

Sussex Police and Crime Panel

Members are hereby requested to attend a meeting of the Police and Crime Panel, to be held at 10.30 a.m. on Monday 26 November 2012 at County Hall, Lewes.

Tony Kershaw

Clerk to the Police and Crime Panel

Contact – Matthew Evans, tel. (0330022) 22538

Webcasting

Please note: this meeting will be webcast live and stored on East Sussex County Council's website for 6 months for future viewings. The images and sound recording may be used by the Council or the Panel for training purposes. Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The webcast of the meeting will be able to be viewed live at <http://www.eastsussex.public-i.tv/site/>

16 November 2012

A g e n d a

1. Appointment of Chairman

The Panel is asked to appoint a Chairman for the period up to the annual meeting in June 2013. A Chairman will be elected for a term of one year at the annual meeting in June 2013.

2. Appointment of Vice Chairman

The Panel is asked to appoint a Vice-Chairman for the period up to the annual meeting in June 2013. A Vice-Chairman will be elected for a term of one year at the annual meeting in June 2013.

3. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services at West Sussex County Council before the meeting.

4. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency.

5. **Police and Crime Panel Constitution**

- i) Following acquisition of full statutory status the Panel is asked to note the [attached](#) constitution setting out the membership, responsibilities and operation of the Police and Crime Panel.
- ii) In the terms of the constitution the Panel has agreed to adopt the Code of Conduct of the host authority. It is proposed that the clerk to the Panel, as Monitoring Officer of the host authority, should discharge that role for the Panel. The Panel is asked to confirm that the clerk to the Panel will act as the Monitoring Officer.

6. **Membership**

The Panel is asked to note the list of confirmed members (and substitutes) below including the additional seats allocated to Brighton and Hove City Council, East Sussex County Council and West Sussex County, in accordance with the terms of the constitution and as agreed by the Home Office.

Adur District Council	–	David Simmons (Pat Beresford)
Arun District Council	–	Paul Wotherspoon (Len Brown)
Brighton and Hove City Council	–	Ben Duncan (Matt Follett)
	–	Warren Morgan (Alan Robins)
Chichester District Council	–	Tony Dignum (Eileen Lintill)
Crawley Borough Council	–	Nigel Boxall (Karl Williamson)
Eastbourne Borough Council	–	John Ungar (Margaret Bannister)
East Sussex County Council	–	David Elkin
	–	Rosalyn St Pierre
Hastings Borough Council	–	Trevor Webb
Horsham District Council	–	Brian Donnelly (David Coldwell)
Lewes District Council	–	Andy Smith
Mid Sussex District Council	–	Christopher Snowling (Pru Moore)
Rother District Council	–	Robin Patten
Wealden District Council	–	Claire Dowling (Johanna Howell)
West Sussex County Council	–	Andrew Smith (Dr James Walsh)
	–	Brad Watson
Worthing Borough Council	–	Tom Wye (Paul Yallop)

The Panel is asked to confirm the co-option of two independent Members below to the Panel following the advertisement and selection procedure for the appointment of co-opted independent members.

- Graham Hill
- Sandra Prail

7. **The Police and Crime Commissioner**

The Panel is asked to note the result of the election for the post of the Sussex Police and Crime Commissioner.

If the Commissioner is in attendance they will be invited to outline their vision for the role and any other areas of work that they are able to report on at this stage.

8. Procedure for Confirmation Hearings

The Panel is asked to approve the [attached](#) procedure to be followed at confirmation hearings of the Sussex Police and Crime Panel.

9. Procedure for the Handling of Complaints

Report by the Clerk for the Police and Crime Panel

The Panel is responsible for handling complaints relating to the Commissioner and Deputy Commissioner. The [attached](#) report provides details of a procedure for the handling and resolution of complaints.

The Panel is asked to consider and approve the proposed procedure for the handling of complaints.

10. Work Plan and Future Meeting Dates

Report by the Clerk for the Police and Crime Panel

The Panel is asked to consider and agree the [attached](#) rolling work plan for the remainder of the current year and an outline work plan for 2013/14.

The following dates have been scheduled, but will be cancelled if not required for scrutiny of the 2013/14 budget and precept:

- 7 February 2013
- 22 February 2013

11. Date of the Next Meeting

The next meeting of the Panel will take place on Friday 11 January 2013 at 10.30 a.m. at County Hall, Lewes.

To: all members of the Sussex Police and Crime Panel