

### Joint Western Arun Area Committee

19 June 2013– At a meeting of the Committee held at 7.00 p.m. at Jeneses Arts Centre, Bognor Regis

Present:

West Sussex County Council: Mr Oppler, Mr Patel, Mrs Phillips, Mrs Rapnik (Chairman) and Mr Sutcliffe

Arun District Council: Councillors Mr English, Mr Bence, Mr Wotherspoon, Mr Edwards, Mr Brown

Town/Parish Council representatives: Councillors Mr Wells (Bognor Regis), Mr Potter (Bersted), Mrs Pendleton (Middleton on Sea), Mr Peerman (Felpham), Dr Poland (Aldwick) and Mr Huntley (Pagham).

Officers: Monique Smart, Democratic Services Officer (WSCC), Greg Merrett, Principal Community Officer (WSCC) and Philippa Dart, Assistant Director (ADC).

### Chairman's Welcome

1. The Chairman welcomed everyone to the meeting including new Members, County Councillors Mrs Joan Phillips, Mrs Ann Rapnik, Mr Tony Sutcliff, Mr Graham Jones and Mr Ashvin Patel. District Councillor Mr Leonard Brown and Parish and Town Councillors Mr Paul Wells and Mrs Jacky Pendleton.

2. Apologies had been received from Councillors Mrs Dawn Hall, Mr Patrick Hastings, Mr Graham Jones and Mrs Gillian Brown.

3. Substitute Members were as follows:

Councillor Mr David Edwards –Arun District Council

Councillor Mr John Potter – Bersted Parish Council

Councillor Mr David Huntley – Pagham Parish Council

4. Apologies were also noted from Inspector Nick Bowman.

### Appointments

5. Following the decision that the chairmanship of the Joint Arun Area Committees should rotate amongst the three tiers, the Chairman for 2013/14 would be a County Councillor and the Vice Chairman would be a District Councillor.

6. **Resolved** that Mrs Rapnik be appointed Chairman of JWAAC for the forthcoming year.

7. **Resolved** that Councillor Mr Wotherspoon be appointed as the lead District Councillor of JWAAC and therefore Vice Chairman of JWAAC as confirmed at the Annual Arun District Council meeting on 22 May 2013.

8. Councillors Mr Peerman and Mrs Pendleton were nominated for the lead Parish and Town Council representative. Following a closed vote it was **Resolved** that Councillor Mr Peerman be appointed as the lead Parish and Town Council representative for the forthcoming year.

9. **Resolved** that the Memberships of the Community Initiative Sub Group be as follows for the forthcoming year:

County Councillors Mrs Joan Phillips and Mr Graham Jones  
District Councillors Mr Paul English and Mr Len Brown  
Town/Parish Councillor Mr Peerman

10. **Resolved** that the Membership of the Community Sub Group be as follows for the forthcoming year:

Councillor Mr Peerman  
Councillor Mr Bence  
Councillor Mr English

11. **Resolved** that Mrs Joan Phillips be appointed as the Chairman of the Highways and Transport Sub Group for the forthcoming year.

12. **Resolved** that Councillor Mr Bence and Mr English be appointed as the District Councillor representatives on the Highways and Transport Sub group.

11. **Resolved** that Councillor Mr Geoff Farrell from Felpham Parish Council be appointed as the JWAAC representative to the Arun Conservation Area Advisory Committee for the forthcoming year.

### **Appointments to Outside Bodies**

12. The Chairman introduced a report by Head of Law and Governance, West Sussex County Council. The report asked the County Council Members of the Committee to appoint representatives to the outside bodies listed for a four year term.

13. **Resolved** that

- Mr Ashvin Patel be appointed to Konnect Charitable Trust
- Mr Graham Jones and Mr Ashvin Patel to appointed to Arun Leisure Centre Management Board
- Mr Francis Oppler be appointed to Bognor Regis Limited
- Mr Francis Oppler and Mr Tony Sutcliff be appointed to Bognor Regis Regeneration Board.

## **Declarations of Interest**

14. In accordance with the Members' Code of Conduct, the following personal interests were declared:

- Councillors Mr Wells and Mr Edwards declare an interest in agenda item 13 as Members of Bognor Regis Town Council who had applied for Community Initiative Funding.

## **Minutes**

15. Resolved –that the minutes of the Joint Western Arun Area Committee (JWAAC) held on 6 March 2013 are confirmed as a correct record and that they are signed by the Chairman.

