

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
07/03/16	Cabinet Member for Highways and Transport	HT21(15/16)	<a href="#">Approval of the West Sussex Minerals and Waste Development Scheme 2016-19</a>	Matthew Evans 033022 22538
09/03/16	Cabinet Member for Education and Skills	ES11(15/16)	<a href="#">West Sussex Educational Psychology Service – Development of a Chargeable Element of the Service</a>	Rachel Allan 033022 28966

## Decisions Called-in

The following decisions have been called-in during the past week

Electoral Division	No.	Proposal	Select Committee/Date	Officer Contact
All	LDR19(15/16)	<a href="#">Strategic Economic Plan Reserve Allocation: Beautiful Outdoors</a>	Environmental and Community Services Select Committee/ 17/03/16 at 2.00 p.m.	Matthew Evans 033022 22538

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adult Social Care and Health	ASCH11(15/16)	<a href="#">Review of Fees and Charges for Transport to Specialist Day Centres, occasional letting of Day Centre Rooms, and Fees for Care Act-related Work</a>	Suzanne T Thompson 033022 22551

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Community Wellbeing	CW6(15/16)	<a href="#">Appointment to an Outside Body – Sussex Community NHS Trust</a>	Suzanne T Thompson 033022 22551
Leader	LDR20(15/16)	<a href="#">Total Performance Monitor – December 2015</a>	Matthew Evans 033022 22538

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### [Children and Young People's Services](#) Select Committee (9 March)



Wendy Saunders  
(033022 22549)

#### **All**      4      **Ofsted Inspection of local authority arrangements for Adult Education and future provision of Adult Learning**

The Committee will be asked to consider the outcome of the recent Ofsted inspection of local authority arrangements for Adult Education and the steps being taken to address the recommendations within the report. The report also outlines proposals in relation to the future operation of the Adult Education contract. The Committee will be asked to consider the findings of the Ofsted inspection and the draft improvement plan and endorse the proposed decision regarding the future operation of the Adult Education contract.

#### **All**      5      **Ofsted Inspection of Services for Children in need of Help and Protection, Children Looked After and Care Leavers and review of the effectiveness of the Local Safeguarding Children Board**

The Committee will be asked to consider the findings of the recent Ofsted inspection which judged Children's Services in West Sussex County Council to require improvement to be good. The Committee will be asked to consider the findings of the Ofsted inspection and to endorse the approach being taken to develop the improvement plan.

#### **All**      6      **Update on implementation of Modernising Children's Social Care**

The Committee will be asked to consider an update on the modernising Children's Social Care implementation and progress following the initial report to the Select Committee on 15 April 2015. The Committee will be asked to support the next phase of improvements required for the Children's Social Care Service.

#### **All**      7      **Review of Implementation of the Early Help Action Plan**

The Committee will be asked to consider the progress to date in the realisation and implementation of the Early Help Action Plan, the current and proposed development of a Comprehensive Early Help Offer and the Improvement and development priorities identified for Early Help, in the context of the recent Ofsted Inspection of Children's Services.

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**All**                    8                    **Report from the Business Planning Group**

The Committee will be asked to support the proposed approach to the agenda items for forthcoming meetings and updates to the work programme.

**All**                    9                    **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

**All**                    10                    **Forward Plan of Key Decisions – March to June 2016**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    11                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

**All**                    12                    **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 18 April 2016 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include planning STARS schools for the future. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 4 April 2016.

Members' attention is drawn to the plan to hold a joint Select Committee meeting with the Health and Adults' Services Select Committee on 27 April 2016 to consider proposals relating to the Healthy Child Programme. Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 13 April 2016.

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**[Health and Adult Social Care Select Committee](#) (10 March)**



**Rob Castle**  
(033022 22546)

**All**                    5                    **Responses to Recommendations made at the 20 January Meeting**

The Committee will be asked to note the responses in relation to strengthening Primary Care Services in West Sussex. In respect of the response from NHS England, the Committee will be asked to endorse a recommendation that the Business Planning Group explore this further, considering how County Local Committees can be included, to ensure local members and their residents can inform the Select Committee's scrutiny of the issue. The Committee will also be

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asked to endorse a recommendation that the Business Planning Group considers if formal scrutiny of the clinical commissioning groups' estate strategies is required when all are received.

