

**West Sussex County Council**

**Have your Say**

**Public consultation on proposals for changes to**

**West Sussex Household Waste Recycling Sites (HWRSs)**

This consultation runs from 16 May 2016 until midnight 12 June 2016.

**The deadline for responses is midnight Sunday 12 June 2016**

## Consultation in a nutshell

West Sussex County Council is dealing with the most significant ever reductions to its budget. The Council has a plan to fill a £44.2m gap in funding following a worse than expected grant settlement from Government and an increasing demand for services.

The measures include a 3.95% increase in council tax – which will generate an extra £14.5m a year for the County Council and equates to an extra 88 pence per week for the average household.

The remaining gap in funding will be bridged by £18.6m of savings across the Council planned for next year and over £11m of savings already delivered in previous years. All Council services are required to provide a set of savings measures to contribute to the overall £18.6 million Council wide savings target.

That's why we have reviewed our provision of Household Waste Recycling Sites (HWRSs).

Our review has shown that our current provision is very well run and highly regarded by residents, but there are efficiencies that can be made that would provide significant savings and still provide an effective service to our residents.

As a result of this review, we believe the best way forward to meet our savings and yet maintain a good quality of service is to:

- a) **Reduce the daily opening hours at sites.**
- b) **Reduce the number of days some HWRSs are open each week.**
- c) **Introduce charging for non-household waste disposal and no longer accept LGV, Tractor, Mobile Plant or any Commercial Vehicle tyres.**
- d) **Cease the Mobile HWRS Service.**
- e) **Restrict the access of trailers to those sites with "Large Vehicle Bays".**

### What happens next?

We want to hear your views on these proposals, no decisions have been made as yet, we are consulting to ensure that we have listened to your views; there is more detail in the rest of this document, as well as detailed set of Frequently Asked Questions (FAQs).

When the consultation has closed, your feedback will be collated and analysed and then presented to the West Sussex County Council's Cabinet in July 2016. Cabinet will make the final decisions on whether to proceed with, amend, or withdraw any or all of the proposals included in this document. This report will be publicly available and will include responses from the Council to issues that emerge through the consultation.

**The deadline for responses is midnight Sunday 12 June 2016.**

**How to 'Have Your Say' on this consultation:**

- Complete the questions in this consultation document and post it back in the envelope provided or to the freepost address Have Your Say, HWRS Consultation, Freepost RSBK-CHTU-KGGG, West Sussex County Council, Chichester, PO19 1RQ before the closing date.
- This consultation can also be completed online at [www.haveyoursay.westsussex.gov.uk/waste-management-services/hwrs](http://www.haveyoursay.westsussex.gov.uk/waste-management-services/hwrs)
- If you need to get in touch please email us at [wastes.servicescontracts@westsussex.gov.uk](mailto:wastes.servicescontracts@westsussex.gov.uk)

Please note however, we are unable to answer any additional questions in relation to the proposals or enter into a discussion, only responses received through either the online or offline consultation document will be included in our response evaluation process. Please take the opportunity to 'Have your Say' via this consultation.

- Follow us on twitter @westsussexwaste

**If you need this information in another format, for example, on audio CD or in a different language, then please email [wastes.servicescontracts@westsussex.gov.uk](mailto:wastes.servicescontracts@westsussex.gov.uk)**

## **West Sussex County Council**

### **Have your Say**

#### **Public consultation on proposals for changes to West Sussex Household Waste Recycling Sites (HWRSs)**

This consultation runs from 16 May 2016 until midnight 12 June 2016.

#### **Why we are proposing changes?**

This year the Council continues to be faced by significant reductions to the funding it receives from central government, which along with your Council tax, pays for the services we provide. The remaining gap in funding will be bridged by £18.6m of savings across the Council planned for next year.

These reductions are forcing the Council to find ways to save money and reduce costs. That's why in last year's budget we decided to review our Household Waste Recycling Sites (HWRSs) with the aim of making significant savings of around £2m per year from our Waste Services budget. We have now completed a review of our HWRSs.

