown they are up to the mark after completing West Sussex Fire & Rescue Service's FireBreak programme

27/06/19 - [County-wide roll-out for award-winning dental toolkit](#)

The County Council's award-winning dental toolkit is back and this time it is being used to help more people than ever

28/06/19 - [New retained firefighters welcomed to West Sussex Fire & Rescue Service](#)

West Sussex Fire & Rescue Service has welcomed nine new retained (on-call) firefighters to its ranks following an intensive two-week training programme

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 28/06/19

Submitted under Town & Country Planning (Development Procedure) (England) Order 2015

Application Number	Applicant	Proposal and Location	Decision Method	Member
Regulation 3				
WSCC/046/19	Director of Highways, Transport and Planning	Installation of a single-storey, double class base temporary classroom for a period of five years. Sompting Village Primary School, White Styles Road, Lancing BN15 0BU Grid reference: 516699 105003	Delegated	Lt Col Barton

Comments on the above planning application should be made by 24/07/19 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Mid Sussex District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 25 July 2019. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Hassocks – diversion of part of footpath 10C	Consultation on Mid Sussex District Council proposal to divert part of fp 10C slightly westwards under S257 of Town and Country Planning Act to enable the development of 130 new dwellings with associated access/landscaping etc. The new route will be surfaced to an approved standard, two metres wide.	Land west of London Road, Hassocks	Judith Grimwood 033 022 26705	Ms Lord

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
High Street, Selsey	Removal of existing pedestrian crossing	South Chichester Adam Norris 033 022 26379	Delegated	Mrs Purnell

Comments on any of the above proposals should be made by 17/07/19 to tro.team@westsussex.gov.uk or if you require further information, please contact the officer shown

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones