

## Agenda item 3

### Joint Eastern Arun Area Committee

2 July 2013, – At a meeting of the Committee held at 7 pm at The John De Bohun Room, Rustington.

Present:

West Sussex County Council	Dr Walsh, Mr Tyler (Chairman), Mr Buckland, Mrs Urquhart and Mr Peters.
Arun District Council	Councillor Mr Bicknell, Councillor Mr Bower, Councillor Mr Steward and Councillor Mr Oliver-Redgate
Town / Parish Council representatives	Councillor Mr Mountain (Angmering), Councillor Mr Duijf (East Preston) Councillor Mrs Robertson (Ferring), Councillor Mrs Walker (Kingston), Councillor Mrs Neno (Littlehampton) (Vice Chairman) and Councillor Mr A Cooper (Rustington).

In attendance:

West Sussex County Council: Monique Smart (Democratic Services Officer) and Sue Furlong (Principal Community Officer)

Arun District Council: Paul Warters (Assistant Director Customer Services)

### Chairman's Welcome

1. The Chairman welcomed everyone to the meeting including new Members, County Councillor Mr Buckland and District Councillor Mr Bicknell.
2. Apologies had been received from Councillor Mr Elkins and Mr Evans. Councillor Mr Oliver-Redgate was substituting for Councillor Mr Elkins.

### Appointments

3. Following the decision that the chairmanship of the Joint Arun Area Committees should rotate amongst the three tiers, the Chairman for 2013/14 would be a County Councillor and the Vice Chairman would be a District Councillor.
4. **Resolved** that Mr Tyler be appointed Chairman of JEAAC for the forthcoming year.
5. **Resolved** that Councillor Mr Elkins be appointed as the lead District Councillor of JEAAC and therefore Vice Chairman of JEAAC as confirmed at the Annual Arun District Council meeting on 22 May 2013.
6. **Resolved** that Councillor Mrs Neno be appointed as the lead Parish and Town Council representative for the forthcoming year. In the absence of Councillor Mr Elkin, Mrs Neno would act as Vice Chairman for this meeting.

7. **Resolved** that the Memberships of the Community Initiative Sub Group be as follows for the forthcoming year:

County Councillors Mrs Urquhart  
District Councillors Mr Steward  
Town/Parish Councillor Mrs Walker

8. **Resolved** that the Membership of the Community Sub Group be as follows for the forthcoming year:

County Councillor Mrs Urquhart  
District Councillors Mr Elkins and Mr Steward  
Parish/Town Councillors Mr Mountain, Mr Cooper and Mrs Walker.

9. **Resolved** that Dr Walsh be appointed as the Chairman of the Highways and Transport Sub Group for the forthcoming year.

10. **Resolved** that Councillor Mrs Walker be appointed as the JEAAC representative to the Arun Conservation Area Advisory Committee for the forthcoming year.

### **Declarations of interest**

11. None

### **Minutes**

12. Councillor Mr Cooper proposed an addendum to the Minutes of the last Meeting, Minute number 90/91/92 in respect of the Arun District Council Grant Funding from its New Homes Bonus. To date, the total funding of £58,667.00 remains unspent, and there have yet to be any bids received from any local Councils, Charities or Third Sector Organisations. Mr Cooper therefore proposed that:-

- (a) the six Parish and Town Councils in the Eastern Arun Area be authorised to discuss and agree how they would like to see this funding apportioned between their respective Councils, prior to submitting a recommendation to the Sub-Group, as soon as practicably possible, for consideration
- (b) the Sub-Group's Terms of Reference be amended accordingly I am advised that a similar proposal was agreed by the Committee previously in the case of the 2011/2012 New Homes Bonus Funding from the District Council, and this was dealt with by the Parish and Towns Councils most satisfactorily. I would, therefore, request that the Committee accepts this addendum to the Minutes to proceed in this way.

13. The addendum was voted on and approved.

14. **Resolved** that the minutes of the Joint Eastern Arun Area Committee, held on 21 March 2013 be amended as above and then confirmed as a correct record and that they be signed by the Chairman.