It has shown that our current provision is well-run and well used by residents, but there are efficiencies that can be made which would provide significant savings, and still provide an effective service to our residents. If these improvements and efficiencies are made they could contribute savings of around £2m.

We appreciate that these proposals will have an impact on some residents but in every single case we have tried hard to find solutions which save money, but minimise the inconvenience to the largest number of residents.

We think this is the right thing to do when budgets are being squeezed ever harder, as we think we should be prioritising the money we spend on people, not waste.

#### **What our review found**

We looked at a range of different information as part of our review, such as usage of the sites, the amount of waste brought to HWRSs and our statutory duties. Our analysis is that there is an opportunity to make changes to the service that will deliver significant savings, whilst still meeting the needs of the public and our statutory duties, maximising recycling and ensuring sites meet the highest standard of efficiencies.

**We are proposing a package of five proposals, rather than a selection to choose from, which as a whole will deliver the savings needed. Each proposal is detailed in this consultation for your comments.**

### **Will fly-tipping increase?**

Evidence from other County Councils who have made similar changes to those we are proposing shows that there has not been an increase in fly-tipping as a result. Fly tipping is a criminal offence and blights local areas – there is no evidence to show that West Sussex residents will resort to fly tipping if they can't use a HWRS for whatever reason.

We will however, continue to monitor the sites through CCTV and utilise DEFRA's national fly tipping database, as well as carry out inspections to assess any impact of reductions in opening hours. We will work closely with the District and Borough Councils to ensure any incidents of fly tipping are promptly reported, cleared and investigated fully.

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## Our proposals in detail

We are proposing a range of changes to our service. Below we provide more detail about each of the proposals and ask for your views.

**Please note however, that this consultation is to implement all 5 proposals rather than choosing a selection.**

### **Proposal 1 - Reduce the opening hours at sites (1 hour less in the winter during weekdays & using winter hours all year round).**

Most of our HWRs currently operate between an 8 to 11 hour day, depending on the season.

Our review gave us good evidence to show that all HWRs across the county are quietest in the last hour of the day in the summer months.

We are proposing the following opening hours to make the network more cost effective, with potential savings of £390,000 per annum.

These changes would apply to all HWRs from 1 October 2016

Current Opening Hours for the 11 sites are:-

Summer	8.00am to 7.00pm (11 Hours) Monday to Friday
	9.00am to 7.00pm (10 Hours) Saturday & Sunday & Bank Holidays
Winter	8.00am to 5.00pm (9 Hours) Monday to Friday
	9.00am to 5.00pm (8 Hours) Saturday & Sunday & Bank Holidays

Proposed opening hours:-

All Year Round	8.30am to 4.30pm (8 Hours) Monday to Sunday including Bank Holidays
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#### **1. Thinking about the time you normally visit, what is your view on the proposed opening hours?**

- I support the proposed changes to opening hours from 8:30am to 4:30pm
- I support the proposed changes to the opening hours but would prefer the 8 hour period to start earlier and finish earlier
- I support the proposed changes to the opening hours but would prefer the 8 hour period to start later and finish later
- I do not support the changes in hours
- No opinion

#### **2. Do you have any further comments on Proposal 1?**

<Insert Free Text Box>

## Proposal 2 - Reduce the number of days some HWRs are open per week.

Currently, all HWRs across West Sussex are open 7 days each week, with the exception of Midhurst which is open 6 days. Many authorities do not keep the sites open 7 days each week.

Our review of services suggests the busiest days are at weekends with reduced customer visits on week days. The review has identified significant savings could be achieved by reducing the number of opening days.

As such, we propose to reduce the opening days from 7 to 5 days for 8 of the HWRs, and from 6 days to 5 days for Midhurst. These closure days would be in the week, not at the weekend. All sites would close on Christmas Day, Boxing Day and New Year's Day. All sites would remain open on weekends (with the exception of Midhurst which is open on Saturdays and closed on Sundays - this is the existing arrangement and would be maintained under this proposal).

