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Clare Jones

6 September 2012

Governance Committee

Members are hereby summoned to attend a meeting of the Committee to be held at **2.15 p.m. on Monday, 17 September 2012 at County Hall, Chichester.**

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A g e n d a

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. [Minutes](#) of the meeting of the Committee held on 2 July 2012 are attached (blue paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. [New Senior Management Structure for WSCC](#)

Report by the Chief Executive attached.

To consider a new Senior Management Structure for the County Council. The report proposes a clear functional split between commissioning and service delivery to take advantage of an environment where the Council is working across organisational boundaries to achieve better outcomes and greater efficiency. At the same time, the report proposes a change to the Senior Management Group reward and grading structure and a revised Scheme of Delegation.

5. **[Recognition of Continuity of Service for Teaching Staff being recruited by a County Council-maintained school from an Academy](#)**

Report by the Head of Human Resources and Director of Learning Services attached.

Teaching staff in Academies who apply for, and are appointed to, positions with County Council local authority schools are not automatically entitled to recognition of continuity of service for the purposes of occupational maternity pay or occupational sick pay or leave. The County Council has the discretion to set policies that recognise this service subject to the agreement of the Governance Committee. These policies could then be adopted by schools if they choose. The Committee is therefore asked to consider providing recognition of continuity of service.

6. **[County Council - Cabinet Member Question Time](#)**

Report by the Head of Legal and Democratic Services attached.

To consider whether any changes should be recommended to the current procedure for Cabinet Member Question Time at meetings of the County Council.

7. **[Access to Information Regulations: Publicity of Key Decisions and Private Meetings](#)**

Report by the Head of Legal and Democratic Services attached.

To consider the implications of new regulations and whether there should be any reduction in the timings of the publicity of the Forward Plan.

8. **[Members' Allowances and Expenses](#)**

Report by the Head of Legal and Democratic Services attached.

To consider a recommendation that the Members' Allowances Scheme should be reviewed in the light of proposals emerging from the Member Stakeholder Group as part of the timetable for implementing the governance changes in preparation for the new Council from May 2013.

9. **[Changes to the Adoption Panel](#)**

Report by the Director of Children's Services and the Head of Legal and Democratic Services attached.

To report changes to the adoption panel following the coming into force of The Adoption Agencies (Panel and Consequential Amendments) Regulations 2012 which require amendments to the Constitution and to invite the Independent Remuneration Panel to include the Special Responsibility Allowance for members attending the Adoption Panel in any future review.

10. [West Sussex Pension Fund Annual Report 2011/12](#)

Report by the Executive Director Finance and Performance attached.

To receive the Annual Report of the West Sussex Pension Fund for the year ended 31 March 2012.

11. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 26 November 2012.

To all members of the Governance Committee