

## Joint Eastern Arun Area Committee

11 July 2017– At a meeting of the Committee held at 7 pm at The White Swan Hotel, Arundel

Present:

West Sussex County Council	Mr Buckland, Mr Elkins, Mr Markwell, Mr Purchase, Mrs Urquhart and Dr Walsh.
Arun District Council	Councillors Mr Bower (Chairman), Mr Chapman, Mr Wensley and Mr Wheal.
Town / Parish Council representatives	Councillors Mrs Francis (Angmering), Mr Phillips (Arundel), Mr Duijf (East Preston), Mr Chester (Littlehampton), Mr Bennett (Rustington), Mrs Robertson (Ferring) and Mrs Walker (Kingston).

In attendance:

West Sussex County Council: Monique Smart (Democratic Services Officer), Nick Burrell (Senior Advisor), Benjamin Whiffin (Area Highways Manager), Simon Osborne and Thomas Collins (WSCC Highways)

Arun District Council: Jackie Follis (Head of Policy)

### Chairman's Welcome

1. The Chairman welcomed everyone to the meeting.
2. Apologies had been received from Councillors Mrs Emma Neno, Mr Andy Cooper, Mr Alan Gammon, Mr Robin Carr, Mr Tony Squires and Mr Peter Looker.
3. Substitute Councillors Mr Dudley Wensley, Mr Terry Chapman and Mr Derrick Chester were welcomed.

### Terms of Reference

4. The Terms of Reference for the Committee were noted.

### Appointments

5. Following the decision that the Chairmanship of the Joint Arun Area Committees should rotate amongst the three tiers, the Chairman for 2017/18 would be a District Councillor and the Vice Chairman would be a Town or Parish Councillor.
6. **Resolved** that Councillor Mr Ricky Bower be appointed Chairman of Joint Eastern Arun Area Committee (JEAAC) for the municipal year 2017/18.
7. **Resolved** that Councillor Mr Jamie Bennett from Rustington Parish Council be appointed as the Vice Chairman of JEAAC for the municipal year 2017/18.

8. **Resolved** that Mrs Deborah Urquhart be appointed as the Chairman of the Eastern Arun County Local Committee (CLC) and therefore lead County Councillor for JEAAC for the municipal year 2017/18.

9. **Resolved** that Dr James Walsh be appointed as Chairman of the JEAAC Highways and Transport Sub Group for the municipal year 2017/18.

10. **Resolved** that the membership of the Community Initiative Funding (CIF) Sub Group for 2017/18 be as follows.

Mrs Urquhart (WSCC)  
Cllr Mrs Neno (ADC)  
Cllr Mrs Geraldine Walker (Kingston PC)

11. **Resolved** that Councillor Mrs Walker from Kingston Parish Council be appointed as the main JEAAC representative on the Arun Conservation Area Advisory Committee with Councillor Mr Joop Duijf as the substitute.

### **Declarations of Interest**

12. None

### **Minutes**

13. **Resolved** that the minutes of the Joint Eastern Arun Area Committee, held on 7 March 2017 be confirmed as a correct record and that they be signed by the Chairman.

14. **Resolved** that the minutes of the Joint Downland Area Committee, held on 27 February 2017 be confirmed as a correct record and that they be signed by the Chairman.

### **Progress Statement**

15. The progress statement was noted.

### **'Talk with Us' – Public Questions**

16. The Chairman invited questions from members of the public. A number of issues were discussed including those set out below (responses in italics):

- Councillor Mr Bicknell referred to the membership of the JEAAC Highways and Transport (H&T) and asked if Parish Councils understood what they would be voting for. *This was noted and would be discussed at the appropriate agenda item.*
- A resident from High Street Angmering spoke in support of the proposals for Traffic Calming in Angmering and asked when works would begin if the scheme was agreed tonight. *It was confirmed that if the proposal was agreed this evening then the works are programmed in to begin in this financial year 2017/18.*

