Tony Kershaw
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Clare Jones 29 August 2013

Governance Committee

Members are hereby summoned to attend a meeting of the Committee to be held at **2.15 p.m.** on **Monday, 9 September 2013** at **County Hall, Chichester**.

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Head of Law and Governance

A g e n d a

1. **Declarations of Interest**

   Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes** of the meeting of the Committee held on 1 July 2013 are attached (blue paper).

3. **Urgent Matters**

   Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Member Expenses and Allowances**

   At the last meeting the Committee agreed to defer this matter to this meeting. Due to the need for more time for the political groups on the Council to consider their respective positions on any review of the member allowances and expenses system it will be necessary to defer this again to the meeting in November. In the meantime the current system will remain in place and its provisions will be applied. Political groups will need to schedule a discussion based on the last report to the Committee.

   No background papers.

5. **Changes to the Structure of the Chief Executive's Leadership Team**

Report by the Chief Executive attached.

Following the departure of the last holder of the post of Director of Health and Social Care Commissioning at the end of July the Committee is asked to approve proposals following a review by the Chief Executive of the structure of his Leadership Team. The proposals include the deletion of the post of Director of Health and Social Care Commissioning and its merger with that of the Director of Public Health.

6. **Amendment to Scheme of Delegation for reporting of objections to Traffic Regulation Orders**

Report by the Director of Service Operations and Head of Highways and Transport attached.

Currently when objections are received to Traffic Regulation Orders (TROs) decisions on whether to implement TROs are taken by the relevant County Local Committee (CLC). In response to member concerns about the speed of delivery of TROs the Committee is asked to consider a proposal that decisions on TROs which receive five objections or fewer are delegated to the Director of Communities Commissioning, provided local members are consulted. This will help speed up delivery and result in a time saving for officers, members and at CLC meetings. The proposal allows for members to take the decision at the CLC if this is preferred.

7. **Appointments to Advisory Panels - Proportionality**

Report by the Head of Law and Governance attached.

At the County Council meeting in July the process whereby members are appointed to advisory panels was questioned. On behalf of the UKIP group the question raised was whether membership of such panels should be by reference to political proportionality. On behalf of the UKIP group the issue has been raised again and the Committee is asked to consider the matter and to decide whether to recommend any changes to the County Council at its next meeting.

8. **Horsham Community Governance Review**

Report by the Head of Law and Governance attached.

Following a Community Governance Review by Horsham District Council the Boundary Commission have written to the County Council to ask for its support to amend the County Council divisions which are currently co-terminus with the boundaries between Southwater and Shipley parish councils. The change is very minor and would appear to match the new natural boundary of south east Southwater.

9. **Filming of Executive Meetings**

Report by the Head of Law and Governance attached.

The Government has issued guidance regarding the filming and reporting by the public through social media of all public Executive meetings of the Council. The Committee is asked to consider an outline of how the County Council will incorporate that guidance in running its Executive meetings.

10. **West Sussex Pension Fund Annual Report 2012/13**

Report by the Director of Finance and Assurance attached.

To receive the Annual Report of the West Sussex Pension Fund for the year ended 31 March 2013.

11. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 25 November 2013.

To all members of the Governance Committee