Tony Kershaw
Head of Law and Governance

033022 22546 (Direct)
rob.castle@westsussex.gov.uk
www.westsussex.gov.uk

County Hall
Chichester
West Sussex
P019 1RQ
Switchboard
Tel no (01243) 777100

Rob Castle 6 May 2014

Environmental and Community Services Select Committee

Members are hereby summoned to a meeting of the Committee to be held at **10.30 am** on **Wednesday 14 May 2014** at **County Hall, Chichester.**

Tony Kershaw
Head of Law and Governance

Agenda

Indicative Timetable

Item 1	10.30 – 10.35	Declarations of Interests
Item 2a		Minutes of the meeting of the Committee held on 28 March 2014
Item 2b		Part I Minutes of joint meeting held on 1 May 2014
Item 3		Urgent Matters
Item 4	10.35 – 10.40	Cabinet Member Responses
Item 5	10.35 – 11.35	Public and stakeholder consultation arrangements for the West Sussex Fire and Rescue Service, Future Fire & Rescue Service Programme (Phase 2 - 2015/16)
Item 6	11.35 – 12.05	Strategic Transport Investment Programme – Approval of Prioritised Schemes 2014/15
Item 7	12.05 – 12.35	Business Planning Group Report
Item 8	12.35 – 12.40	Review of Business Planning Group Membership
Item 9	12.40 – 12.45	Requests for call-ins
Item 10		Forward Plan of Key Decisions
Item 11		Members' Items
Item 12		Date of next meeting
Item 13	13.00	Part II minutes of joint meeting held on 1 May 2014

Part I

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes of the last meetings**

a. The Committee is asked to agree the minutes of the meeting of Committee held on 28 March 2014 (green paper) – attached.

b. The Committee is asked to note the Part I minutes of the joint meeting of the Committee with the Performance and Finance Select Committee held on 1 May 2014 and to submit any comments on their accuracy to the Performance and Finance Select Committee on 16 May 2014 – to follow.

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4a. **Cabinet Member Responses from 26 February meeting**

Response by the Cabinet Member for Highways & Transport to the recommendation by the Committee at its 26 February meeting regarding the Delegation of Decisions on a review of parking charges – attached.

The Committee is asked to note the response.

4b. **Cabinet Member Response from 28 March Meeting**

Response by the Cabinet Member for Highways & Transport to the recommendation by the Committee at its 28 March meeting regarding the Delegation of Decisions on Classification of County Roads – attached.

The Committee is asked to note the response.

5. **Public and stakeholder consultation arrangements for the West Sussex Fire and Rescue Service, Future Fire & Rescue Service Programme (Phase 2 - 2015/16)**

Report by the County Fire Officer and Director for Stronger Communities – attached.

The report explains the arrangements for public and stakeholder consultation by West Sussex Fire and Rescue Service in relation to Phase 2 of its Future Fire & Rescue programme for how the Service will operate against the 2015/16 budget reductions of £1.6m. The Committee is asked to consider the recommendations in the report.

6. **Strategic Transport Investment Programme – Approval of Prioritised Schemes 2014/15**

Strategic Transport Investment Programme – Approval of Prioritised Schemes 2014/15 – attached.

The report explains the purpose of the Strategic Transport Investment Programme, provides an update on priorities and lists the proposed prioritisation of schemes. The Committee is asked to consider the recommendations in the report.

7. **Business Planning Group Report**

Report by the Chairman of the Business Planning Group – attached.

The report provides an update to the Committee of the Business Planning Group meeting held on 10 April 2014 setting out the key issues discussed.

The Committee is asked to endorse the contents of this report and particularly the Committee's Work Programmes for 2014/15, revised to reflect the Business Planning Group's discussions.

8. **Review of Business Planning Group Membership**

The Committee to review and agree membership of its Business Planning Group. The 2013/14 membership was Mr Tyler, Dr Dennis, Mrs Phillips, Mr JL Rogers and Mr SJ Oakley.

No background papers.

Contact: Rob Castle 033022 22546

9. **Requests for Call-ins**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

10. **Forward Plan of Key Decisions**

Extract from the Forward Plan June to September – attached.

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11. **Members' Items**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

12. **Date of the Next Meeting**

The next scheduled meeting of the Committee is on 11 June 2014 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Head of Law and Governance by 27 May.

Items likely to be on the agenda include:

- Review of progress on Kickstart programme
- Streetlighting PFI performance

Part II

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The minutes dealt with under this part of the agenda **are enclosed for members of the Committees only (yellow paper).**

13. **Part II minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 1 May**

The Committee is asked to note the minutes of the joint meeting of the Environmental & Community Services Select Committee and the Performance & Finance Select Committee held on 1 May 2014 and to submit any comments on their accuracy to the Performance and Finance Select Committee meeting on 16 May 2014 – to follow.

Exempt paragraph 3 – Financial or business affairs of any person (including the authority).

To all members of the Environmental and Community Services Select Committee