- Another Angmering resident asked what would happen if the costs of the Traffic Calming project exceeded the £360,000 quoted in the report. *The Highways Project Manager said he was confident this would cover the costs.*
- A resident from Station Road Angmering challenged the effectiveness of speed cushions in calming traffic. *The Area Highways Manager confirmed this comments had been submitted, responded to and included in the report that would be considered by County Councillors this evening.*
- A resident asked why speed activated signage was removed from the Angmering Traffic Calming proposals. *Highways Officers confirmed these were suggested by Angmering Parish Council but did not form part of the proposals advertised and consulted on by West Sussex County Council.*
- An Angmering resident asked the Parish Council why the speed watch training undertaken by a number of local residents had not resulted in a group being established. *Councillor Mrs Francis acknowledged that there had been delays but that Angmering Parish Council were committed to getting the scheme up and running and that resource had now been allocated to take it forward.*
- A Littlehampton resident asked what could be done about pavement and verge parking. *The Area Highways Manager confirmed this was a problem across the whole County and was not something that could be easily solved. He stated that the County Council had a position statement on the issue that he would happily share. He also stated that the County Council had recently undertaken a pilot Road Space Audit in Chichester which looked at all parking issues across an area rather than individual issues. It was hoped this approach could be rolled out to other areas in time. The Area Highways Manager did state that the Police do have powers if vehicles cause an obstruction. However Inspector Marc Clothier stated that this was not a priority for the Police. Members did express disappointment that a more joined up approach to this could not be considered by the Police and Local Authorities. It was suggested the current approach to dog fouling and litter, whereby a private company are bought in to enforce and fine, could be used for parking enforcement.*
- An Angmering resident asked the Parish Council for an update regarding new bus shelters for the village, particularly in Station Road. *Councillor Mrs Francis understood the relevant Committee at Angmering Parish Council had considered the issue but asked the resident to contact the Parish office for a position statement.*

## **Community Police Issues**

17. The Chairman welcomed Inspector Marc Clothier who provided an update on neighbourhood policing in the JEAAC area. A number of issues were discussed including these set out below:

- Inspector Clothier reported on a number of partnership projects that had resulted in positive outcomes in relation to street communities and anti-social behaviour.
- An update was provided on the new prevention model that will replace neighbourhood policing.
- The exact number of PC's and PCSO's under the new model would not be known until the autumn. However at present Inspector Clothier was expecting to have 15 Police Officers in his team.
- It was confirmed that the previously circulated statistics were not produced anymore but local crime data could be found at <https://www.police.uk>

- Inspector Clothier encouraged everyone to report crime via 101 <https://sussex.police.uk/contact-us/report-online/> or 999 if an emergency.
- Mr Buckland asked about a Serious Case Review regarding children from Littlehampton. He asked when this would be scrutinised, excepting that JEAAC was not a scrutiny Committee. Mrs Urquhart responded stating that the scrutiny of all Serious Case reviews was undertaken by the Business Planning Group of the Children and Young Peoples Select Committee at West Sussex County Council. It was suggested that Mr Buckland contact the Chairman of that Committee. Dr Walsh confirmed he had recently done this. Mrs Urquhart did also state that information for Town and Parish Councils would be recirculated to brief them on how to report concerns.
- Concern was raised about drug dealers using trains to come to the south coast and target vulnerable people. Inspector Clothier confirmed this was an issue that his team were working with partners to address.

## Highways and Transport Sub Group

18. The Chairman referred Members to the notes from the last meeting of the Highways and Transport (H&T) Sub Group (appended to the signed minutes).

19. As detailed in the notes of the Sub Group meeting, four options on the future membership of the sub group were considered and the recommendation of the sub group was for option one (the current approach).

20. The Chairman of the Sub Group confirmed that option one made allowance for the fact that a number of members are dual hatted (sit on more than one Authority/Council). However he did also state that if additional representation from Arun District Council was needed then an officer or appropriate member can be invited. The Chairman reaffirmed that the sub group has no executive powers to make decisions and any item that required decision always came to full JEAAC. He also stated that strategic items such as the A259 and A284 go to the North Littlehampton Steering Group of which Arun District Council are members of.

21. Mrs Urquhart stated that the sub group was now funded and administered by the Town and Parish Councils and the items discussed are generally small scale infrastructure items. The County Council attend as the Highways Authority.

22. Councillor Mr Wensley stated that the matter had been voted on many times but was not satisfactory for the District Council. He confirmed that the Joint Western Arun Area Committee (JWAAC) H&T Sub Group does have District Council members and it runs very well. He suggested that JEAAC should have the same.

23. A full vote was taken on the recommendation from the JEAAC H&T Sub Group that resulted in 12 Members in favour of option one and 4 against.

24. **Resolved** that the Terms of Reference be approved, incorporating Option 1 under Membership, as follows: -

*The Sub-Group will consist of:*

- *All Eastern Arun County Councillors*
- *One Representative from each of the local Town and Parish Councils*

- *An Arun District Council member, if not already represented through a current County Councillor*

25. Following the vote the Chairman expressed extreme disappointment that multi-tier working did not extend to the H&T Sub Group. As a result of this the Chairman left the meeting at 8.41pm. Councillor Mr Chapman also left the meeting at 8.42pm.

26. Following the departure of the Chairman it was agreed that Mrs Deborah Urquhart, as Chairman of the Eastern Arun County Local Committee (CLC) and lead County Councillor for JEAAC, be appointed Chairman for the remainder of the meeting.

