

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
09/02/16	Cabinet Member for Education and Skills	ES10(15/16)	<a href="#">Fees and Charges 2016/17</a>	Laura Johnston 033022 22536
10/02/16	Cabinet Member for Children – Start of Life	CH11(15/16)	<a href="#">Annual Review of Foster Care Rates and Adoption, Residence and Special Guardianship Allowances</a>	Laura Johnston 033022 22536
11/02/16	Cabinet	CAB3(15/16) CAB4(15/16) CAB5(15/16)	<a href="#">Future West Sussex Plan</a> <a href="#">County Council Draft Budget 2016/17</a> <a href="#">Outside Bodies</a>	Matthew Evans 033022 22538
11/02/16	Cabinet Member for Residents' Services	RS10(15/16)	<a href="#">Revised Business Continuity and Resilience Policy</a>	Tracey Guinea 033022 28679

## Urgent Action

Members are asked to note the following urgent action taken by the Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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### Chanctonbury County Local Committee

**All in Chanctonbury**      CBY5(15/16)      [Nominations for Local Authority Governors to Maintained schools and Academy Governing Bodies](#)

**Contact:** Rachel Allan (033022 28966) ✉

The Director of Law, Assurance and Strategy, in consultation with the Chairman of the Chanctonbury County Local

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Committee, has used his delegated powers under Standing Order 61(2) to approve the following Governor nominations:

#### **Thakeham First School**

Mrs J James for a four-year term

#### **St James' CE School, Coldwaltham**

Ms Jackie Lewis for a term of four years

The urgency of the matter was due to the cancellation of the last two Chanctonbury County Local Committee meetings which had led to a delay of three months for the schools being able to appoint governors. One of the schools, Thakeham, has its governors meeting on 4 February 2016, therefore waiting a further month for the next meeting of the Chanctonbury County Local Committee (2 March 2016) would have meant they would not be able to officially appoint for more than two months.

## Decisions Confirmed

**The following decisions have been confirmed in the last week**

<b>Decision-Maker</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
Cabinet Member for Children – Start of Life	CH9(15/16)	<a href="#">West Sussex Partnership Families Strategic Plan 2020</a>	Laura Johnston 033022 22536
Cabinet Member for Corporate Relations	CR8(15/16) CR9(15/16)	<a href="#">Licencing of Microsoft Products</a> <a href="#">Review of Fees and Charges for 2016/17</a>	Rosemary Pugh 033022 22526
Cabinet Member for Education and Skills	ES9(15/16)	<a href="#">School Funding Review 2016/17</a>	Laura Johnston 033022 22536
West Crawley County Local Committee	WC5(15/16)	<a href="#">Community Initiative Fund</a>	Monique Smart 033022 22540

## Committee News - Committee Meetings

<b>Electoral Division</b>	<b>Item Subject</b>	<b>Committee Officer</b>
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### **Environmental and Community Services** **Select Committee (10 February)**

✉  
**Lisa Etchell**  
(033022 23597)

#### **All 4 Draft Developer Contributions Policy and Process Schedules**

The Committee will be asked to consider a new policy that has been drafted detailing the general approach that will be

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taken by the County Council towards the securing and use of developer contributions (both funds secured through s106 agreements and, in the future, the Community Infrastructure Levy - CIL). The new policy and processes will be put in place from April 2016 following approval by the Cabinet Member for Highways and Transport in March 2016. The Committee will be asked to note the preparation of the Developer Contributions Policy and Process Schedules and submit any comments on the draft documents to the Cabinet Member for Highways and Transport.

**All**                    5                    **Bus Service Funding Update**

The Committee will be asked to consider an overview following changes to funding made by the County Council since 2011. The Committee will be asked to note the report and to focus on the wider bus provision since 2011 through the increase in commercially operated services; and the value for money from the provision of funding to support non-commercial services.

**All**                    6                    **Business Planning Group Report**

The Committee will be asked to consider an update to the Committee of the Business Planning Group meeting held on 17 December 2015 setting out the key issues discussed. The Committee will be asked to endorse the contents of the report and the Committee's Work Programme for 2015/16 and 2016/17, revised to reflect the Business Planning Group's discussions.