## **Terms of Reference**

16. The Terms of Reference for the Committee were noted.

## **Urgent Matters**

17. The Chairman informed the Committee that an additional application had been received for the Community Projects Fund. This had been reviewed by the sub group and circulated to all Members. Hard copies were tabled. It was agreed that this would be dealt with alongside the other applications at agenda item 14.

## **Progress Statement**

18. The Committee had before it a progress statement on matters arising from the previous meeting (copy appended to the signed minutes). Members noted the statement.

19. In relation to Pagham Harbour flood banks, Councillor Mr Huntley stated that Pagham Parish Council had written to JWAAC in response to the letter received from the Environment Agency. This letter would be circulated with the draft minutes.

## **Talk with us – public question time**

20. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below:

- Mr Jan Cosgrove from the No18 Project stated that he had today attended a Select Committee at County Hall Chichester to review the future of youth provision in Bognor Regis. He was disappointed that the County Council consultation had not involved the young people who use the services. He said that a one size fits all approach was not suitable. *The Chairman stated she was aware of the good work of the No18 Project and noted their concerns about future proposals.*
- Mr Hugh Coster referred to the notes of the last Highways and Transport Sub Group and the future of the High Street. He asked if Members were aware that the main reason for closing the high street to traffic as pollution

levels in the town. He asked if this could be born in mind when Members come to decide on the High Street.

- Mr Barry Jones welcomed the Committee to Jeneses and thanked them for the grant for the picture rails that they could see evidence of being used in the hall this evening.

## **Prevention and Wellbeing Grants 2013/14**

21. The Chairman introduced the report by the Director of Public Health, West Sussex County Council (copy attached to the signed minutes). The report set out the prevention & wellbeing commissioning objectives for 2013 along with the Prevention and Wellbeing Grant applications received for 2013/14. It also identified how the grants were spent in 2012/13. Grants are awarded annually on merit in relation to the application and awarding criteria. The criteria reflect countywide and service area objectives, as well as specific local needs.

22. Each County Local Committee (CLC) was allocated budget in proportion to the adult population in each area based upon information gained from the 2011 Census.

23. Resolved - That the County Council Members of the Committee considered the Prevention and Wellbeing Grant applications as set out in Appendix C and allocated funding as follows:

(i) The following applications were approved: -

- 4Sight - £750
- Bersted Green Tea and Chat - £1000.50
- Bognor CAN – Community Action network - £3500.00
- Chichester Area Mind - £1500.00
- Cruse West Sussex -£420.00
- Headway Bognor -£384.61
- LifeCentre - £700
- Pagham Association for the Elderly - £500
- PBC Foundation - £56.28
- SASBAH - £267.00
- WSAD Bognor - £600
- Bognor and Worthing Shopmobility - £2500

(ii) The following applications were declined:

- ACCT - Declined as members felt this was not needed as much in the Bognor area and also that a bus would not provide sufficient social interaction.
- In Safe and Caring Hands - Declined as this duplicates a service already provided by WRVS and funded by WSCC
- West Sussex Aspergers Awareness Group - Declined as this service is already available and funded by WSCC

## **Highways and Transport Sub Group**

24. The Chairman referred Members to the minutes of the last meeting of the Highways and Transport Sub Group (copy attached to the signed minutes).

25. Principal Community Officer, Mr Greg Merrett introduced the minutes and stated that he was not in post when the meeting took place but would do his best to respond to any questions. Questions were asked to which responses were given, including those set out below:

- Paul Wells informed the Committee that since the last H&T Sub Group he was aware that Richard Wells had met with local businesses, traders and the chamber of commerce.
- Members requested an urgent update on the relief road western end as it was understood that the contractor was no longer in operation. Greg Merrett would arrange for this to be sent to Members.

## **Infrastructure Plan Priorities**

26. The Committee received the report by the Director of Communities Commissioning and the Community and Economic Development Manager, West Sussex County Council (copy appended to the signed minutes). The Chairman asked the Principal Community Officer, Mr Greg Merrett to briefly introduce the report.

27. Mr Merrett explained that the County Council Members of the Committee are asked to agree a Community Issues List for use within the Local Infrastructure Plan (IP) and the on-going areas of work associated with identifying new priorities. He explained that due to the election and the number of new County Council Members, more time was needed for them to consider their priorities. Mr Merrett explained that the IP Priorities would therefore come forward to the next meeting for decision.