**All**                    6                    **Development of Paediatric Burns and Lower Limb Trauma Care**

The Committee will be asked to consider a report from the Chief Executive Queen Victoria Hospital Trust and Chief Executive (interim) Brighton and Sussex University Hospitals Trust which details new clinical service models which are proposed for Queen Victoria Hospital and Brighton and Sussex University Hospitals, for both paediatric burns and lower limb trauma. The Committee will be asked to:

- (i) Note the case for change which will ensure the best possible care for children needing inpatient burns care and patients with lower limb trauma who are treated at the major trauma centre in Brighton;
- (ii) Comment on the engagement of patients and other stakeholders to date and NHS plans for further specific work with parents and children who have recently used burns services; and
- (iii) Agree that these changes would be a significant improvement for the patients treated and consider whether this is a substantial service change based on the completed Health and Adult Social Care Select Committee checklist for NHS Service Change Proposals.

**All**                    7                    **Operational System Resilience**

The Committee will be asked to consider details of schemes put in place to alleviate pressures on the health and social care system over the winter months by Clinical Commissioning Groups (CCGs) and the County Council, in addition to data relating to delayed transfers of care and waiting times in hospital A&E departments across West Sussex. Representatives from the CCGs, the County Council and acute providers in West Sussex will be in attendance at the meeting to input into the Committee's discussions. The Committee will be asked to:

- (i) Evaluate how well local health and social care systems are working together to respond to current system pressures;
- (ii) Review schemes underway or planned to address the underlying causes of system pressure;
- (iii) Comment on the effectiveness of schemes in reducing the numbers of patients whose discharge was delayed and the ability to deliver the A&E four-hour wait targets over the winter period November 2015 to February 2016; and
- (iv) Identify any issues for further scrutiny by the Committee.

**All**                    8                    **Forward Plan of Key Decisions**

There are currently no new items for the Committee to consider in the Forward Plan of Key Decisions since the last meeting. An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will follow.

**All**                    9                    **Business Planning Group Report**

The report informs the Committee of the Business Planning Group (BPG) meeting held on 22 February 2016, setting out the key issues discussed. The Committee will be asked to endorse:

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- (i) The BPG's recommendation that Committee responses to Quality Accounts only be provided to Trusts where the Committee has undertaken formal scrutiny within the previous financial year and that these are agreed virtually by members of the BPG, if a meeting of the Committee does not fall within the required timeframe for submission to the provider; and
- (ii) The contents of the report in particular the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

**All**                      10            **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law Assurance and Strategy will report any requests since the publication of the agenda papers.

**All**                      11            **Possible items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                      12            **Date of Next Meeting**

The next meeting of the Committee is scheduled to take place on 27 April 2016 at 10.30 a.m. at County Hall, Chichester (this is an additional meeting). Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 12 April 2016.

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**Environmental and Community Services  
Select Committee (17 March)**

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**Lisa Etchell**  
(033022 23597)

Please note that there will be an additional meeting of the Select Committee at 2.00 p.m. on Thursday, 17 March 2016 to consider the call-in of the decision by the Leader on the Strategic Economic Plan Reserve Allocation: Beautiful Outdoors (decision LDR19(15/16) refers).

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**Children and Young People's Services  
Select Committee (18 April)**

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**Wendy Saunders**  
(033022 22549)

Please note that there will be an additional meeting of the Select Committee at 10.30 a.m. on Monday 18 April 2016 at County Hall. The meeting has been convened to provide the opportunity for Select Committee members to consider proposals in relation to the Storrington area schools.

## Weekly News

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### Adult Social Care and Health



<b>All</b>	1	<b>County Council communications campaign selected for National Innovation Database</b>	<b>Michelle Crowley</b> (033022 22414)
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The County Council is pleased to report that one of its communications campaigns called 'West Sussex Care Month' has been selected by the Local Government Association to appear on its Innovation Database. The database highlights best practice in local government and recognises the success of the County Council's communications and integrated campaign work around Care Month. The campaign will now be shared with other local authorities who may be interested in learning from West Sussex. For further information please view the database here <http://www.local.gov.uk/innovation>.

