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If calling, please ask for:

Lisa Etchell

2 March 2017

Environmental and Community Services Select Committee

A meeting of the Committee will be held at **10.30am** on **10 March 2017** at **County Hall, Chichester**.

Tony Kershaw
Director of Law, Assurance and Strategy

Agenda

Part I

Indicative Timetable

Item 1	10.30am – 10.40am	Declarations of Interests
Item 2		Minutes of the 11 January Meeting
Item 3		Part I Minutes of the 11 January Joint meeting
Item 4		Urgent Matters
Item 5		Part II Matters
Item 6	10.40am – 10.45am	Cabinet Member's Response to the Committee's Recommendations on the Highways Maintenance Term Contract 2018
Item 7	10.45am – 11.45am	Implementation of the Highways Asset Management Strategy
Item 8	11.45am – 12.30pm	Solar Panels for Schools - 2017/18 Programme
Item 9	12.30pm – 12.35pm	Business Planning Group Report
Item 10	12.35pm – 12.40pm	Requests for call-ins
Item 11		Forward Plan of Key Decisions
Item 12		Possible Items for Future Scrutiny
Item 13		Date of Next Meeting

Part II

Item 14	12.40pm – 12.50pm	Part II Minutes of the 11 January Joint meeting
Item 15		Cabinet Member's Response to the Committee's Recommendations on the Westhampnett Solar Farm Development
Item 16		Cabinet Member's Response to the Committee's Recommendations on the Procurement Strategy for Future Management of Refuse Derived Fuel
Lunch will be provided for the Committee		

1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. **Minutes of the 11 January Meeting**

The Committee is asked to agree the minutes of the meeting of the Committee held on 11 January 2017 – [attached](#).

3. **Part I Minutes of the 11 January Joint Meeting**

The Committee is asked to comment on the minutes of the meeting of the Joint Committees held on 11 January 2017 – [attached](#).

4. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

5. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

6. **Cabinet Member's Response to the Committee's Recommendations on the Highways Maintenance Term Contract 2018**

The Committee is asked to note the Cabinet Member's response to the Committee's Recommendations on the Highways Maintenance Term Contract 2018 – [attached](#)

7. **Implementation of the Highways Asset Management Strategy**

Report by Acting Executive Director Economy, Infrastructure and Environment, and Director of Highways and Transport – [attached](#).

This report sets out the key drivers for implementing the Highway Infrastructure Asset Management Strategy, and highlights the areas for future monitoring and scrutiny to ensure effective delivery of the asset management approach.

The Committee is asked to support the coherent asset management approach to more accurately identify the level of investment required, acknowledge the funding benefits of attaining and maintain Band 3 of the Incentive Fund; monitor the development of lifecycle plans and a performance management framework and consider the future benefits of attaining the ISO 55001: Asset Management – Management Systems standard.

8. **Solar Panels for Schools – 2017/18**

Report by Executive Director Economy, Infrastructure and Environment – [attached](#).

This report gives an overview of the proposal for an expanded programme to install solar PV systems in up to 48 additional schools in 2017/18, as per the recommendations by the Committee to the Cabinet Member for Finance in July 2016.

The Committee is asked to support the proposal in principal, to endorse the initial programme of work and to provide comment on the scope and scale of the programme.

9. **Business Planning Group Report**

The report provides an update to the Committee of the Business Planning Group meeting held on 25 January 2017 setting out the key issues discussed – [attached](#)

The Committee is asked to endorse the contents of this report and the Committee's proposed Work Programme for 2017/18, revised to reflect the Business Planning Group's discussions.

10. **Requests for Call-in**

There have been no requests for Call-in to the Select Committee within its constitutional remit since the date of the last meeting.

11. **Forward Plan of Key Decisions**

Extract from the Forward Plan March to June 2017 – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

12. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

13. **Date of the Next Meeting**

The next scheduled meeting of the Committee is on 10 July 2017 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by **28 June 2017**.

Items likely to be on the agenda include:

- Delivering Highways and Transport Improvement Schemes
- Highways Maintenance Contract

Part II

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

14. **Part II Minutes of the 11 January Joint Meeting**

The Committee is asked to comment on the minutes of the joint meeting of the Committees held on 11 January 2017 – attached

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

15. **Cabinet Member's Response to the Committee's Recommendations on the Westhampnett Solar Farm Development**

The Committee is asked to note the Cabinet Member's Response to the Committee's Recommendations on the Westhampnett Solar Farm Development – To Follow.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

16. **Cabinet Member's Response to the Committee's Recommendations on the Procurement Strategy for Future Management of Refuse Derived Fuel**

The Committee is asked to note the Cabinet Member's Response to the Committee's Recommendations on the Procurement Strategy for Future Management of Refuse Derived Fuel – attached.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

To all members of the Environmental and Community Services Select Committee