## **Community Initiative Funding**

28. The Committee considered a report by the Head of Law and Governance (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee on the application received under the Community Initiative Funding (CIF) scheme

29. The Chairman informed Members that an Urgent Action decision was taken by the Head of Law and Governance at West Sussex County Council for Bognor Regis Armed Forces Day. This was because their application was for funds required before this meeting. The amount granted was £1200.00 towards Armed Forces Day 23 June 2013.

30. Resolved that the County Councillors of the Joint Western Arun Area Committee considered the Community Initiative Funding applications and allocated funding as follows:

(i) The following applications were approved:

**7/JWAAC** St John Ambulance Littlehampton Unit, £233

**20/JWAAC** Rox Music and Arts, £4000

**49/JWAAC** Rose Green Junior School, £450

**61/JWAAC** Girlguiding Bognor Regis, £250

**68/JWAAC** St Mary Magdalene Church, £650

(ii) The following applications were declined:

**17/JWAAC** Bognor Regis Town Council. Declined due to the Town Council being a precepting authority

**66/JWAAC** Thurston Preservation Society. Declined due to the concern that if the project fails the grant funds are lost.

### **Community Projects Fund**

31. The Committee considered a report by the Assistant Director, Environmental Services, Arun District Council (copy appended to the signed minutes), which sought decisions from the Committee on the applications received under the grant scheme.

32. Assistant Director Philippa Dart introduced the report and reminded members of the additional application to be considered as referred to under urgent matters.

33. Resolved that the Committee considered the Community Projects Funding applications and allocated funding as follows:

i. The following applications were approved:

Felpham Arts Group - £814

Rox Music & Arts - £1000

Felpham Sailing Club - £1000

GirlGuiding Bognor - £1000

### **Expenditure of developer contributions for Play Facilities arising from new housing developments**

34. The Committee considered a report by the Assistant Director, Environmental Services, Arun District Council (copy appended to the signed minutes), which sought decision from the Committee on expenditure for play provision arising from new housing development.

35. **Resolved that** the Committee agree to recommend to the Cabinet Member for Environmental Services that he approves the expenditure proposals for the sites identified, as set out in the appendix attached.

### **Appointment of Authority Governors**

36. The Committee considered a report by Head of Learning, West Sussex County Council (copy appended to the signed minutes), which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

37. Resolved that the County Councillors of the meeting agreed the following re-appointments of Authority School Governor:

- Mrs E Priest to Bognor Regis Nursery School for a 4 year term
- Reverend G Banks to South Bersted CEP School for a 4 year term
- Mrs V Tansley to Bishop Tufnell Infant School for a 4 year term

### **Items to be raised by Town and Parish Council representatives.**

38. The Chairman invited questions from Town and Parish representatives on the Committee. A number of questions were asked to which responses were given, including those set out below.

- Councillor Mr Wells asked if interactive radar controlled speed indication devices for Pevensy Road could be added to the agenda for the next H&T Sub Group. He explained that the Town Council had earmarked £1000 for this in the hope of leveraging in other monies.
- The poor state of the road surface on Queensway was highlighted. Principle Community Officer, Mr Greg Merrett, said he would bring it to the attention of the Asset Management Team and update Members on any planned works. Councillor Mr Bence did say that he had reported it using the correct systems but he had received no response.
- Some Members raised the issue of grass not being cut. Mr Merrett agreed to send the grass cutting schedule to Members and asked them to let him know of any specific areas of concern.
- Councillor Mr Potter asked why Oving Lane was resurfaced with expensive tarmac but the busy roads of Bognor are not. Mr Merrett said he would ask the relevant team at the County Council and come back to Mr Potter.
- Mr Oppler said that following the resurfacing of pavements in Orchard Way, it was extremely unfortunate that they are now being dug up for the new lamp posts. Mr Oppler asked for the Head of Service to provide an explanation as to why the two projects could not have been coordinated. He explained that the pavements now need to be surface dressed.

### **Items for Future Meetings**

39. The following items were agreed for consideration at future meetings:

- Following the questions about Youth Provision Members requested an update for the next meeting.
- Bognor Regis Regeneration
- Infrastructure Planning Priorities

### **Date of Next Meeting**

40. The Chairman confirmed that the next meeting of the Committee would take place on Wednesday 25 September 2013 at Bishop Tufnell Junior School. Members wishing to place an item on the agenda should notify Monique Smart via e-mail: [Monique.smart@westsussex.gov.uk](mailto:Monique.smart@westsussex.gov.uk) or on (033022) 22540.

The meeting closed at 8.30pm

Pagham PC letter - [Attached](#)