**All**                    7                    **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

**All**                    8                    **Forward Plan of Key Decisions – March to June 2016**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    9                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                    10                    **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 11 March 2016 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 1 March 2016. Items likely to be on the agenda include:

- Draft Minerals Local Plan
- Highways Improvement Schemes Process and 2016/17 Proposed Schemes
- Economic Growth – Place and Infrastructure Plans
- Bold Ideas
- Operation Watershed
- Community Support Teams

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### **Rights of Way Committee (23 February)**

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**Tracey Guinea**  
 (033022 28679)

Please note that, in consultation with the Chairman, the meeting of the Rights of Way Committee on 23 February 2016 has been cancelled as there are no applications which require a Committee decision. However, the time set aside for the meeting will now be used as a training session on the Deregulation Act 2015 and Rights of Way, including a question and answer session. Rights of Way Committee members and substitutes are encouraged to attend. Please contact Tracey Guinea, Democratic Services Officer to confirm your attendance.

### **Joint Downland Arun Area Committee (20 June)**

✉  
**Monique Smart**  
 (033022 22540)

Please note that, in consultation with the Chairman, the meeting of the Joint Downland Area Committee diaried for Monday, 20 June 2016 has been rescheduled to 7.00 p.m. on Monday, 4 July 2016.

## Weekly News

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### **Governance Committee**

<b>All</b>	1	<b>Boundary Review</b>	✉ <b>Charles Gauntlett</b> (033022 22524)
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The Local Government Boundary Commission for England is reviewing electoral arrangements for West Sussex County Council. Its published draft scheme has been considered by the Governance Committee on the recommendation of the Electoral Review Panel. The Governance Committee agreed the County Council's [formal response](#) at its meeting on 25 January 2016.

In summary, the County Council has supported the proposals for Adur and Worthing, proposes some division name changes in Arun and Mid Sussex, proposes minor further boundary amendments in Chichester and Horsham, and has proposed an alternative scheme for Crawley. The Commission's consultation closes on 8 February 2016. It is likely to agree its final scheme for West Sussex County Council around May 2016.

### **Highways Improvement Task and Finish Group**

<b>All</b>	2	<b>Report of the Executive Task and Finish Group on Highways Improvements</b>	✉ <b>Monique Smart</b> (033022 22540)
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The Executive Task and Finish Group to consider a new process for identification and delivery of Highway

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Improvement Schemes has submitted its [recommendations](#) to the Cabinet Member for Highways and Transport. The Cabinet Member will now consider the recommendations before making a decision on a future process. The Environmental and Community Services Select Committee is expected to preview the Cabinet Member's decision in March 2016.

## Highways and Transport



<b>All</b>	3	<b>Public consultation into major A259 improvements are well underway</b>	<b>Tony Bathmaker</b> (033022 26324)
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Proposals to reduce congestion, improve journey time and journey time reliability at four locations along the A259 between Littlehampton and Goring are still available to view as part of a six-week public consultation which ends on 19 February 2016. Further information about the scheme, a recommended timeframe for completion and estimated costs of the project, are available to view and comment upon as part of the consultation by visiting the Have Your Say [website](#). The County Council's Communications Team has also created a video to help support the consultation process which can be viewed [here](#).

## Community Wellbeing



<b>All</b>	4	<b>Health Child Programme</b>	<b>Nunzia Contini</b> (033022 28697)
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The Healthy Child Programme (HCP) 0-19 is a Public Health programme focusing on improving the health of children, young people and families, starting before birth and continuing throughout early years and school life. Public Health aims to prevent health problems, and provide help early. The County Council holds the budget for the HCP (0-19); the total budget for 2015/16 is currently around £13.5m. The County Council is leading a service design of the HCP. It hopes to use the new design process to link up services from 0-19 so that there is a more effective overall service and that children and young people's health needs are well met.

The County Council is engaging directly with children and young people, parents and carers and people working with them. It has also developed a number of surveys. Please help the Council to disseminate the surveys by forwarding the links below as appropriate:

Survey for [workforce](#)

Survey for parents and carers of [0-4 year olds](#)

Survey for parents and carers of [5-19 year olds](#)

Survey for [children and young people](#)

Please respond as soon as possible; the surveys will close on 22 February 2016.

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## Corporate Relations



<b>All</b>	5	<b>Please play your part for a better (safer) Internet</b>	<b>Francesca Blow</b> (033022 28351)
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Safer Internet Day 2016 will be celebrated globally on Tuesday, 9 February 2016 with the slogan 'Play your part for a better internet'. Celebrated each year on the 2nd day, of the 2nd week, of the 2nd month, Safer Internet Day aims to promote safer and more responsible use of online technology and mobile devices, especially among children and young people. It is a global event, supported by European Commission and in this country co-ordinated by the UK Safer Internet Centre.

