

Sea Change- Splash Point: Timetable: start date: 23rd March 2009

Design Competition	
TRO Process	
Cultural Programme	
Publicity & Consultation	
Contract to Build	
Democratic Processes	
Evaluation	



Phase 1a : Design : TRO Process & Landscape Institute	Date	Lead	Key Indicator	Notes
1. Proposals for Splash Point presented to CLC	19/11/08	Lynda Spain		Complete
2. Letter to Barry Candy to begin TRO process	24/02/09	Lynda Spain	Yes	Complete
3. Press Release announcing CABA Award	27/03/09	Cathy Ridge		Complete
4. Engineering asked to prepare CAD drawing for TRO Process	23/03/09	Bryan Curtis		Complete
5. CAD drawings to WSCC	03/04/09	Bryan Curtis	Yes	Complete
6. Add Programme & key indicators to Covalent	w/c 06/04/09	Jasmine Davies Alan Balkham	Yes	Complete
7. Consideration of Legal & Ownership, Building Regs & Issues	w/c 06/04/09	James Appleton	Yes	Complete
8. Contracts signed and returned to CABA	w/c 06/04/09	Jasmine Davies	Yes	Complete
9. Cabinet to approve spend	May 2009	James Appleton	Yes	

10. First Stage payment from CABE	15 May 2009	CABE	Yes	
11. Appoint Landscape Institute and agree contract	16/04/09	Lynda Spain	Yes	Complete
12. Worthing Arts Council Board meeting & agreement of cultural programme timetable	May 6 th	Stefan Sykes & Jasmine Davies	Yes	Complete
13. Prepare and agree contract with Worthing Arts Council	May 2009	Jasmine Davies & Lynda Spain		Complete
14. Appoint Artpoint for Project Evaluation	w/c 11/05/09	Jasmine Davies Kevin Wilson		Complete
15. TRO Proposal formally advertised	18/05/09	Debbie Farrell		Complete
16. Press release announcing competition	18/05/09	Cathy Ridge		Complete
17. L.I Competition launched	18/05/09	L.I	Yes	Complete
18. Begin appointment process for Construction Design Manager	18/05/09	Bryan Curtis	Yes	
19. L.I Closing date for expressions of interest from interested Landscape Architects	5/06/09	L.I		Complete
20. L.I first cull of interested parties & circulation of remainder to WBC	8/06/09	L.I		Complete
21. Stage 1 judging	18/06/09	Judging Panel (Lynda Spain)		Complete
22. Inform shortlisted candidates	19/06/09	L.I		Complete
23. Press release announcing shortlisted candidates & add to website including shortlisted artists details	w/c 19/06/09	Cathy Ridge		
24. Contract with Walter Jack to work with shortlisted artists (set fee involved)	June 2009	Lynda Spain		Complete
25. Site visit	23/06/09	L.I		Complete
26. Stage 2 Brief out to shortlist	23/06/09	L.I		Complete
27. Presentation prepared for CLC meeting	06/07/09	Lynda Spain		Complete

		Darryl Hemmings		
28. Splash Point project presented to CLC Board	15/07/09	Darryl Hemmings	Yes	
29. Stakeholder Workshop	20/07/09	Lynda Spain/Jasmine Davies		
30. Deadline for stage 2	14/08/09	L.I		
31. Press release announcing submitted designs on website	17/08/09	Cathy Ridge		
32. Planning, Legal, Technical Assessment of all submissions	w/c 17/08/09	James Appleton, Legal Services, Bryan Curtis	Yes	
33. Circulate shortlisted designs to judging panel	17/08/09	L.I		
34. Prepare report to Cabinet for permission to proceed with tender process	w/c 24/08/09	Lynda Spain		
35. Public Consultation Worthing Town	w/c 24/08/09	Jasmine Davies/Lynda Spain		
36. Construction Design Manager Appointed	August	Bryan Curtis	Yes	
37. Successful Designer work with Engineers to translate design to working drawings	August	Bryan Curtis	Yes	
38. Pre-tendering process begins	w/c 31/08/09	Bryan Curtis		
39. Press release announcing winner	w/c 31/08/09	Cathy Ridge		
40. Stage 2 judging	04/09/09	Judging Panel (Lynda Spain)		
41. Announcement of winner	07/09/09	L.I	Yes	
42. Commissioning Suncloud & contract	w/c 07/09/09	Bryan Curtis		
43. Mid project evaluation complete	September	Jasmine Davies		

44. Appointed Landscape Architect to prepare design to planning stage if necessary	07/09/09	Competition Winner		
45. Report to Overview and Scrutiny Committee	September 2009	Lynda Spain	Yes	
46. Report to Cabinet to proceed with tender to build	September 2009	Lynda Spain		
47. Report to CLC for approval of TRO	September/October 2009	Darryl Hemmings	Yes	
48. Planning application submitted if necessary	End September	Competition Winner	Yes	
49. Development Control Committee if necessary	November	James Appleton		
50. Second Stage payment from CABE	November 2009	CABE	Yes	
51. Cultural Programme Complete	November 2009	Stefan Sykes	Yes	
52. Brief out to potential contractors	January 2010	Bryan Curtis	Yes	
53. Tenders returned	End Feb 2010	Bryan Curtis		
54. Construction of Suncloud	End Feb 2010	Bryan Curtis		
55. Contractor appointed	March 2010	Bryan Curtis		
56. 5 Year Maintenance Plan prepared	March 2010	Bryan Curtis		
57. Build begins	May/June 2010	Bryan Curtis	Yes	
58. End of Project Evaluation Complete	September 2010	Jasmine Davies Kevin Wilson		
59. Build Complete	August 2010	Bryan Curtis	Yes	
60. Launch Event	September 2010	Jasmine Davies	Yes	
61. Third Stage Payment from CABE	30 th September 2010	CABE	Yes	