

## Sussex Police and Crime Panel

Members are hereby requested to attend the meeting of the Police and Crime Panel, to be held at 10.30 a.m. on Friday 30 June 2017 at County Hall, Lewes.

### Tony Kershaw

Clerk to the Police and Crime Panel

22 June 2017

#### Webcasting Notice

Please note: This meeting will be filmed for live or subsequent broadcast via East Sussex County Council's website on the internet – at the start of the meeting the Chairman will confirm that the meeting is to be filmed. Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. The webcast will be available via the link below: <http://www.eastsussex.public-tv/core/>,

#### Indicative timetable

Item 1	10:30 – 10:40	Appointment of Chairman and Vice Chairman
Item 2		Declarations of Interests
Item 3		Minutes of previous meeting
Item 4		Urgent Matters
Item 5	10.40 to 10.50	Review of Panel Membership and Proportionality
Item 6	10.50 to 11.05	Public Question Time
Item 7a	11:05 – 11:45	Police and Crime Commissioner's Annual Report
Item 7b	11:45 – 12:25	Financial Outturn Report 2016/17
Item 8	12:25 – 12:55	Update to the Medium Term Financial Forecast
Item 9	12:55 – 13:40	Police Officer Recruitment Diversity Outcomes 2016
Item 10a	13:40 – 13:50	Annual Report from the Host Authority
Item 10b		Police and Crime Panel Work Plan 2016/17
Item 11	13:50 – 13:55	Quarterly Report of Complaints
Item 11	13:55 – 14:00	Written Questions
Item 12	14:00 – 14:15	Commissioner's Question Time
Item 14	14:15 – 14:20	Commissioner's Response to Panel Recommendations from 7 <sup>th</sup> April meeting
Item 15	14:20 – 14:25	Working Group Appointments
Item 16	14:25 – 14:30	Date of Next Meeting and Future Meeting Dates

## A g e n d a

### 1. Appointment of Chairman and Vice Chairman

The Panel will be invited to appoint a Chairman and Vice Chairman for the 2017/18 municipal year.

## 2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services, West Sussex County Council, before the meeting.

## 3. **Minutes**

To confirm the minutes of the previous meeting on 7 April 2017 – [attached](#) on *buff* paper.

## 4. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency.

## 5. **Review of Panel Membership and Proportionality**

Report by the Clerk to the Police and Crime Panel - [attached](#)

The Panel is required to undertake an annual review of proportionality to take account of any changes to the political composition of constituent authorities during the course of the previous year. The [attached](#) report provides the latest political composition of local authorities in Sussex and a calculation of proportionality of the Panel.

The Panel is also required to consider the appointment of those members of the Panel with a one year term of office including Independent Co-opted Members, and one additional member from one of the county councils in Sussex to address any perceived imbalance in political proportionality.

## 6. **Public Question Time**

A maximum of 15 minutes will be allowed for questions from the public to the Police and Crime Commissioner and the Panel.

Better responses can be provided when we receive advance notice of questions. Therefore it would be helpful if questions could be submitted by **noon on 27 June** to allow substantive answers to be provided. If you intend asking a question of the Commissioner or the Panel under this section of the agenda please can you contact Laura Johnston prior to the meeting by calling 0330 22 22536 or email [pcp@westsussex.gov.uk](mailto:pcp@westsussex.gov.uk).

The questioner will be able to ask his/her question at the meeting, to which the Commissioner will provide a verbal response. On hearing the response, the questioner will have the opportunity to ask a supplementary question (one further question, which must be on the same subject as the original question). Supplementary questions, due to their nature, need not be submitted in advance. Members of the Panel may be allowed to pose follow-up questions, at the discretion of the Chairman. In the event that the questioner is unable to attend the Chairman can ask the question on their behalf.

Questions can be posed to the Commissioner or to the Panel.

Questions to the Commissioner:

- Should relate to the role of the Commissioner, (strategic/policy issues), and not to operational matters or to individual grievances.
- Must not be defamatory, frivolous, vexatious or offensive
- Must not require the disclosure of confidential information

Questions to the Panel:

- Should relate to the role of the Panel (which is to hold the PCC to account).
- Must not be defamatory, frivolous, vexatious or offensive
- Must not require the disclosure of confidential information

#### **7a. Police and Crime Commissioner's Annual Report**

Report by the Police and Crime Commissioner – [attached](#).