To ensure residents still have access to a HWRs on the days that a site is closed, we have planned a pattern of closures that would ensure an alternative site would be available on the closed days within an approx. 10 miles radius. (Please see table 'Proposed Opening Days for HWRs')

There is no proposed change to our three sites at Westhampnett (Chichester), Crawley and Burgess Hill, they will remain open 7 days per week. These sites are our main transfer stations as well as HWRs, and as such have to be manned and open for the District and Borough Councils to use 7 days a week.

<b>Current Service</b>	10 HWRs are open for 7 days each week; HWRs will be closed on Christmas Day and Boxing Day and open on Bank Holidays where relevant
	Midhurst HWRs will be open Monday to Saturday each week; closed on Christmas Day and Boxing Day and open on bank holidays where relevant

<b>Proposed Service</b>	Westhampnett (Chichester), Crawley and Burgess Hill HWRs to remain open 7 days each week. Open on Bank Holidays
	The other 8 sites to open for 5 days each week including weekends (with the exception of Midhurst which will be open on Saturdays and closed on Sundays). HWRs will open on bank holidays where relevant.
	HWRs will be closed on Christmas Day, Boxing Day and New Year's Day

## Proposed opening days for HRWCs

* Open Days	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Days A	Distance to nearest alternative site in miles
Burgess Hill	*	*	*	*	*	*	*	7	
East Grinstead	*			*	*	*	*	5	B/Hill (13.6) or Crawley (9.5)
Crawley	*	*	*	*	*	*	*	7	
Hop Oast (Horsham)	*	*	*			*	*	5	Billingshurst (8.9) & Crawley (12.9)
Billingshurst	*			*	*	*	*	5	Horsham (8.9) & Midhurst (16.2)
Midhurst		*	*	*	*	*		5	Westhampnett (11) & Billingshurst (16.2)
Westhampnett	*	*	*	*	*	*	*	7	
Bognor	*	*	*			*	*	5	Littlehampton (9.5) & Westhampnett (6.9)
Littlehampton	*			*	*	*	*	5	Bognor (9.5) & Worthing (10.8)
Worthing	*	*	*			*	*	5	Shoreham (5.1) & Littlehampton (12.8)
Shoreham			*	*	*	*	*	5	Worthing (5.1) Nearest alt. B/Hill (19.9)

**<Insert HWRS location Map here> (TO BE REDESIGNED BY GRAPHICS)**

Your views on Proposal 2

**1. Using the table below and thinking about the HWRS you use the most, please tell us how often you visit the HWRS**

	Weekly	Fortnightly	Monthly	Once every 6 months	Yearly	Less than once a year	Never
Burgess Hill							
East Grinstead							
Crawley							
Hop Oast (Horsham)							
Billingshurst							
Midhurst							
Westhampnett (Chichester)							
Bognor							
Littlehampton							
Worthing							
Shoreham							

**2. How long does it currently take you to travel to your nearest HWRS?**

0 - 10 mins    11 - 20 mins    22 – 30 mins    31 + mins

**3. Do you usually make a specific journey or do you combine your visit with a journey elsewhere?**

Specific journey     Combined journey     Have never used a HWRS

**4. Have you used any other means of disposing of household waste items apart from visiting a HWRS in the last 12 months?**

- Household bin collection service
- Bulky household waste collection service (provided by your District or Borough Council, i.e. for disposing of an old bed or sofa)
- Recycling Bring Bank (recycling drop off point, i.e. at the supermarket/Charity Shops)
- Internet based organisations (Freecycle, Freegle, Gumtree etc.)
- Other: \_\_\_\_\_

**5. How would the proposed changes affect you?**

- No change, I will go to my usual site on a different day
- I will drive further to get to a permanent Household Waste Recycling Site
- I will compost more at home
- I will put more rubbish out for collection
- I will recycle more
- I will recycle less
- I will use my Council's bulky waste collection service more
- I will pay someone to take rubbish away, i.e. skip hire
- I will donate more items to charity organisations
- I will subscribe to my District or Borough Green Waste service

