

Sussex Police and Crime Panel

Members are hereby requested to attend a confirmation hearing of the Police and Crime Panel, to be held at 11.15 a.m. on Thursday 4 April 2013 at County Hall, Lewes.

Tony Kershaw

Clerk to the Police and Crime Panel

25 March 2013

Webcasting Notice

Please note: Items 1 -6 of this meeting will be filmed for live or subsequent broadcast via East Sussex County Council's website on the internet – at the start of the meeting the Chairman will confirm that the meeting is to be filmed. Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. The webcast will be available via the link below:

<http://www.eastsussex.public-i.tv/core/>,

Indicative timetable

Part I		
Item 1	11:15 – 11:30	Declarations of Interests
Item 2		Minutes
Item 3		Urgent Matters
Item 4		Part II Matters
Item 5		Procedure to be Followed at Confirmation Hearings
Item 6a	11:30 – 12:10	Confirmation Hearing for Chief Executive Officer
	12:10 – 12:15	Recess
Item 6b	12:15 – 13:00	Confirmation Hearing for Chief Finance Officer
LUNCH		
Part II		
Item 7	13.35 – 13.40	Part II Minutes
Item 8		Background Papers: Job Application Forms
Item 9	13.40 – 14.40	Determination of Recommendations

A g e n d a

Part I

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in

doubt contact Democratic Services, West Sussex County Council before the meeting.

2. **Minutes**

To confirm the minutes of the previous meeting on 7 February 2013 – [attached](#) on *buff* paper.

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Procedure to be followed at Confirmation Hearings**

The [attached](#) report sets out the procedure to be followed at a confirmation hearing.

6. **Confirmation Hearings**

The [attached](#) report by the Clerk to the Panel provides details of the proposed appointments of the Police and Crime Commissioner's Chief Executive Officer and Chief Finance Officer. The Annexes to the report comprise information from the Police and Crime Commissioner regarding each proposed appointment.

(a) Confirmation Hearing for Chief Executive Officer

[Annex A](#) (attached) contains information relating to the proposed appointment of the Sussex Police and Crime Commissioner's Chief Executive Officer. The Panel will ask the candidate questions relating to their professional competence, based on the background information provided, and request details on how the candidate meets the requirements in the role profile.

(b) Confirmation Hearing for Chief Finance Officer

[Annex B](#) (attached) contains information relating to the proposed appointment of the Sussex Police and Crime Commissioner's Chief Finance Officer. The Panel will ask the candidate questions relating to their professional competence, based on the background information provided, and request details on how the candidate meets the requirements in the role profile.

Following the completion of the questioning of each candidate, and any points of clarification arising, the Panel will go into closed session to decide on its decision and recommendations to the Police and Crime Commissioner.

Part II

The Panel is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The minutes dealt with under this part of the agenda **are enclosed for members of the Panel only (Yellow Paper)**.

7. **Minutes** (Part II) of the meeting held on 7 February 2013 attached **for members of the Panel only**.

8. **Background Papers: Job Application Forms**

The following job application forms, as completed by the candidates for Chief Executive Officer and Chief Finance Officer, are attached for **members of the Panel only**:

- i) Chief Executive Officer
- ii) Chief Finance Officer

Exempt: paragraph 1, information about individuals.

9. **Determination of recommendations to the Police and Crime Commissioner**

The Panel to agree its recommendations to the Police and Crime Commissioner regarding the proposed appointments.

Exempt: paragraph 1, Information about individuals.

No Background Papers

To: all members of the Sussex Police and Crime Panel