

Sue Hawker

Head of Democratic Services

(01243) 777188 (Direct)

(01243) 777952 (Fax)

annalee.tebay@westsussex.gov.ukwww.westsussex.gov.uk

County Hall

Chichester

West Sussex

PO19 1RQ

Switchboard

Tel no (01243) 777100

Annalee Tebay

21st November 2008**Health Overview and Scrutiny Committee**

Members are hereby summoned to attend a meeting of the Health Overview and Scrutiny Committee to be held at **10.00 a.m. on Monday, 1st December 2008 in Committee Room 3, County Hall, Chichester.**

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A g e n d a**Indicative Timetable**

Items 1-4	10.00 a.m. – 10.10 a.m.	Committee Business
Item 5	10.10 a.m. – 10.40 a.m.	Out of Hours Services
Item 6	10.40 a.m. – 11.20 a.m.	North East Review Task Force Interim Report
Item 7	11.20 a.m. – 11.40 a.m.	Annual Health Check Results 2007/08
Item 8	11.40 a.m. – 12.00 p.m.	Crawley Health Centre
Item 9	12.00 p.m. – 12.15 p.m.	Information Items: - (a) Sussex Rehabilitation Centre (b) Arun Community Hospital (c) Sussex Partnership NHS Foundation Trust Letter
Item 10	12.15 p.m. – 12.20 p.m.	Date of Next Meeting

1. Declarations of Interest

Members and officers are invited to make declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make declarations at any stage during the meeting if it then becomes apparent that these may be required when a particular item or issue is considered. (If in doubt, please contact Democratic Services before the meeting.)

2. Minutes

To confirm the minutes of the Committee's meeting held on 20th October 2008 – attached.

3. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances. Should there be any urgent items, the Chairman will advise of the place in the agenda at which those items will be considered.

4. **Membership**

(a) **Business Planning Group**

Role and membership of the Business Planning Group – attached.

The Committee is asked to appoint a further district or borough council member to its Business Planning Group, following changes to its Constitution agreed in October.

(b) **North East Review Task Force**

The Committee is asked to appoint an additional member to the North East Review Task Force.

5. **Out of Hours Services**

Report by Pat Radley, Head of Primary Care Contracting, West Sussex PCT – attached.

Sarah Creamer, Director of Strategy, West Sussex PCT, will introduce the report. Ann Smith Regional Director, Harmoni, South Coast (Out of Hours Services provider), will also be in attendance to answer members' questions.

The Committee is asked to note the report and to agree if it wishes to follow up on any issues.

6. **North East Review Task Force Interim Report**

Report by the HOSC Task Force – attached.

A member of the Task Force will introduce the report. Brian Hughes, Director, West Sussex PCT, will be in attendance to answer members' questions.

The HOSC is asked to note the contents of this report and to agree the recommendations set out in paragraph 6.

7. **Annual Health Check Results 2007/08**

Report by the Director of Policy and Performance and Head of Democratic Services, including recommendations – attached.

The Chairman will introduce the report, which provides the overall Annual Health Check 2007/08 scores for West Sussex NHS Trusts. Trust representatives have not been invited to attend the meeting, however questions regarding improvement plans were sent to each of the Trusts for a written response.

8. **Crawley Health Centre**

(a) Report by Nicky Cambrook, Assistant Director – Out of Hospital Care Commissioning, West Sussex PCT – attached.

Nicky Cambrook and Dr. Geraint Thomas, representative of Health4Crawley, the preferred provider of the Crawley Health Centre service, will be in attendance to answer members' questions.

- (b) Letter from Mr Harris, West Sussex PCT Chairman, in response to a letter from the HOSC Chairman of 26th September, outlining the HOSC's concerns raised at its meeting on 8th September.

The HOSC is asked to note the report and letter and to ask questions.

9. **Information Items**

The Committee is asked to note the following items. Sarah Creamer, Director of Strategy, West Sussex PCT, will be in attendance to answer any questions on items (a) and (b).

(a) **Sussex Rehabilitation Centre**

Report by Sarah Creamer, Director of Strategy, West Sussex PCT – attached.

(b) **Arun Community Hospital**

Report by Sarah Creamer, Director of Strategy, West Sussex PCT – attached.

(c) **Response from Sussex Partnership NHS Foundation Trust**

Letter from Lisa Rodrigues, Chief Executive, Sussex Partnership NHS Foundation Trust, in response to a letter from the HOSC Chairman – attached.

10. **Date of Next Meeting**

The next scheduled meeting of the Committee will be held at 10.00 a.m. on Monday 19th January 2009.

Items on the agenda are likely to include: -

- A Place to Live Task Force Update
- Outcome Review of Reprovision of Mental Health Services in Mid Sussex
- Strategic Commissioning Plan - Task Force Report
- Acute Trust Merger Update
- Options for Change Update
- Local Involvement Network (LINK) Update

Individual members may refer a matter to the Committee, but any person (or body) wishing to do so must give not less than 10 working days notice of the item before the meeting in question. For the meeting on 19th January 2009 the Head of Democratic Services should be advised of items by Friday 2nd January 2009.

To: All Members of the Health Overview and Scrutiny Committee