**6. To what extent do you agree or disagree with Proposal 2?**

Strongly agree    Agree    Neither/Nor    Disagree    Strongly disagree

**7. Do you have any comments on Proposal 2?**

<Insert Free Text Box>

### Proposal 3 - Introducing charging for non-household waste disposal and no longer accept commercial type tyres

Only certain types of waste are legally defined as ‘household waste’. The Council must provide facilities to dispose of this type of waste for free. Other types of waste like soil, hard-core, plasterboard, car and van tyres are legally defined as ‘non-household waste’. The Council currently also allows disposal of these types of waste at HWRSs free of charge although there is no legal requirement to do so. This costs the Council over £600,000 per year.

For example, there are around 100 LGV and tractor tyres brought to the HWRSs per year. These large commercial type tyres cost between £20 and £80 to dispose of. By no longer accepting these commercial type tyres the Council could generate a saving of £5,000 per annum

In line with many other Councils across the country we are proposing to introduce charges for the disposal of these types of waste at HWRSs. The charges would cover the cost of providing the service, and the disposal costs incurred.

The proposed charges are below:

Soil, Hard-core & DIY	Plasterboard	Car & Van Tyres	LGV, Tractor and Mobile Plant tyres
£4.00 per bag (up to 80L)	£4.00 per bag (up to 80L)	£4.00 per tyre	No longer accept

**1. To what extent do you agree or disagree with introducing charging to cover the cost of disposal of non-household waste?**

Strongly agree      Agree      Neither/Nor      Disagree      Strongly disagree

**2. To what extent do you agree or disagree with ceasing to accept tyres from Commercial/LGV vehicles or Tractors and mobile plant?**

Strongly agree      Agree      Neither/Nor      Disagree      Strongly disagree

**3. Do you have any further comments on Proposal 3?**

<Insert Free Text Box>

## **Proposal 4 - Ceasing the Mobile HWRS Service**

The mobile HWRS service is a concessionary service provided historically by West Sussex County Council primarily to service the rural communities in Chichester Borough Council.

Changes in legislation regarding the increased need to prioritise recycling services, the ongoing austerity measures being faced across the public sector and our need to increase recycling performance to meet targets in 2020, has meant that we now must prioritise and safeguard our statutory requirements.

Currently there are 10 mobile HWRS sites provided by West Sussex, they are all within the District of Chichester. The provision of this service varies; some are provided weekly, some fortnightly and some 4 weekly.

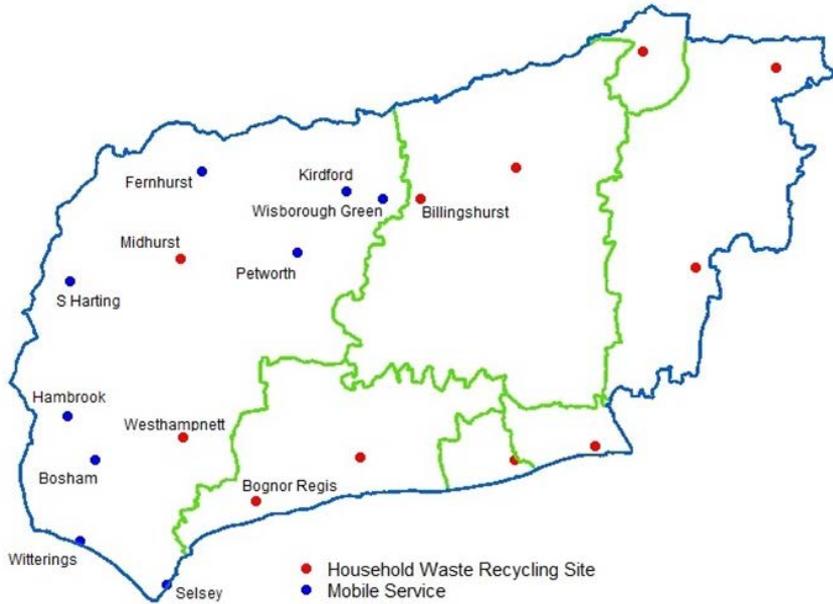
Our review of this service has highlighted that whilst it is described as a mobile “Household Waste and Recycling” service - with the exception of the trial service at Selsey - only one container is provided and there is no recycling option.