### **Terms of Reference**

15. The Terms of Reference for the Committee were noted.

## **'Talk with Us' – Public Questions**

16. The Chairman opened the meeting to questions from members of the public. There were no questions.

## **Community Police Issues**

17. The Chairman welcomed Inspector Nick Bowman, who provided an update on crime statistics and current issues in the JEAAC area. A number of issues were discussed including those set out below:

- Inspector Bowman tabled statistics in a new format and explained that the old format with figures for each Parish, was no longer available. Members expressed disappointment at not being able to view Parish statistics.
- Inspector Bowman stated that in the period April 2012 to April 2013 there were a total of 773 crimes which was 181 less than the same period the year before.
- Dr Walsh raised concern about the possibility of Littlehampton Police Station closing without any public consultation. He stated that although in favour of offices in District or Parish buildings he still believed that a local base was needed. Inspector Bowman stated that response vehicles had been based in Bognor Regis for the past 18 months but reassured Dr Walsh that local Policing would remain in local areas. Inspector Bowman agreed to keep JEAAC Members updated on any decisions. Paul Warters confirmed that a Police Officer was based at Arun District Council Civic Centre already and this was likely to expand. Again he would be happy to update Members as this progressed.
- Inspector Bowman informed Members that Chief Inspector Jane Derrick had been promoted and Pip Taylor would replace her as Chief Inspector for the Arun District.
- Inspector Bowman introduced Christian Thomas to explain to Members about restorative Justice. The scheme was aimed at dealing with low level nuisance and anti-social behaviour within the Arun District. Restorative Justice brings both the person causing the Harm and the person affected by the Harm together in a meeting to resolve conflict and repair harm. These meetings or conferences are facilitated by trained volunteers within the community. Christian confirmed that the pilot would be evaluated after 3 and 6 months.

## **Prevention and Wellbeing Grants 2013/14**

18. The Chairman introduced the report by the Director of Public Health, West Sussex County Council (copy attached to the signed minutes). The report set out the prevention & wellbeing commissioning objectives for 2013 along with the Prevention and Wellbeing Grant applications received for 2013/14. It also identified how the grants were spent in 2012/13. Grants are awarded annually on merit in relation to the application and awarding criteria. The criteria reflect countywide and service area objectives, as well as specific local needs.

19. Each County Local Committee (CLC) was allocated budget in proportion to the adult population in each area based upon information gained from the 2011 Census. JEAAC had £14,579 available to allocate and had received applications totalling £30,127.85.

20. Mr Tyler declared a personal interest in the applications from Homelink and The Garden Café. Mr Tyler did not take part in discussions or vote on those applications.

21. Resolved - That the County Council Members of the Committee considered the Prevention and Wellbeing Grant applications as set out in Appendix C and allocated funding as follows:

(i) The following applications were approved:-

- 4Sight - £500
- 4Sight East Preston - £500
- ACCT -£600
- Cruse West Sussex -£105
- Enable Me - £2000
- Ferring Twilight Club - £500
- Headway Bognor - £384.61
- LifeCentre - £550
- Littlehampton & District Visually impaired Self Help Group - £300
- Littlehampton Tea and Chat - £1000
- PBC Foundation - £48.24
- SASBAH - £267
- SERV - £1000
- The Garden Café - £3000

(ii) The following applications were declined:

- Bognor Shopmobility - Decline as outside of JEAAC area.
- Chichester Information Shop for Young People - Decline as outside of JEAAC area.
- Friends, Family and Travellers - Decline as duplicates a service already provided by the County Council
- Homelink/Age UK WS - Decline as Members feel this project is at the early stages and requires access to the venue needs to be sorted.
- Homestart Arun - Decline as duplicates service of Children and Family Centre. Also receive a lot of funding from Lottery and Littlehampton Town Council.
- In Safe & Caring Hands - Decline due to County Council having just commissioned a contract with WRVS for a very similar service.
- New Life Church - Decline as Worthing CLC have declined funding of £4500 and therefore £500 requested from JEAAC will not allow the project to be completed
- St Barnabas House - Declined as they receive lots of funding from elsewhere.
- West Sussex Aspergers Awareness Group - Declined as they receive core funding from WSCC.

