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Rob Castle

2 November 2016

Health and Adult Social Care Select Committee

A meeting of the **Health and Adult Social Care Select Committee** to be held at **10.30 a.m.** on **10 November 2016** at **County Hall, Chichester.**

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Director of Law, Assurance and Strategy

Please note that this meeting may be viewed live on the Internet at
http://westsussex.public-i.tv/core/portal/webcast_interactive/252225

Agenda

Indicative Timetable

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|---------|---------------|---|
| Item 1 | | Declarations of Interests |
| Item 2 | 10.30 – 10.35 | Minutes of the last meeting of the Committee |
| Item 3 | | Urgent Matters |
| Item 4 | 10.35 – 10.40 | Forward Plan of Key Decisions |
| Item 5 | | Responses to Recommendations |
| Item 6 | 10.40 – 11.55 | Health and Adult Social Care Plans for Winter 2016/17 |
| Item 7 | 11.55 – 12.10 | Meals on Wheels Contract Update |
| Item 8 | 12.10 – 13.10 | Patient Transport Service |
| Item 9 | 13.10 – 13.20 | Business Planning Group Report |
| Item 10 | 13.20 – 13.30 | Requests for Call-in |
| Item 11 | | Possible items for future scrutiny |
| Item 12 | | Date of next meeting |

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. Minutes of the last meeting of the Committee

The Committee is asked to agree the minutes of its last meeting, 29 September (buff paper) – [attached](#).

3. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. Forward Plan of Key Decisions

Extract from the Forward Plan of Key Decisions November to February – including decisions being taken in October – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

5a. Responses to Recommendations from 2 September

- i. Response from Brighton & Sussex University Hospitals NHS Trust to recommendations made at the 2 September meeting - [attached](#).
- ii. The recommendations from 2 September to the Central Sussex Programme Board were covered in the report and discussions at the 29 September meeting.
- iii. A joint task and finish group (TFG) is being established with East Sussex County Council and Brighton & Hove City Council in terms of the ongoing scrutiny of Brighton & Sussex University Hospital NHS Trust's response to its Care Quality Commission inspection. West Sussex membership of the task & finish group is Mr Turner, Dr Walsh and Mr Belsey with Mr Griffiths as a substitute.

5b. Responses to Recommendations from 29 September

- i. Response from Central Sussex Programme Board - The Board is working with East Surrey Clinical Commissioning Group and the Surrey Review in order to commission stroke services to the same service specification at Brighton & Sussex University Hospitals NHS Trust and Surrey & Sussex Healthcare NHS Trust. As part of the service re-design the Board is commissioning inpatient and community rehabilitation services to ensure equitable access to these services too.
- ii. Response from the Cabinet Member for Adult Social Care & Health – [attached](#)

The Committee is asked to note the responses.

6. Health and Adult Social Care Plans for Winter 2016/17

A covering report by the Executive Director Care, Wellbeing and Education – [attached](#).

The report provides an overview of the national situation and expected pressures at local level.

The Committee is asked to:

- i. Evaluate plans by local health and social care systems to respond to current and expected system pressures for the winter 2016/17;
- ii. Consider how members of the Committee can support the Health and Wellbeing Board's commitment to a coordinated media campaign
- iii. Agree the focus for the Committee's March meeting, in regard to assessing how effective plans have been over the winter months;
- iv. Identify any additional issues for further scrutiny by the Committee.

7. Meals on Wheels Contract Update

Report by Executive Director Residents and Environmental Services, and Executive Director of Care, Wellbeing and Education – [attached](#).

The report updates the Committee on the delivery and effectiveness of the Meals on Wheels contract since the new service, provided by apetito, commenced in October 2015 and on compliance with the recommendations made by the Meals on Wheels Task & Finish group.

The Committee is asked to: -

- i. Note the contract specification and consider whether the three elements recommended by the scrutiny Meals on Wheels TFG have been incorporated appropriately as detailed in section four of the report.
- ii. Consider whether any further scrutiny is required.

8. Patient Transport Service

A report by the Director of Law, Assurance and Strategy is [attached](#).

The report provides background on the Patient Transport Services in Sussex since April 2016 and an update on the latest position.

The Committee is asked to:

- i. Seek assurance that necessary steps are being taken to ensure that the Sussex Patient Transport Service (PTS) is stable and has the ability to provide the required level of service to affected residents in West Sussex, especially during the forthcoming transition from Coperforma to South Central Ambulance NHS Foundation Trust (SCAS);
- ii. Seek assurance that Coperforma are addressing the requirement notices as detailed in the Care Quality Commission (CQC) report published on 1 November 2016;
- iii. Request an update at the Committee's 10 March meeting on the transition of the Sussex PTS from Coperforma to SCAS.

9. Business Planning Group Report

[Report](#) by the Chairman of the Business Planning group

The report informs the Committee of the Business Planning Group meetings held on 14 and 29 September, setting out the key issues discussed.

- i. The Committee is asked to endorse the contents of the report in particular the Committee's Work Programme revised to reflect the Business Planning Group's discussions (attached at Appendix A).
- ii. The BPG's decision that no formal scrutiny of the community bed situation in Adur be carried out at this point

10. Requests for Call-in

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law Assurance and Strategy will report any requests since the publication of the agenda papers.

11. Possible items for future scrutiny

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

12. Date of next meeting

The next meeting of the Committee is scheduled to take place on 18 January at 10.30 a.m. at County Hall, Chichester.

Any Member wishing to place an item on the agenda for this meeting must notify the Director of Law Assurance and Strategy by 3 January.

To all Members of the Health and Adult Social Care Select Committee