

At a meeting of the West Sussex Health and Wellbeing Board held on 13 July
2017.

Members present:

Katie Armstrong	Alex Bailey	Amit Bhargava
Peter Catchpole	Geoff Coleman	Marie Dodd
Stephen Hillier	Geraldine Hoban	Mark Howell
Amanda Jupp	Frances Russell	Kieran Stigant
Avril Wilson		

Observers:

Bryan Turner

Apologies:

Elaine Coleridge-Smith	Diane Henderson	Alan Kennedy
Nigel Lynn	Annie Maciver	

Chairman's Welcome

1. Peter Catchpole introduced himself as the newly appointed Chairman of the Board and highlighted the good work and dedication of the previous Chairman, Christine Field. The Chairman explained a change to his Cabinet Member portfolio to take more of a focus on health and health integration. Other new seats on the Board were: Amanda Jupp as Senior Adviser for Adult Social Care to the WSCC Leader; Annie Maciver as Director for Children's Services and Mark Howell as Director for Adult Social Care Services (these two statutory roles having previously been held by Avril Wilson).

2. The Chairman noted apologies and explained that NHS England intended to attend the Board in future on an invitation only basis. The Chairman was to meet with the Director of Commissioning South East to understand more about how the NHS E team works.

Terms of Reference

3. Noted and that amendments would be made to reflect new membership.

Declarations of Interest

4. Bryan Turner declared an interest at a later stage in the agenda under Item 9 as a pharmacist who occasionally undertook locum work.

Urgent Matters

5. None

Minutes

6. Resolved that the minutes of the meeting of the Health and Wellbeing Board held on 2 February 2017 were agreed.

Action Tracker

7. The Chief Officer for the Coastal West Sussex Clinical Commissioning Group (CCG) gave a verbal update on the recent work of the Sustainability and Transformation Partnership (STP). Members noted that a written update would be supplied confirming what was said. (Copy appended to the published agenda).

Better Care Fund Plan Monitoring and 17/19 Plan

8. The Better Care Fund Coordinator gave an overview of Month 12 2016/17 data submitted to NHS England (copy appended to the published agenda) and explained that future data would be presented differently to enable members to assess more easily how schemes were contributing to the core metrics.
9. The Board noted that the final submission of the new two year plan was to be made by 11 September 2017 and that a virtual process for sign off by the Board would be drawn up and shared with members in due course.
10. Resolved that Board members:
 1. Noted the Month 12 Better Report; and
 2. the process toward the development of the 17/19 Plan; and that
 3. Members would receive a note about the virtual process for sign off in due course.

Care Worker Recruitment Campaign

11. The Board received a presentation from WSCC Communications and Commissioning officers on current work to increase recruitment and retention of care workers for West Sussex (copy appended to the published agenda). Comments and questions highlighted that:

- Many care workers keenly awaited news coming out from central government on what Brexit would mean for them
- Members were keen to see the recruitment and retention work scaled up
- It wasn't just for the HWB and WSCC to push this forward, there were other organisations such as the acute sector to link in
- Insight gained by the project leads would be evaluated and next steps identified

- A key issue in Crawley was respite care for carers – asked that that be considered in scaling up of the work
- Campaign wasn't provider-specific and could support all areas where care workers were needed
- Was a gap in college courses for people to enter this career
- Voluntary sector also doing some work in this area, noted recently that gaps were beginning to fill

12. The Executive Director Children, Adults, Families Health and Education outlined next steps to scale the work up and bring in other partners. Members noted the County Council had received funding to support adult social care, some of which could be made available to support this work. The Chairman urged members to think about how their organisations could add value to the work, highlighted the importance of a career path into care work and undertook to continue to discuss and support the work to get a bigger impact.

13. Resolved that Board members agreed to consider how their individual organisations could input to the Care Worker Recruitment Campaign.

Joint Strategic Needs Assessment – update on Pharmaceutical Needs Assessment (PNA) work.

14. The Public Health Research team Evidence Review specialist updated the Board on progress toward a refreshed PNA for West Sussex (copy appended to the published agenda). Members noted that specific information concerning local areas would be the subject of the next report to the Board in October following public consultation. Comments and questions highlighted that:

- It was felt the opportunity to use pharmacies to help support an overstretched system was often missed
- PNA aims to identify gaps in pharmaceutical services and help support the HWB in using these to influence strategic direction
- May be enough pharmacies but important to understand the quality of what they are offering. Would be good to see the PNA highlight the Healthy Living pharmacy model, which could do more to help those with long-term conditions and frailty issues and other health and wellbeing priorities etc.
- Pharmacies must also be considered in terms of the STP areas and planning.

15. Members noted that the PNA consultation would be from 1 September to 4 November and that the Board would receive the draft PNA report during this period, as well as an interim consultation report in October, to ensure its

comments were incorporated into the final draft for agreement at the January meeting.

16. Resolved that members endorsed:
1. the development of the West Sussex PNA 2018 and would receive a further report to its next meeting; and noted that
 2. they would be asked to comment by email on neighbouring area consultations.

Wellbeing and Resilience

17. The Public Health Lead, Start of Life introduced an update report (copy appended to the published agenda) on the Framework for Wellbeing and Resilience for West Sussex. Comments and questions highlighted that:

- Should the work, which was under scrutiny nationally, be adopted some proxy measures would be needed, for instance on children self-harming, working age adults and mental health, elderly carers etc, noted, however that the work was not yet at that stage
- Implementation would follow further development, toolkits would be created and then be pushed forward through the respective arenas of the HWB
- Working groups were looking at tools concerned with affecting peoples mind-sets to become more optimistic
- Work was based on the [5 ways to wellbeing](#)
- Felt this is an area poorly understood in organisations and GPs wouldn't be aware of the strong evidence base.
- HWB was a small proportion of decision makers in Health and Social Care arena, would need to get the work more widely known.

18. The Executive Director Children, Adults, Families Health and Education emphasised that this work was an important additional tool to help shift the culture of support for health and wellbeing toward a more personal approach and the Strategy Group aimed to pull together every small step that can be made towards this. The Chairman noted the importance of educating other leaders in the system and that the final report on the fully developed strategy would return to the Board.

19. Resolved that the Board noted the progress on the Framework and supported the ongoing focus and involvement from partner agencies in the Strategy Group.

Date of Next Meeting

20. Members noted that the next meeting of the Board would be held at 2pm on 12 October 2017 at County Hall North, Horsham. POST MEETING NOTE: The date of the next meeting was changed to 6 November 2pm to 3pm.

Meeting closed at 3.40pm

Chairman