The Police and Crime Panel is required to review the Commissioner's annual report. The Commissioner will outline the [attached](#) annual report which provides an update on the performance against the priorities, objectives and measures set out in the Police and Crime Plan for the period 1 April 2016 – 31 March 2017.

The Panel is asked to review, put questions to the Commissioner, and make recommendations on the annual report if necessary. All recommendations agreed by the Panel will be published in a report from the Chairman to the Commissioner.

#### **7b. Financial Outturn Report 2016/17**

Report by the Police and Crime Commissioner – [attached](#).

The report presents a summary of the revenue and capital outturn for 2016/17 subject to audit for the overall police fund under the direction of the Police and Crime Commissioner.

The Panel is asked to note and comment on the Financial Outturn Report.

#### **8. Update to the Medium Term Financial Forecast**

Report by the Police and Crime Commissioner – [attached](#).

The Medium Term Financial Strategy sets out the key financial issues facing the Police and Crime Commissioner over the period 2017/18 to 2010/21, and provides options for delivering a sustainable budget and capital programme over the medium term.

The Panel is asked the note and comment on the report.

## **9. Police Officer Recruitment Diversity Outcomes 2016**

Report by the Police and Crime Commissioner – [attached](#).

The report provides an update on the diversity outcomes following the two police officer recruitment campaigns that Sussex Police carried out in 2016. The report also outlines some of the specific initiatives that the Force has implemented to improve all areas of under-representation and the learning that has been taken following the conclusion of these campaigns.

The Panel is asked to note and comment on the report.

## **10a. Annual Report from the Host Authority**

Report by the Clerk to the Police and Crime Panel – [attached](#).

The Host Authority is required to submit to the Panel an annual budget report ([attached](#)) detailing income and expenditure of the Panel during the previous year. The report also includes a summary of the main achievements of the Panel over the last year.

The Panel is asked to consider and comment on its annual report.

## **10b. Police and Crime Panel Work Plan 2016/17**

Report by the Clerk to the Police and Crime Panel – [attached](#).

The Panel is asked to agree the attached Work Plan for 2017/18 and suggest any further topics to be added to the work programme as either agenda items or for the establishment of a Working Group.

## **11. Quarterly Report of Complaints**

Report by the Clerk to the Police and Crime Panel – [attached](#).

Three pieces of correspondence have been received since the last meeting of the Panel. The report provides details of the complaints received and the action taken.

There is currently one issue under ongoing discussion, which may or may not result in a complaint requiring handling by the Panel or the Clerk to the Panel.

The Panel is asked to consider the report and raise any issues or concerns.

## **12. Written Questions**

Report by the Clerk to the Police and Crime Panel.

Written questions may be submitted by members of the public up to two weeks in advance of a meeting. The Chairman of the Panel or the Commissioner will be invited to provide a response by noon of the day before the meeting.

There have been no questions received from correspondents prior to this meeting of the Panel.

### **13. Commissioner's Question Time**

The Panel is asked to raise any issues or queries concerning crime and policing in Sussex with the Commissioner.

There will be one question per member only and one supplementary question; further supplementary questions allowable only where time permits. The Chairman will seek to group together questions on the same topic.

### **14. Commissioner's Response to Panel Recommendations**

Response by the Police and Crime Commissioner – [attached](#)

The Panel is asked to note the Commissioner's response to the Panel's recommendations from the last meeting on 7 April 2017.

### **15. Working Group Appointments**

The Panel is asked to agree for the Precept Working Group to act as a critical friend to development of the Precept.

The Panel is further asked to note the current membership and make any other changes to the membership as appropriate.

- Bill Bentley, East Sussex County Council
- Eileen Lintill, Chichester District Council
- Tony Nicholson, Lewes District Council
- Peter Nightingale, Independent Member
- Dave Simmons, Adur District Council

### **16. Date of Next Meeting and Future Meeting Dates**

The next meeting of the Panel will take place on Friday 6 October 2017, 11.00 a.m. at County Hall, Lewes.

Future meeting dates below:

Friday 19 January 2018

Friday 19 February 2018 (to be cancelled if not required)

**To: all members of the Sussex Police and Crime Panel**