

Joint Eastern Arun Area Committee

14 November 2017– At a meeting of the Committee held at 7 pm at The Millenium Chamber, Littlehampton

Present:

West Sussex County Council	Mr Buckland, Mr Elkins, Mr Markwell, Mr Purchase, Mrs Urquhart and Dr Walsh.
Arun District Council	Councillors: Mr Chapman (Chairman), Mrs Emma Neno, Mr Andy Cooper, Mr Oliver-Redgate and Mr Wheal.
Town / Parish Council representatives	Councillors: Mrs Francis (Angmering), Mr Allen (Clapham), Mr Duijf (East Preston), Mr Carr (Findon), Mr Chester (Littlehampton), Mr Bennett (Rustington) and Mrs Walker (Kingston).

In attendance:

West Sussex County Council: Monique Smart (Democratic Services Officer), Benjamin Whiffin (Area Highways Manager), Tracey Light (Principal Community Officer) and Roger Wood (Emergencies & Resilience)

Arun District Council: Jackie Follis (Head of Policy)

Appointments

45. **Resolved** that Councillor Mr Terry Chapman be appointed Chairman of Joint Eastern Arun Area Committee (JEAAC) for the remainder of the municipal year 2017/18.

Chairman's Welcome

46. The Chairman welcomed everyone to the meeting.

47. Apologies had been received from Councillors Mrs Robertson (Ferring), and Mr Looker (Houghton).

Declarations of Interest

48. Mr Buckland declared a personal and pecuniary interest in the Community Initiative funding application 86/JEAAC as the Vice Chairman of the group. He stated he would leave the meeting when this decision was discussed and made.

Minutes

49. **Resolved** that the minutes of the Joint Eastern Arun Area Committee, held on 11 July 2017 be confirmed as a correct record and that they be signed by the Chairman.

Progress Statement

50. The progress statement was noted.

'Talk with Us' – Public Questions

51. The Chairman invited questions from members of the public. The issues discussed include those set out below (responses in italics):

- Mr Terry Ellis raised concern about a number of recent anti-social behavior incidence in the Littlehampton area and asked what the Police were doing to address and stop this. *Acting Inspector Danny West responded stating that they are aware of the recent problems and are working closely with partners in the Anti-Social Behaviour Team at Arun District Council. Also some young people have been identified and the Police are in communication with their parents to try and resolve issues. In addition police patrols are being maintained and Inspector West offered assurance that the situation was being monitored and offenders would be dealt with.*

Community Police Issues

52. The Chairman welcomed Acting Inspector Danny West who provided an update on neighbourhood policing in the JEAAC area. A number of issues were discussed including these set out below:

- Inspector West explained the changes to Neighbourhood Policing in that they are now known as the Prevention Team rather than Neighbourhood Team. He confirmed that the Arun and Chichester Prevention Team had 15 PCs, 3 Sergeants and 30 PCSOs.
- Inspector West explained that Cuckooing is when drug dealers from major cities target vulnerable people in towns such as Littlehampton and Bognor Regis. He reported successes and recovered drugs and was pleased that Sussex Police are making it harder for such groups to work in Sussex.
- He also reported on a project being undertaken by PCSOs working with people at risk of being targeted for scams and fraud. Advice and presentations are being provided to groups in the communities to raise their awareness and help them avoid scams.
- Inspector West tabled some local partnership crime statistics. He acknowledged the rise in crime of 11% but stated that Sussex Police do encourage reporting of crime and record data well. Members welcomed the data being shared but raised concern about some of the levels of crime, particularly in the Town Centre wards.
- Inspector West reminded the Committee that reporting non emergencies can be done online as an alternative to calling 101. He also made the Committee aware of 'In the Know' which is an alert system that anyone can sign up to and receives updates on local crime. <https://www.intheknow.community/>

‘What If’ and Operation Watershed

53. The Chairman referred Members to the previously circulated information papers on What If and Operation Watershed and welcomed Mr Roger Wood from the Emergencies and Resilience Team at West Sussex County Council who provided an overview of both schemes.

54. In Brief Mr Wood explained that ‘What If’ was a campaign to empower local people to help themselves and the vulnerable to prepare, respond and recover from events that disrupt the community from life as normal. Mr Wood encouraged Parish Councils to contact his team, find out more and sign up. He used the example of Felpham Parish Council who were the pilot for the scheme. They are now fully trained, have a team of volunteers and have been provided with equipment to help in the event of emergencies. He also explained that the programme involved working with local Businesses and Youth Groups.

55. For Operation Watershed Mr Wood stated that the fund, to support local communities to prepare for and prevent surface water flooding, still had £210,000 in the budget for 2017/18 and encouraged community groups and Parish Councils to apply where there was a need.

Community Initiative Funding

56. The Committee considered a report by the Director of Law and Assurance, West Sussex County Council (copy appended to the signed minutes), which sought decisions from the County Council Members of the Committee on the applications received under the CIF scheme.

57. The Committee discussed the respective merits of the projects for which funding was sought and indicated support or otherwise for each application.

58. Mr Buckland reiterated his personal and pecuniary interest in relation to application 86/JEAAC. He left the room when this application was discussed and the decision was made.

