

**Tony Kershaw**  
Director of Law, Assurance and Strategy

033022 23597 (Direct)  
lisa.etchell@westsussex.gov.uk

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



[www.westsussex.gov.uk](http://www.westsussex.gov.uk)

If calling, please ask for:

Lisa Etchell

30 June 2016

### **Environmental and Community Services Select Committee**

A meeting of the Committee will be held at **10.30am** on **8 July 2016** at **County Hall, Chichester**.

**Item no: 5 & 6 on the agenda will be available to view live via the Internet at this address:**

**<http://www.westsussex.public-i.tv/core/portal/home>**

**Tony Kershaw**  
Director of Law, Assurance and Strategy

### **Agenda**

#### **Indicative Timetable**

Item 1	10.30 – 10.40am	Declarations of Interests
Item 2		Minutes of the 22 June Meeting
Item 3		Urgent Matters
Item 4		Part II Matters
Item 5	10.40am – 11.40am	Proposed changes to Services, Opening Hours and Charges at Household Waste and Recycling sites
Item 6	11.40am – 12.40pm	Walking & Cycling Strategy
Item 7	12.40pm – 1.20pm	Draft Energy Strategy and Action Plan
<b>The Committee will break for a working lunch</b>		
Item 8	1.35pm – 2.05pm	Sustainability Annual Report
Item 9	2.05pm – 2.35pm	Effectiveness of the Better Roads Programme
Item 10	2.35pm – 2.45pm	Appointment of Business Planning Group Members
Item 11	2.45pm – 2.55pm	Requests for call-ins
Item 12		Forward Plan of Key Decisions
Item 13		Possible Items for Future Scrutiny
Item 14		Date of Next Meeting
Item 15		Part II minutes of the meeting held on 22 June 2016

## 1. **Declarations of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

## 2. **Minutes of the 22 June meeting**

The Committee is asked to agree the minutes of the meeting of Committee held on 22 June 2016 – [attached](#).

## 3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

## 4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

## 5. **Proposed changes to Services, Opening hours and Charges at Household Waste and Recycling Sites**

Report by Head of Commercial Services & Wastes Management. Executive Director Corporate Resources and Services – [attached](#)

Following the recent public consultation, the Committee is asked to scrutinise the Cabinet Member's proposed decision.

## 6. **Walking & Cycling Strategy**

Report by Executive Director Residents and Director Highways and Transport – [attached](#)

This report presents the draft Walking and Cycling Strategy for West Sussex 2016 - 2026 (WCS) following a public consultation.

The Committee is asked to consider the WCS, consultation process and responses and to support the WCS prior to a decision on formal adoption by the Cabinet Member for Highways and Transport.

## 7. **Draft Energy Strategy and Action Plan**

Report by Executive Director Residents Services - [attached](#)

This report outlines the new Energy Strategy and Action Plan that the County

Council is committed to creating through the Sustainability Strategy. This brings together all corporate energy-related work including the Your Energy Sussex programme.

The Committee is asked to approve the Energy Strategy (Appendix A) and the accompanying Action Plan (Appendix B) and note the Your Energy Sussex update and submit any comments on the documents (attached as Appendix C) to the Leader.

## **8. Sustainability Annual Report**

Report by Executive Director for Residents Services and Strategic Planning Manager – [attached](#)

This report addresses the performance of the County Council in reducing costs and its direct impact against five key indicators: Carbon, Energy, Water, Waste and Travel in line with the commitments in the new Sustainability Strategy approved by the Cabinet Member for Corporate Resources in December 2015.

The Committee is asked to note the Sustainability Report 2015/16 (Appendix A to this report) and the performance of the County Council against the key indicators.

## **9. Effectiveness of the Better Roads Programme**

Report by Executive Director Residents and Director Highways and Transport - [attached](#)

The report evaluates the effectiveness of the programme, the value for money achieved, and whether the forecast benefits were realised.

The Committee is asked to note the report and to consider any learning that can be applied to any similar schemes in the future.

## **10. Appointment of Business Planning Group Members**

The Committee is asked to appoint five members to the Business Planning Group (BPG) for 2016-17, including the Chairman of the Committee and two minority party members.

The membership of the Committee's BPG in 2015/16 was Mr Tyler (Chairman), Mr Rogers (Vice-chairman), Dr Dennis, Mr S Oakley and Mrs Phillips.

No background papers.

## **11. Requests for Call-in**

There have been no requests for Call-in to the Select Committee within its constitutional remit since the date of the last meeting.

## **12. Forward Plan of Key Decisions**

Extract from the Forward Plan July to October 2016 – [attached](#).

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

### 13. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

### 14. **Date of the Next Meeting**

The next scheduled meeting of the Committee is on 15 September 2016 at 10.30 a.m. at County Hall, Chichester. Any Member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by **5 September 2016**.

Items likely to be on the agenda include:

- Investment for Business Support
- Crawley Parking Petition
- Hate Crime

## **Part II**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

The minutes dealt with under this part of the agenda are <b>enclosed for members of the Committee only (yellow paper)</b> .
---

### 15. **Part II Minutes of the meeting held on 22 June 2016**

The Committee is asked to agree the Part II minutes of the meeting of the Committee held on 22 June 2016 – attached (yellow paper).

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

**To all members of the Environmental and Community Services Select Committee**