The Council is required to follow the waste hierarchy, i.e. to Reduce, Reuse, Recycle, with landfill as a last option. As such, the sustainability of a general waste only service cannot be justified from either a cost or statutory duty perspective.

To close all of the mobile sites could give a potential saving of £250,000 per year. This includes a saving in disposal costs by recycling a significant proportion of the waste.

We appreciate that these proposals will have an impact on residents using the mobile HWRSs but we have worked hard to find solutions which save money, but minimise the inconvenience to the largest number of residents.

Under this proposal, whilst there will be no more mobile HWRSs within the District of Chichester, access to recycling, reuse and recovery services for 29 different waste streams will remain available at the HWRSs, rather than the ‘residual waste’ only services provided at the majority of the mobile HWRSs.



**Map of Mobile HWRS and Permanent HWRS locations. (TO BE REDESIGNED BY GRAPHICS)**

**Distance from Chichester mobile sites to nearest HWRS**

	Westhampnett (Chichester)	Midhurst	Billingshurst
<b>Bosham</b>	6 miles		
<b>Fernhurst</b>		5.8 miles	
<b>Hambrook</b>	7.5 miles		
<b>Kirdford</b>			5.2 miles
<b>Lurgashall</b>		6.1 miles	
<b>Petworth</b>		7.2 miles	
<b>Selsey</b>	9.9 miles		
<b>South Harting</b>		8 miles	
<b>Wisborough Grn.</b>			2.5 miles
<b>Witterings</b>	9.7 miles		

<b>Current Service:</b>	HAMBROOK, THE WITTERINGS and SELSEY are provided one day each week.
	BOSHAM, PETWORTH and FERNHURST are provided once a fortnight and the sites
	WISBOROUGH GREEN, KIRDFORD and SOUTH HARTING once every 4 weeks
	LURGASHALL, twice a year

<b>Proposed</b>	To cease the provision of a mobile service. Residents to use the permanent
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<b>Service:</b>	HWRSSs, where they will have the full range of recycling and waste disposal facilities.
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**Your views on Proposal 4**

**1. Using the table below and thinking about the Mobile HWRSS you use the most, please tell us how often you visit the HWRSS.**

	Weekly	Fortnightly	Monthly	Once every 6 months	Yearly	Less than once a year	Never
Hambrook							
The Witterings							
Selsey							
Bosham							
Petworth							
Fernhurst							
Wisborough Green							
Kirdford							
South Harting							
Lurgashall							

**2. How long does it currently take you to travel to your nearest Mobile HWRSS?**

0 - 10 mins    11 - 20 mins    22 – 30 mins    31 + mins

**3. Do you usually make a specific journey or do you combine your visit with a journey elsewhere?**

Specific journey    Combined journey

**4. Have you used any other means of disposing of household waste items apart from visiting a HWRSS in the last 12 months?**

- Household bin collection service
- Bulky household waste collection service (provided by your District or Borough Council, i.e. for disposing of an old bed or sofa)
- Recycling Bring Bank (recycling drop off point, i.e. at the supermarket/Charity Shops)
- Internet based organisations (Freecycle, Freegle, Gumtree etc.)
- Other: \_\_\_\_\_

**6. How would the proposed changes affect you?**

No change

I will have to drive further to get to a permanent Household Waste Recycling Site

I will compost more at home

I will put more rubbish out for collection

I will recycle less

I will use the Council's bulky waste collection service more

I will pay someone to take rubbish away, i.e. skip hire

I will donate more items to charity organisations

I will subscribe to my District or Borough Green Waste service

**7. To what extent do you agree or disagree with Proposal 4?**

Strongly agree      Agree      Neither/Nor      Disagree      Strongly disagree

**8. Do you have any comments on Proposal 4?**

<Insert Free Text Box>

**Proposal 5 Restrict the access of trailers to those sites with "Large Vehicle Bays"**

Household Waste & Recycling Sites (HWRS) are primarily designed for residents to bring their recyclables and general waste by car. Some sites are classified as "Oversize" and are able to accommodate larger vehicles.