58. **Resolved** that the County Council Members of the Committee considered the CIF applications and allocated funding as follows:

The following applications and amounts were approved: -

- 86/JEAAC - Arun Access Group, £645.40 towards mobile external marketing equipment.
- 88/JEAAC - Rustington Platinum Social Club, £2,500.00 towards purchasing a vehicle.
- 91/JEAAC - The Wickbourne Centre, £2,500.00, towards purchasing towards community event equipment.
- 100/JEAAC - Equine Partners CIC, £2,470.00 towards developing fundraising capacity

59. Mr Purchase asked if applicants are able to apply again at a future meeting if they have not received the full amount applied for. Mrs Urquhart stated this would be possible but suggested it would be best at the end of the financial year if funds were still available.

60. Mrs Urquhart went on to refer Members to the new Appendix B of the CIF report that detailed the funds allocated by JEAAC this financial year. She asked if Members had any updates on whether projects had been completed. Mrs Urquhart stated that the evaluation for Sister Sarah's was received today and she was aware that the Men's Shed Findon was up and running and she had visited it.

Highways and Transport Sub Group

61. The Chairman referred Members to the notes from the last meeting of the Highways and Transport (H&T) Sub Group (appended to the signed minutes).

62. The Chairman of the H&T Sub Group referred Members to the recommendations within the notes and asked for JEAACs agreement. The following was **agreed**:

- JEAAC to ask Arun District Council and West Sussex County Council to review the Travel Plans emanating from new developments.
- To include in that request the need for adequate and safe cycle and pedestrian access to new developments.

63. The Area Highways Manager followed up on an issue raised at the H&T Sub Group and clarified that where possible TROs in close proximity and of a similar nature can be combined as one TRO. Councillor Mr Chester suggested that West Sussex County Council look at Brighton and Hove Councils TRO process as they have one TRO for the whole Council area and advertise amendments twice yearly.

Prioritisation of Traffic Regulation Orders

64. The Committee considered a report by the Director of Highways and Transport and Head of Highways Operations, West Sussex County Council (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee.

65. The Area Highways Manager introduced the report explaining that the Traffic Regulation Order (TRO) requests received since July 2016 had been assessed and scored and the results attached in appendix A of the circulated report.

66. **Resolved** that the County Council Members of the Committee agreed to progress the two highest scoring TROs from the list attached at Appendix A, those being:

Littlehampton, River Road, – Removal of Single Yellow Lines

Arundel, Tarrant Street – Revoke Limited Waiting, Fitzalan Road – Double Yellow Lines and The Causeway – Amend limited Waiting (all to be progressed as one TRO).

67. Mr Purchase referred to the current fifth request on the list for Broadmark Lane, Rustington. He stated that residents understood this request had been approved some years ago and he was very disappointed that it had 'slipped through the net' when the

process had changed. Mr Purchase stated he would be writing to the Cabinet Member for Highways and Infrastructure asking him to consider progressing this TRO as part of his additional 'pot' of 15 TROs.

Community Highway Schemes

68. The Area Highways Manager introduced the previously circulated information report that provided an update on Community Highway Schemes. He explained that there was one scheme being put forward for a new footway in Mill Road Arundel. He also explained that the request for a pedestrian crossing for The Street in Rustington was on the rejected list but in fact this would be subject to further work and would be resubmitted next year.

69. The Area Highways Manager went on to highlight the schemes previously put forward and detailed in Appendix C of the information report. He stated that it was hoped these schemes would be programmed for delivery in 2018/19.

70. It was noted that the update report encouraged residents to apply for new schemes but did not include a link to the application form on the website. Mrs Monique Smart undertook to circulate this to all Members and include in the minutes.
<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/apply-for-a-community-highways-scheme/>

71. Cllr Mr Cooper raised concern about the number of 'desktop' studies that are undertaken for accessing schemes but more importantly for accessing planning applications. He stated that in most cases site visits should be undertaken rather than desktop studies. Mr Buckland referred to a planning application within his division that he had requested Strategic Planning undertake a site visit and they are doing so. He urged other County Councillors to request this if they felt it necessary. Dr Walsh confirmed that the JEAAC H&T Sub Group would be having a presentation from Strategic Planning about this very subject and he hoped that would help answer some of the questions being raised. Some Members felt this item should come directly to JEAAC but it was agreed that it would be presented to the H&T Sub Group in the first instance and then if felt necessary by the Chairman to full JEAAC as well.

Nominations of Authority School Governors

72. The Committee considered a report by the Executive Director of Children, Adults', Families, Health & Education (copy attached to the signed minutes).

73. Resolved –That the County Council Members of the Committee approved the following nomination for re-appointment: -

- Mrs Rosemary Cornish to Georgian Gardens Community Primary School

Items to be raised by Town and Parish Council representatives

74. Councillor Mr Chester asked for an update with regard to the Street Scene partnership agreement following a letter from West Sussex County Council that the partnership was to end mid year. Dr Walsh confirmed that the County Council have decided to revert back to the lump sum payment arrangement until the end of this financial and the next year and that discussions with regards to moving forward will be

organised as soon as possible so that everyone is able to forward plan resources for future years.

Items for future meetings.

75. The following items were agreed:

- Planning Process – This would be a presentation to the H&T Sub Group.

Date of next meeting

76. The Chairman reminded Members that the next meeting of the Committee would be held on Tuesday 6 March 2018 at a venue to be confirmed. Members wishing to place an item on the agenda should notify Monique Smart via e-mail: monique.smart@westsussex.gov.uk or on 033022022540.

The meeting closed at 8.30pm

Chairman