

Sussex Police and Crime Panel

Members are hereby requested to attend the annual meeting of the Police and Crime Panel, to be held at 10.30 a.m. on Friday 11 October 2013 at County Hall, Lewes.

Tony Kershaw

Clerk to the Police and Crime Panel

3 October 2013

Webcasting Notice

Please note: This meeting will be filmed for live or subsequent broadcast via East Sussex County Council's website on the internet – at the start of the meeting the Chairman will confirm that the meeting is to be filmed. Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. The webcast will be available via the link below: <http://www.eastsussex.public-i.tv/core/>,

Indicative timetable

Item 1	10.30 – 10.40	Welcome and Panel Membership
Item 2		Declarations of Interests
Item 3		Minutes of previous meeting
Item 4		Urgent Matters
Item 5	10:40 – 11:00	Police and Crime Plan 2013/14 Monitoring Report
Item 6	11:00 – 11:20	MTFF and Budget Timetable 2014/15
Item 7	11:20 – 11:40	Safer in Sussex Community Fund
Item 8	11:40 – 11:50	Victim Services Working Group
Item 9	11:50 – 12:00	Quarterly Report of Complaints
Item 10	12:00 – 12:10	Written Questions
Item 11	12:10 – 12:30	Questions for the Commissioner
Item 12	12:30 – 12:35	Date of next meeting

A g e n d a

1. Chairman's Welcome and Panel Membership

The Chairman will open the meeting and ask members of the Panel to note new members of the Panel, appointed by their local authorities since the previous meeting of the Panel. The Panel is asked to note the [attached](#) schedule of membership.

2. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in

doubt contact Democratic Services, West Sussex County Council before the meeting.

3. Minutes

To confirm the minutes of the previous meeting on 28 June 2013 – [attached](#) on *buff* paper.

4. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency.

5. Police and Crime Plan 2013/14 Monitoring Report

Report by the Police and Crime Commissioner

The [attached report](#) provides an update from the Police and Crime Commissioner of performance against the objectives in the Police and Crime Plan 2013/14 and intentions for the Plan for 2014/15.

The Panel is asked to scrutinise performance against the objectives in the Plan and raise issues for the Police and Crime Plan working group to take forward.

6. Medium Term Financial Forecast and Budget Timetable 2014/15

Report by the Police and Crime Commissioner

The [attached report](#) sets out the latest Medium Term Financial Forecast and the proposed approach and timetable for the 2014/15 budget.

The Panel is asked to scrutinise the assumptions and approach set out in this report for preparation of the revenue budget and capital programme for 2014-15 and Medium Term Financial Plan to 2016-17.

7. Safer in Sussex Community Fund

Report by the Police and Crime Commissioner

The Panel is asked to consider the [attached report](#) concerning the establishment of a Community Safety Fund. The Panel is asked to note the report and provide comments to the Commissioner on the proposal.

8. Victim Services Working Group

Report by the Police and Crime Commissioner

The Panel is asked to consider the [attached report](#) which proposes the establishment of a victim services working group to work with the Commissioner. The Panel is asked to nominate and agree 6 members of the Panel to sit on the group and attend an initial meeting by the end of October 2013.

9. Quarterly Report of Complaints

Report by the Clerk to the Police and Crime Panel

The Panel is asked to consider the [attached report](#) of correspondence received since the previous meeting in July 2012 and the initial handling of complaints by the Monitoring Officer. The report also provides progress on those complaints previously reported to the PCP.

Six people have contacted the Panel to raise concerns.

10. Written Questions

Report by the Clerk to the Police and Crime Panel

Written questions may be submitted by members of the public up to two weeks in advance of a meeting for which the Panel Chairman and Commissioner will be invited to provide a response by noon of the day before the meeting.

There has been 1 written question received prior to this meeting of the Panel. The question to the Commissioner and the response provided are [attached](#) for the Panel to note.

11. Commissioner's Question Time

The Panel is asked to raise any issues or queries concerning crime and policing in Sussex with the Commissioner.

12. Date of next meeting and future meeting dates

The next meeting of the Panel will take place on Friday 24 January 2014, 10.30 a.m. at County Hall, Lewes.

The Panel is asked to note the forthcoming meeting dates of the Panel in 2014/15:

Friday 27 June 2014

Friday 10 October 2014

Friday 23 January 2015

To: all members of the Sussex Police and Crime Panel