22. The Chairman stated this would leave £3824.15 that would be returned to the central Prevention and Wellbeing budget.

### **Highways and Transport Sub Group**

23. The Chairman referred the Committee to the notes of the last meeting of the Highways and Transport Sub Group (copy appended to the signed minutes), and asked Dr Walsh, Chairman of the Highways and Transport (H&T) Sub Group, to run through any issues. The Committee discussed a number of issues, which included those set out below:

- Members stated that they had been made aware that the land for a possible development in Mill Lane had been sold on.

- Councillor Mr Bower asked if parking in Fairlands in Ferring could be addressed with a Traffic Regulation Order (TRO). He stated that the parish Council had already requested this. Principal Community Officer, Ms Sue Furlong and Dr Walsh explained that the TRO list would be reviewed soon and they would check to see if this was on the list.
- Councillor Mr Bicknell asked if TRO's could be fast tracked if Parish or Town Councils funded them. Dr Walsh confirmed that they could be taken forward outside of the prioritising process if funded but that they would still be subject to the same consultation and legal process.

## **Infrastructure Plan Priorities**

24. The Committee received the report by the Director of Communities Commissioning and the Community and Economic Development Manager, West Sussex County Council (copy appended to the signed minutes). The Chairman asked the Principal Community Officer, Ms Sue Furlong to briefly introduce the report.

25. Ms Furlong explained that the Committee are asked to note the inclusion of the Community Issues List within the Local Infrastructure Plan and the on-going areas of work associated with identifying new priorities.

26. The Committee discussed a number of issues, which included those set out below:

- Councillor Mr Bower stated that he was aware that the County Council was seeking funding via the LEP for the A259 improvements.
- Councillor Mr Bower also asked if the Community Issues List could be renamed so as not to confuse it with Community infrastructure Levy.

## **Community Initiative Funding**

27. The Committee considered a report by the Head of Law and Governance, West Sussex County Council (copy appended to the signed minutes), which sought decisions from the County Council Members of the Committee on the applications received under the CIF scheme.

28. That the County Council Members of the Committee considered the CIF applications and allocated funding as follows:

(i) The following applications were approved:-

- 18/JEAAC** 1st East Preston Scouts, £800  
**23/JEAAC** West Sussex Mediation Service, £250  
**24/JEAAC** Littlehampton Shopmobility, £500  
**25/JEAAC** Eden Park Residents Association, £1750  
**33/JEAAC** Outset Youth Action, £1500  
**34/JEAAC** Littlehampton Day Nursery, £1750

(ii) The following application was declined:

**56/JEAAC** Thurston Preservation Society. Declined due to the concern that if the project fails the grant funds are lost as the deposit is non refundable.

29. In relation to the Thurston Preservation Society Members stated that they would welcome a further application if the project progresses.

### **Appointment of Authority Governors**

30. The Committee considered a report by Head of Learning, West Sussex County Council (copy appended to the signed minutes), which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

31. Resolved that the County Council Members of the Committee agreed the following appointments and re-appointments of Authority School Governor:

Appointments:

- Mrs C Sayers to East Preston Infant School for a 4 year term.

Re-appointment:

- Mr DG Fraser to East Preston Junior School for a 4 year term
- Mr P N Dale to Ferring CE Primary School for a 4 year term

### **Items to be raised by Town and Parish Council representatives**

32. Councillor Mr Cooper raised the issue of Broadband speeds. Mr Tyler confirmed that he had raised the issue with the County Council and that the contract with BT was due to be signed. Members asked if a map was available that showed the areas to be covered under the new contract. It was agreed that this could be considered as a future agenda item.

### **Items for future meetings.**

33. The following items were agreed for consideration at future meetings:

- WSCC Infrastructure Planning Priorities – October 2013
- Empty Homes Report/Presentation – 2013
- Broadband

### **Date of next meeting**

34. The Chairman reminded members that the next meeting of the Committee would be held on 8 October 2013 at the New Millennium Chamber, Littlehampton. Members wishing to place an item on the agenda should notify Monique Smart via e-mail: [Monique.smart@westsussex.gov.uk](mailto:Monique.smart@westsussex.gov.uk) or on 033022022540.

The meeting closed at 8.15pm

Chairman