27. The following recommendations from the H&T Sub Group were **agreed**:

- That the Cabinet Member for Infrastructure and Highways be invited to a future meeting to discuss a more strategic oversight of issues around bus services. Mr Purchase did state that he would follow this up prior to the next meeting.
- JEAAC would make representation in response to an application for new leisure facilities on the A259 Mill Road Roundabout. This would express concern in respect of traffic flow problems.

28. The Chairman of the H&T Sub Group updated the Committee in respect of the dualling of the A259 and was pleased to report that a contract had been awarded for this works.

### **Angmering Traffic Calming Scheme**

29. The Committee considered a report by the Executive Director Economy Infrastructure & Environment and Director of Highways and Transport (copy appended to the signed minutes), which sought a decision from the Committee on traffic calming scheme for Angmering village.

30. Simon Osborne, Highways Project Manager, West Sussex County Council, introduced the report and explained that formal advertisement of the Angmering Traffic Calming scheme commenced on 17 February 2017 and lasted for the statutory 21 days. Comments received during that period resulted in: 120 supports, 61 objections and 102 support with comments. Mr Osborne explained that the report detailed the comments and officers responses and the recommendation to County Councillors was to approve the scheme as advertised.

31. Mrs Urquhart spoke in support of the scheme as the local County Councillor. She acknowledged that there had been a great deal of responses to the proposals and some differing views but that the majority were in support. She urged her fellow County Councillor to support the scheme for progression.

32. Councillor Mrs Francis stated that Angmering Parish Council had worked hard, alongside West Sussex County Council, to get the best possible scheme for the village and hoped the County Councillors would agree the recommendation to proceed with the scheme.

33. Councillor Mr Wensley as the local District Councillor also spoke in support of the scheme. Councillor Wensley did ask if anything further could be done to stop Satellite Navigation systems directing vehicles through the village. Mr Buckland suggested 'no

HGV' signage could help. The Area Highways Manager responded stating that advisory 'not suitable for HGV' signage could be considered and he would follow this up.

34. **Resolved** that the County Council Members of the Joint Eastern Arun Area Committee, having considered the resulting benefits to the community and accepting that these outweigh the objections raised, authorised the Director of Law and Assurance to make the Order as advertised.

### **Community Initiative Funding**

35. The Committee considered a report by the Director of Law and Assurance, West Sussex County Council (copy appended to the signed minutes), which sought decisions from the County Council Members of the Committee on the applications received under the CIF scheme.

36. The Committee discussed the respective merits of the projects for which funding was sought and indicated support or otherwise for each application

37. Mr Buckland, Mr Purchase and Dr Walsh all declared a personal interest in application 45/JEAAC as Members of Littlehampton Town Council.

38. **Resolved** that the County Council Members of the Committee considered the CIF applications and allocated funding as follows:

The following applications and amounts were approved: -

**12/JEAAC** - Sister Sarah Productions Ltd, £2,500 towards connecting old and young through storytelling and dance.

**19/JEAAC** - Ferring Retirement Club, £2,500 to extend Patterson's Walk.

**31/JEAAC** - Men's Shed Findon, £2,500 towards establishment of a Men's Shed, start-up costs.

**41/JEAAC** - Worthing Women's Aid, £1,567 towards equipping the Amber House drop in centre in Littlehampton.

**45/JEAAC** - Littlehampton Museum, £1,500 towards Taking Littlehampton Museum's collections out to the community.

### **Nominations of Authority School Governors**

39. The Committee considered a report by the Executive Director of Children, Adults', Families, Health & Education (copy attached to the signed minutes).

40. Resolved –That the County Council Members of the Committee approved the following nomination under the 2012 Regulations: -

Appointments:

- Mrs Fiona Gardiner to St Philips Catholic Primary School, Arundel.
- Mrs Jane Kimber to East Preston Infants School

Re-Appointment:

Mr Peter Dale to Ferring CE Primary School

### **Items to be raised by Town and Parish Council representatives**

41. Councillor Mr Phillips raised concern on behalf of Arundel Town Council about the Ford Neighbourhood Plan being approved prior to a decision on the A27 at Arundel. It was suggested that Arundel Town Council should respond to any consultations via the formal routes.

42. Councillor Mr Chester sought assurances from all local Members that they read the report on the Serious Case Review involving children in Littlehampton. He called for greater awareness of the issue and stressed that it should be discussed in public.

### **Items for future meetings.**

43. The following items were agreed:

- Planning process presentation – ADC & WSCC – November 2017
- Arun Local Plan update – March 2018

### **Date of next meeting**

44. The Chairman reminded Members that the next meeting of the Committee would be held on Tuesday 14 November 2017 at the millennium Chamber, Littlehampton Town Council. Members wishing to place an item on the agenda should notify Monique Smart via e-mail: [monique.smart@westsussex.gov.uk](mailto:monique.smart@westsussex.gov.uk) or on 033022022540.

The meeting closed at 9.00pm

Chairman