### Finance



<b>All</b>	2	<b>Consultation on the 'New Homes Bonus'</b>	<b>Rosemary Pugh</b> (033022 22548)
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The Executive Director Corporate Resources and Services, in consultation with the Leader and Cabinet Member for Finance, has responded to the Department for Communities and Local Government (DCLG) consultation the 'New Homes Bonus: Sharpening the Incentive' ([attached](#)). The consultation posed 14 questions around reforming the New Homes Bonus scheme. Authorities and other interested parties were invited to reply by 10 March 2016.

The New Homes Bonus (NHB) was first introduced in 2011/12. For each newly-built house or conversion in their area, local authorities are rewarded with the national average council tax for the relevant band. Long-term empty properties which have been brought back into use have also been included in the reward. In two-tier areas the NHB grant is split 20% to the county council and 80% to district and borough councils. In 2016/17, the sixth year of the scheme, payments are expected to be in the region of £1.4bn - £1.275bn is top-sliced off the local government settlement, the remainder is from the DCLG. The County Council will receive approximately £5.2m in new Homes Bonus funding from the Government in 2016/17.

The consultation sought views on options on changes to the New Homes Bonus in order to better reflect authorities' delivery of new housing. It also sought views on reducing the number of years in which the current and future years are made. The options are broadly:

- Withholding the NHB from areas where an authority does not have a Local Plan;
- Abating the NHB in circumstances where planning permission for a new development was only granted on appeal;
- Adjusting the NHB to reflect estimates of deadweight (i.e. a 'core' incremental increase that occurs each year); and
- Reducing the number of years that NHB is paid from six to four years.

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## Highways and Transport



<b>All</b>	3	<b>Improvements to Highways Customer Contact</b>	<b>Jonathan Ullmer</b> (033022 26426)
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The County Council currently receives about 500 enquiries a week via its 'highways@westsussex.gov.uk inbox'. These can be in respect of a variety of issues, including fault reporting, raising concerns and requesting information. As each enquiry is assessed and manually logged into a customer management system (Confirm) the Council effectively double handles each contact.

An online [General Enquiry](#) form has therefore been created with a view to directing customers to use this or [Love West Sussex](#) to report problems or request information. This gives customers the advantage of raising their request in a quick, easy, structured format which will be logged directly into the customer management system 'Confirm' providing them with a unique reference number.

The highways e-mail address will therefore no longer be publicised on the web site as a means of contacting the County Council and current users of the account will receive an automatic response advising them of the benefits of using web site for future requests. Members should continue to use the [members.highways@westsussex.gov.uk](mailto:members.highways@westsussex.gov.uk) e-mail address to raise enquiries with officers so they can receive a response within three working days.

## Health and Wellbeing



<b>All</b>	4	<b><a href="#">Health and Wellbeing Board Newsletter</a></b>	<b>Chris Slater</b> (033022 28544)
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The Health and Wellbeing Board [newsletter for February](#) is now available. It details the work of the Board and its partners to improve health and social care outcomes in the county. The featured articles include a commissioning focus on prevention and early intervention, award-winning proactive care, the West Sussex Children's Social Care Academy and the successful approach to sugar reduction in West Sussex. Those who have an interest in health and social care in West Sussex are encouraged to read it. Those who are interested in finding out more about the Board, including its strategy, membership and meeting agendas, can also access its [website](#).

## Communications

### County Council Press Releases up to 26 February

23/02/16 - [A Celebration of Poetry](#)

Local poets given opportunity to share their work alongside established writers

24/02/16 - [Reflected sunlight sparks bedroom fire in Fernhurst](#)

Firefighters are reminding people to check the positioning of their mirrors following a bedroom fire in Fernhurst yesterday afternoon

25/02/16 - [Comment on new approach to saving lives on West Sussex roads](#)

County Council aims to cut the number of people killed or seriously injured on West Sussex roads in 2020 by 25%

**For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ [philippa.eld](mailto:philippa.eld)**

## Planning Applications registered in the week ending 26/02/16

There were no applications registered.

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

## Public Rights of Way - Notification of Application for change to the Path Network sent out for Public Consultation

The following proposal has been investigated and sent out for public consultation. Members may obtain further information by contacting the case officer. Comments on the proposal must be made by 6 April 2016. If substantive objections are raised by members or consultees the application will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
<a href="#">Houghton Footpath</a> <a href="#">2932/1</a>	To divert part of path from river bank route prone to flooding and erosion onto well-established used route.	West bank of River Arun south of South Lane, Houghton	Judith Grimwood 033022 26705	Mr Peters

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)