

Rob Castle

10 September 2014

Environmental and Community Services Select Committee

Members are hereby summoned to a meeting of the Committee to be held at
10.30 am on Thursday 18 September 2014 at County Hall, Chichester.

Tony Kershaw
Head of Law and Governance

Agenda

Indicative Timetable

Item 1	10.30 – 10.35	Declarations of Interests
Item 2		Minutes of the 11 July meeting of the Committee
Item 3		Part I minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 4 July
Item 4		Urgent Matters
Item 5	10.35 – 12.00	West Sussex Fire & Rescue Service - Future Fire & Rescue Phase Two
Item 6	12.00 – 12.45	Review of the Rights of Way Inspection Cycle
Item 7	12.45 – 12.55	Business Planning Group Report
Item 8	12.55 – 13.05	Requests for call-in
Item 9		Forward Plan of Key Decisions
Item 10		Members' Items
Item 11		Date of next meeting
Item 12	13.05	Part II minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 4 July

N.B. Following the formal meeting, there will be a working lunch for members of the Committee only covering two subjects: how the Transformation Programme affects the Committee's portfolio areas; and the mechanics of the Community Infrastructure Levy and its likely governance arrangements

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes of the 11 June meeting of the Committee**

The Committee is asked to agree the minutes of the meeting of Committee held on 11 June 2014 (green paper) – [attached](#).

3. **Part I minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 4 July**

The Committee is asked to note the Part I minutes of the joint meeting of the Committee with the Performance and Finance Select Committee held on 4 July 2014 and to submit any comments on their accuracy to the Performance and Finance Select Committee on 3 October 2014 – [attached](#).

4. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

5. **West Sussex Fire & Rescue Service - Future Fire & Rescue Phase Two**

Report by Chief Fire Officer Performance & Public Protection Fire & Rescue Service – [attached](#).

The report explains the proposals for the implementation of West Sussex Fire & Rescue Service Future Fire & Rescue Business Change Programme Phase 2, against the budgetary reductions for the financial year 2015-16.

The Committee is asked to consider the outcomes arising from the consultation, and to scrutinise how the proposals have evolved to address the consultation feedback.

[Consultation Findings Presentation](#)

6. **Review of the Rights of Way Inspection Cycle**

– Report by Director of Residents' Services and Head of Transport Commissioning
– [attached](#).

The report outlines the Public Rights of Way inspection system and the proposals to return to a 15 month cycle.

The Committee is asked to: -

i) consider the proposal to implement a 15 month inspection cycle of the Rights of Way network from April 2015; and

ii) make comments on the proposals so they can be considered by the Cabinet Member for Residents' Services.

7. Business Planning Group Report

Report by the Chairman of the Business Planning Group – [attached](#).

The report provides an update to the Committee of the Business Planning Group meeting held on 24 July 2014 setting out the key issues discussed.

The Committee is asked to endorse the contents of this report and particularly the Committee's Work Programme for 2014/15, revised to reflect the Business Planning Group's discussions.

8. Requests for Call-in

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

9. Forward Plan of Key Decisions

Extract from the Forward Plan September to December – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

10. Members' Items

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

11. Date of the Next Meeting

The next scheduled meeting of the Committee is on 19 November 2014 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Head of Law and Governance by 3 November.

Items likely to be on the agenda include:

- County Council Commissioning Plans, Performance Objectives and Budget 2015-16
- Community Infrastructure Levy and the Role of the Local Authority in Planning
- Response to the Airports Commission's consultation on expansion proposals
- Minerals Local Plan Task & Finish Group Interim Report

Part II

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The minutes dealt with under this part of the agenda **are enclosed for members of the Committee only (yellow paper)**.

12. Part II minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 4 July

The Committee is asked to note the minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 4 July 2014 and to submit any comments on their accuracy to the Performance and Finance Select Committee meeting on 3 October 2014 – attached.

Exempt paragraph 3 – Financial or business affairs of any person (including the authority).

To all members of the Environmental and Community Services Select Committee