

At a meeting of the West Sussex Health and Wellbeing Board held on 06 November 2017.

Members present:

Geoff Coleman	Diane Henderson	Stephen Hillier
Geraldine Hoban	Amanda Jupp	Nigel Lynn
Minesh Patel	Frances Russell	Kieran Stigant
Avril Wilson		

Observers:

Bryan Turner

Apologies:

Katie Armstrong	Alex Bailey	Elaine Coleridge-Smith
Mark Howell	Annie Maciver	

In attendance:

Anna Marie Raleigh Tricia Youtan

Chairman's Welcome

21. Amanda Jupp introduced herself as the newly appointed Chairman of the Board. The Chairman welcomed Tricia Youtan, Cabinet Member for Community and Wellbeing at Horsham District Council and Anna Marie Raleigh, the newly appointed Director of Public Health (taking up her post in January), both observing the meeting today.

22. Members noted that the Vice Chairman, Alan Kennedy had stood down and a new appointment would be made in due course; Eileen Lintill had stood down and a new District and Borough representative would be nominated in due course. Crawley Clinical Officer, Amit Bhargava had stood down and the role was currently supported by Geraldine Hoban, in a Chief Officer role. The Chairman explained that Avril Wilson would soon be leaving her post as Executive Director at the County Council and thanked her for her work and support for the Board.

Declarations of Interest

23. Bryan Turner declared an interest in relation to Item 6 as a pharmacist who occasionally undertook locum work.

Urgent Matters

24. None

Minutes

25. Resolved that the minutes of the meeting of the Health and Wellbeing Board held on 2 February 2017 were agreed.

Action Tracker

26. The Chairman drew members' attention to the report. (Copy available on the website and appended to the signed minutes). Members noted that the Action Plan for the Suicide Strategy would be available in the New Year. The Chairman proposed that the HWB asked the West Sussex Health and Adult Services Select Committee (HASC) to scrutinise the outcomes of the Action Plan in a years' time.

27. Members noted that they would receive electronically an update on work to support the 1001 Days Manifesto that the Board signed up to in February 2017. Also, that the Safeguarding Adults Annual Report was due to be published today.

28. Resolved that the Chairman would write to the Chairman of the HASC to suggest the Committee considers scrutiny of the outcomes of the West Sussex Suicide Strategy Action Plan a year from its publication.

Joint Strategic Needs Assessments Update: work on Pharmaceutical Needs

29. Jacqueline Clay, PNA Steering Group Chairman, introduced a report from the Pharmaceutical Needs Assessment (PNA) Steering Group (Copy available on the website and appended to the signed minutes) and explained that the three-month consultation seeking responses to a revision of the PNA had closed on 5 November and that the steering group would meet in the ensuing week to consider all the responses now received.

30. Members noted that the report gave a preliminary summary of 102 responses received by 12 October and that the majority of responses (61) concerned services for Arundel and the remainder voiced the opinion that there were no unidentified gaps in the PNA and that the draft reflected the current pharmaceutical services in West Sussex. Members noted that the role of the HWB was to ensure these responses were accurately reflected in the final PNA which was due to be published in February 2018.

31. The Chairman invited comments and questions from members which included that the pharmaceutical market had faced government funding cuts of

12% which may have resulted in one pharmacy company announcing the closure of 190 branches. So far experience in West Sussex had not reflected this but it may do so in future. Fiona McGonigle, PNA Steering Group Member, said that discussion on potential future need could be raised at the next meeting of the PNA Steering Group and undertakings regarding monitoring discussed. Members noted that the PNA was very much a living document and would respond to changing need and circumstances.

32. Resolved that the Board noted:

1. the current ongoing work to revise the PNA; and that
2. it would sign off the final PNA prior to February 2018.

33. The Board received a report from two Arundel residents, Mr Colin Stepney and Ms Julie Barker, outlining concerns raised by Arundel residents at the lack of a pharmacy in the town centre of Arundel. The Board noted that residents had formally submitted responses to the consultation. The Chairman explained that the responses would be taken into account in due course by the PNA Steering Group and the Board's role was to ensure that the concerns raised were properly recorded and considered in the final PNA document which it was to endorse in the New Year.

34. The Chairman invited comments and questions from members which included that:

- there was an increasing drive to encourage people to seek advice from the pharmacies so it made sense not to discourage the market
- while it needed a contractor to apply to open a pharmacy it was worthwhile to encourage this where possible
- the chamber of commerce in Arundel was in agreement with the move for an in-town pharmacy
- the HWB district council representative would include this issue in conversations with Arundel Town Council.

35. The Chairman thanked Mr Stepney and Ms Barker for presenting their concerns which illustrated the importance of the role of the Board in ensuring all responses were taken properly into account in the development of the PNA.

36. Resolved that:

Members noted the duty of the Board to ensure a robust PNA revision process including that all responses were correctly taken into account in the final PNA for the Board's endorsement in early 2018.

Update on the Sustainability and Transformation Partnership for Sussex and East Surrey

37. Geraldine Hoban, Chief Officer, Horsham & Mid Sussex Acting and Acting Chief Officer, Crawley CCG, summarised the report (copy available on the website and appended to the signed minutes). Members noted that a new Chairman had been appointed to the Partnership, Bob Alexander, who would lead on a relaunch and refresh of the work. Member's comments and questions included:

- Encouragement for all to get a flu jab
- Whether statistically this made a difference? *Ms Hoban explained that the current vaccine protected against four strains of the virus and efficacy could only be analysed retrospectively.*
- The flu virus was not like other viruses and the risk of complications following infection was high
- Call for an engagement strategy from the STP, to be shared with the public as soon as possible.
- That the geography covered by the STP didn't make sense locally and would hinder progress and communities of practice and Local Clinical Networks (LCNs) would get lost. *Ms Hoban explained that the complexities of geographies were recognised and that the core building blocks did have to be the LCNs. Also that it was important to ensure at a high level, cancer, stroke and acute services were in the right place and adhering to best practice*
- The clinical board supporting STP was unearthing significant variations in practice and it would be necessary to physically change the way systems work to address this
- Improvements in mental health support needed to be seen. *Ms Hoban explained that a strategic framework was being drawn up and would come to the Board in due course and enable members to influence the implementation plan*
- That the HWB must be the place for the public to input their views; it needed to have that focus
- Children's Mental Health services needed to figure in the framework. *Ms Hoban explained that children's commissioning remained with the CCGs who were working with the County Council in ensuring this system was not destabilised by STP work and would represent that view at the STP meetings*
- Mental Health services must be discussed with those who use the services.

38. The Chairman thanked all for their input. Ms Wilson undertook to also ensure concerns around children's mental health services were fed into the STP

plans, both for children who had identified need and generic commissioning services for those that may not.

39. Resolved that the Executive Director would continue to promote integrated commissioning arrangements for children's services, especially mental health services.

Date of the Next Meeting

40. Members noted the next meeting would be held on 25 January. The meeting closed at 3pm.