Currently cars towing trailers are allowed to use any sites with larger trailers being accepted at the 5 'oversize' sites which are:-Burgess Hill, Crawley, East Grinstead, Westhampnett (Chichester), Worthing.

It has been found that some trailers are regularly being towed by larger vehicles and 4x4's and these are known to be causing significant problems in manoeuvring around the sites, site access for other users and it restricts our ability to properly monitor any commercial waste being illegally deposited at the sites. This is especially an issue at the smaller sites.

To ensure efficiencies at the smaller sites are achieved and to allow for improved monitoring and enforcement of illegal practices in regards to commercial waste, it is proposed to cease allowing all vehicles with trailers access to all sites except for the 5 'Oversize' sites.

Whilst this will not directly deliver any savings, if there is a reduction in illegal tipping of commercial and trade waste, this will result in a saving in disposal costs.

<b>Current Service</b>	Cars towing trailers accepted at all HWRs
	Cars towing large trailers use Burgess Hill, Crawley, East Grinstead, Westhampnett (Chichester), Worthing
<b>Proposed Service</b>	All trailers to use Burgess Hill, Crawley, East Grinstead, Westhampnett (Chichester), Worthing only.

**1. To what extent do you agree or disagree with the proposal to restrict access of trailers to sites with 'Large Vehicle Bays'?**

Strongly agree      Agree      Neither/Nor      Disagree      Strongly disagree

**3. Do you have any further comments on Proposal 5?**

<Insert Free Text Box>

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**About you**

**What is your gender?**

- Male
- Female
- Transgender
- Gender reassignment
- Prefer not to say

**Which of the following age groups best describes you?**

- Required) 15 or under
- 16-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65-74
- 75-84
- 85+
- Prefer not to say

**What is your postcode?**

.....

**Do you have an email address? If yes, please detail below:**

**Yes**

**No**

.....

**What is your ethnic origin?**

- White British (English/Welsh/Scottish/Northern Irish)
- Irish
- Gypsy or Irish Traveller
- Any other white background
- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background
- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background
- African

Caribbean  
Any other Black/African/Caribbean background  
Arab  
Any other ethnic group  
Prefer not to say  
Other

**Do you consider yourself to have a disability?**

Yes  
No  
Prefer not to say

**If yes, please state what your disability is:**

Physical impairment  
Sensory impairment  
Mental health condition  
Learning disability  
Long-term illness  
Other

**Are you responding as a resident or as part of an organisation?**

Resident  
Organisation  
Prefer not say

**If you are answering as part of an organisation, what type of organisation are you?**

Business  
Charity or Voluntary Group  
Parish Town Council  
District or Borough

**Are you a member of our West Sussex Residents' e-Panel?**

**Yes**  
**No**

The West Sussex Residents' e-Panel is an online community of local people who have registered to receive details of consultations and online surveys about local services and/or policies in West Sussex to help shape the future of the County.

**Thank you for sharing your views on our proposals.**

The deadline for responses is midnight Sunday 12 June 2016.

Please return your completed consultation document to:

Have Your Say, HWRS Consultation, Freepost RSBK-CHTU-KGGG, West Sussex County Council, Chichester, PO19 1RQ.

If you need this information in another format, for example, on audio CD or in a different language, then please email [wastes.servicescontracts@westsussex.gov.uk](mailto:wastes.servicescontracts@westsussex.gov.uk)

**The information you provide will be treated in the strictest confidence and will be processed in compliance with the 1998 Data Protection Act. Your details will not be passed on to any third party, and the information you provide will not be used for any other purpose without your prior permission.**

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