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If calling, please ask for:

Lisa Etchell

7 September 2016

Environmental and Community Services Select Committee

A meeting of the Committee will be held at **10.30am** on **15 September 2016** at **County Hall, Chichester**.

Item no: 5 on the agenda will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

Indicative Timetable

Item 1	10.30am – 10.40am	Declarations of Interests
Item 2		Minutes of the 8 July Meeting
Item 3		Urgent Matters
Item 4		Part II Matters
Item 5	10.40am – 11.55am	Response to the Highways England Consultation on plans for the A27 at Chichester
Items 6a, b and c	11.55am – 12.00pm	Cabinet Member's Responses to the Committee's Recommendations
Item 7	12.00pm – 12.30pm	Crawley Parking Petition
The Committee will break		
Item 8	12.45pm – 1.15pm	Consultation Report on the West Sussex Fire & Rescue Service Community Risk Management Plan
Item 9	1.15pm – 1.25pm	Requests for call-ins
Item 10		Forward Plan of Key Decisions
Item 11		Possible Items for Future Scrutiny
Item 12		Date of Next Meeting
Item 13	1.25pm – 2.05pm	Update on EU leverage funding and Business Support Projects
Item 14	2.05pm – 2.10pm	Cabinet Member's Response to the Committee's Recommendations on the Bold Ideas Update
Item 15		Part II minutes of the meeting held on 8 July 2016

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes of the 8 July meeting**

The Committee is asked to agree the Part I minutes of the meeting of Committee held on 8 July 2016 – [attached](#).

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Response to the Highways England Consultation on plans for the A27 at Chichester**

Report by Director of Highways and Transport - [attached](#)

This report gives an overview of the draft County Council's response to the consultation plans for the A27 at Chichester. The Committee is asked to preview and consider the content of the draft and provide the Cabinet Member for Highways and Transport with comments and observations.

Any member of the County Council, who is not a member of the Committee, having expressed their intention beforehand, is invited to speak on this item, and each will be five allocated minutes.

6. **Cabinet Member Responses to the Committee's Recommendations:**

a) Cabinet Member's Response to the Committee's Recommendations on the Sustainability Annual Report

The Committee is asked to note the Cabinet Member's response on the Committee's Recommendations on the Sustainability Annual Report – [attached](#)

b) Cabinet Member's Response to the Committee's Recommendations on the Review of the 3in1 Card Young Persons Travel Scheme

The Committee is asked to note the Cabinet Member's response on the Committee's Recommendations on the Review of the 3in1 Card Young Persons Travel Scheme – [attached](#)

c) Cabinet Member's Response to the Committee's Recommendations on the Recommended Changes to the services, opening hours and charges at Household Waste and Recycling Sites & the introduction of two enforcement officers to tackle fly-tipping

The Committee is asked to note the Cabinet Member's response on the Committee's Recommendations on the Recommended Changes to the services, opening hours and charges at Household Waste and Recycling Sites & the introduction of two enforcement officers to tackle fly-tipping – [attached](#)

7. Crawley Parking Petition

The Select Committee is asked to debate the following petition in accordance with Standing Order 10(1):

Crawley Parking Petition:

The petitioners call upon West Sussex County Council, as the authority legally responsible for roads and pavements, to carry out a full review of Crawley's current and future parking needs and to take all reasonable steps to ensure those needs are met.

Concerns are:

- "When many of Crawley's streets were built the level of future vehicle ownership was woefully underestimated. This, coupled with the increasing density of population in the town, has resulted in a very substantial shortage of parking provision.
- The lack of parking is not only a considerable inconvenience for local residents, but has resulted in verge and pavement parking becoming common place and that acts as a source of community tension.
- We appreciate that resources are limited, but we note that WSCC agreed to roll out parking audits across the county in early 2015, yet has so far only begun work in Chichester and failed to commit to making resources available for the needs of the rest of the county.
- We residents believe that WSCC has a duty in law, as has the Highways Authority, to act to address this problem and we call upon the council to engage with all relevant local organisations and groups in securing parking improvements for our neighbourhoods."

A [written statement](#) from the petitioner (a) and a [briefing note](#) from the Director of Highways and Transport (b) – attached.

NB. Standing Order 10(1) states relevantly the following:

(i) The organiser of the petition has the option of submitting a written statement of no more than 500 words, which should be sent to the Democratic Services Unit (preferably by e-mail) to arrive at least nine working days before the Select

Committee meeting. The relevant Directorate should also submit a brief position statement/briefing note by the same deadline.

(j) The organiser of the petition (or his or her nominee) may attend the meeting of the Select Committee so as to address the Committee for not more than five minutes. The relevant senior officer(s) (as determined by the Director of Law, Assurance and Strategy) shall be entitled to address the Select Committee for up to five minutes in reply.

(k) At the end of the debate and before the Select Committee decides how to respond to the petition, the petitioner and the relevant senior officer(s) will be given three minutes (maximum) each to make a closing statement.

8. Consultation Report on the West Sussex Fire & Rescue Service Community Risk Management Plan

Report by Chief Fire Officer and Executive Director Communities & Protection, and Assistant Chief Fire Officer and Director of Public Protection – [attached](#).

This report outlines the consultation responses of the wider community on the West Sussex Fire & Rescue Service (WSFRS) analysis of community risk information and its arrangements for supporting communities through it prevention, protection, and emergency response activities. The consultation was held 11th July to 5th August

The Committee is asked to consider the consultation feedback report and comment on the draft Community Risk Management Plan, prior to a decision by the Cabinet Member whether to formally adopt the Plan.

9. Requests for Call-in

There have been no requests for Call-in to the Select Committee within its constitutional remit since the date of the last meeting.

10. Forward Plan of Key Decisions

Extract from the Forward Plan October to January 2017 – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11. Possible Items for Future Scrutiny

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

12. Date of the Next Meeting

The next scheduled meeting of the Committee is on 14 October 2016 at 10.30

a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by **4 October 2016**.

Items likely to be on the agenda include:

- Hate Crime
- Your Energy Sussex Contract Extension

13. **Update on EU leverage funding and Business Support Projects**

Report by Executive Director of Residents' Services and Director of Economy, Place and Planning – [attached](#).

A commitment was made to provide an update to the Committee on progress with leveraging EU funding and Business Finance, which are priorities in the Economic Growth programme within Residents' Services. This report provides a summary update on progress on the following projects:

- EU funding leverage, including the use of the Sustainable Investment reserve and LEADER
- Business Finance project

The Committee is asked to scrutinise and provide comment on the above projects.

Part II

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The minutes dealt with under this part of the agenda are enclosed for members of the Committee only (yellow paper) .

14. **Cabinet Member's Response to the Committee's Recommendations on the Bold Ideas Update**

The Committee is asked to note the Cabinet Member's response on Committee's Recommendations on the Bold Ideas Update – attached.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

15. **Part II Minutes of the meeting held on 8 July 2016**

The Committee is asked to agree the Part II minutes of the meeting of the Committee held on 8 July 2016 – attached (yellow paper).

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

To all members of the Environmental and Community Services Select Committee