The online safety landscape has evolved over recent years from a focus on creating a 'safer' internet to creating a 'better' internet. Whether we are children and young people, parents and carers, educators or social care workers, or indeed industry, decision makers or politicians, we all have a role to play. In championing a better internet, the theme aims to encourage people to play their part in making the most of the positive opportunities offered online, while giving them the resilience, skills, knowledge and support they need to navigate any online risks they may come across.

### How to get involved

The County Council is encouraging everyone to play their part and #shareaheart for Safer Internet Day by spreading positive messages through the use of a heart, the universal sign for love, which is being used to promote respect and kindness online. The campaign is asking schools, organisations and individuals to take to social media and share their own heart filled messages, images or videos using the hashtag #shareaheart. Find out more about what is happening in the UK on Safer Internet Day at [www.saferinternet.org.uk/safer-internet-day](http://www.saferinternet.org.uk/safer-internet-day).

## Other Matters



<b>All</b>	6	<b><u><a href="#">Forward Plan – March to June 2016</a></u></b>	<b>Charles Gauntlett</b> (033022 22524)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The latest version of the Plan covering the period March to June 2016 is now available and has been sent to all members. Since its initial publication, the Plan has been re-published in order to include a new decision for Review of services, Opening Hours and Charges at Household Waste and Recycling Sites in the Residents' Services portfolio and A27 Chichester Improvements – Response to Highways England Consultation in the Highways and Transport portfolio.

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## Communications

### County Council Press Releases up to 29 January

24/01/16 - [Choose from a million Library items - for free!](#)

National Libraries Day is coming up and we're celebrating

25/01/16 - [Worthing Library celebrates LGBT History Month 2016](#)

Free creative writing workshops on offer

25/01/16 - [Wellbeing drop-ins at Durrington Library](#)

Advice and support is on offer to help improve your health

26/01/16 - [Leaders say Highways England consultation 'not good enough'](#)

A27 Chichester improvements consultation period extended by a week

27/01/16 - [West Sussex Leader backs £200 for £20 million campaign](#)

The County Council's Leader has given her backing to Worth Less? £200 for £20 million campaign

27/01/16 - [Half a million pounds given to 52 community projects](#)

A total of 21 projects have benefitted from the County Council Members' Big Society Fund's third round of funding

27/01/16 - [Searching for an elusive title? Check out West Sussex Libraries!](#)

Our libraries stock stacks of out of print and rare books

28/01/16 - [Warning from Trading Standards following investigation into breeders](#)

Allegations include false descriptions and a number of welfare issues that have caused a puppy to be put down

28/01/16 - [Young people's website gets a makeover](#)

The Your Space website - aimed at 11 to 25 year olds - has been relaunched

28/01/16 - ['Watch what you heat!' say firefighters](#)

Firefighters are urging microwave users to be careful in a bid to drive down the number of cooking related fires

**For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ [philippa.eld](mailto:philippa.eld)**

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### Planning Applications registered in the week ending 29/01/16

There were no applications registered.

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### Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following

email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

## Public Rights of Way - Notification of Applications for Change to the Path Network Received

The following consultation on a Horsham District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 24 February 2016. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

<b>Parish/ path number</b>	<b>Proposal</b>	<b>Site Location</b>	<b>Case Officer</b>	<b>Local Member</b>
Cowfold footpath 1749	Consultation on Horsham District Council proposal to stop up part of footpath under S257 of Town and Country Planning Act to allow construction of a residential development. The new path will on a slightly more easterly line via a pedestrian footway within the site. A holding objection to the District Council's Order has been entered pending consideration of the proposal.	Residential development on land east of 14 and 15 Alley Groves, Cowfold	Jonathan Perks 03302 226703	Mr Barnard

The following application to change the path network has been received and is awaiting attention. Following investigation of an application, at the point when public consultation begins, it will again be reported in the MIS. At that time full details of the proposal will be available and members may comment within a period of not less than 21 days. If substantive objections are raised by members or consultees the application/consultation will be referred to the Rights of Way Committee for determination.

<b>Parish/ path number</b>	<b>Proposal</b>	<b>Site Location</b>	<b>Case Officer</b>	<b>Local Member</b>
Ashurst footpath 2502	Diversion to place part of path on the northern edge of grazing land.	Sopers Farm, Peppers Lane, Ashurst	Judith Grimwood 033022 26705	Mr Barling

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones