

Joint Eastern Arun Area Committee

4 March 2014, – At a meeting of the Committee held at 7 pm at The Millenium Chamber, Littlehampton

Present:

West Sussex County Council Mr Tyler (Chairman), Mrs Urquhart, Mr Peters, Mr Evans, Dr Walsh

Arun District Council Councillor Mr Bicknell, Councillor Mr Bower, Councillor Mrs Emberson and Councillor Mr Gammon.

Town / Parish Council representatives Councillor Mr Mountain (Angmering), Councillor Mrs Walker (Kingston), Councillor Mrs Neno (Littlehampton) (Vice Chairman) and Councillor Mr A Cooper (Rustington).

In attendance:

West Sussex County Council: Monique Smart (Democratic Services Officer) and Sue Furlong (Principal Community Officer)

Arun District Council: Paul Askew (Head of Policy and Partnerships)

Chairman's Welcome

58. The Chairman welcomed everyone to the meeting.

59. Apologies had been received from Councillors Mr Steward, Mr Buckland, Mr Elkins, Mr Duijf and Mrs Robertson.

Declarations of interest

60. In accordance with the Members' Code of Conduct, the following personal interests were declared:

- Mr Tyler as Chairman of the Arun Sunshine Group
- Councillor Mrs Neno as a Member of Littlehampton Town Council in support of the CIF application from Littlehampton Museum
- Dr Walsh as a Member of Littlehampton Town Council in support of the CIF application from Littlehampton Museum

Minutes

61. **Resolved** that the minutes of the Joint Eastern Arun Area Committee, held on 8 October 2013 be confirmed as a correct record and that they be signed by the Chairman.

Progress Statement

62. The Progress Statement was noted.

Community Police Issues

63. The Chairman welcomed Inspector Ian Cheesmen, who provided an update on crime statistics and current issues in the JEAAC area. A number of issues were discussed including those set out below:

- Marc Clothier was the new Neighbourhood inspector for the Arun area and hoped to attend a future meeting to introduce himself.
- Arun Angels are trialling in the Littlehampton area and early indications are proving positive
- Stonepillow are also extending into the Littlehampton area to assist the homeless community.
- Redeeming Our Communities is working well and linking in with the Think Family initiative with partner organisations.
- Operation Net has resulted in a number of key offenders being identified and prosecuted for burglary and theft from other dwellings.
- A campaign in relation to the use of seatbelts and road safety will begin in Arun on 10 March.
- Members requested crime statistics by Parish in advance of these meetings. Inspector Cheesman agreed to speak to his community officers about this.

'Talk with Us' – Public Questions

64. The Chairman opened the meeting to questions from members of the public. A number of issues were raised, which included those set out below (responses in *italics*):

- A number of local residents attended in relation to agenda item 12 the proposed traffic regulation order for Lyminster Road, Littlehampton. Concern was raised about not being able to park outside the shop. Some residents asked if members could consider reducing the length of the proposed Double Yellow Lines into Griffin Crescent and Sandfield Avenue to 10m as was being proposed for Coombes Way. *The Chairman stated that as this was in relation to agenda item 12 he would deal with a response at that agenda item.*
- Mr Hulme asked a question in relation to agenda items 11 and 12. In relation to agenda item 11 he asked why Fitzalan Road and Clun Road were not on the list of future Traffic regulation orders. *Dr Walsh replied stating that these had both been approved last year.* In relation to agenda item 12 Mr Hulme raised concern about the whether the bus stops and level crossing had been taken into account. *The Chairman stated that this could be considered at agenda item 12.* More generally he raised concern about the timescales of TRO's. *The Chairman stated this would be covered by the Principal Community Officer at agenda item 11.*
- A local resident from Mill Lane, Wick, stated he had approached the County Council about a one way system for Toddington Lane but had not received a response. The resident was asked to leave his details with the Principal Community Officer, Sue Furlong, who would look into the matter.

Community Initiative Funding Feedback

65. The Chairman welcomed some previous Community Initiative Fund (CIF) applicants and asked them to provide a brief update of their project and how the funds have benefitted their organisation and the local community.

66. Marian Ayres from the Littlehampton Café Bus Project thanked the Committee for the grant of £750 that had been used for equipment for the bus when first setting up. She explained that the project had been going for two years and involved volunteers taking a converted bus to the Wick Estate for periods of 2 hours on 3 different days in different roads. The project relies solely on funding and volunteers and requires £5000 per annum. The aim of the bus is to combat loneliness and isolation and they offer coffee and cake and have also had initiatives to meet Councillors and the Police. On average they get about 10-12 people attend each site per week. Marian did state that now they are up and running the costs involved are mainly running costs or repairs and many funds do not cover such costs and voluntary organisations are finding this difficult.

67. Julie Roby from The Wick Information Centre thanked the Committee for the grant of £1410.69 towards three new laptops to be used for over 50's computer tuition. The scheme has proved extremely popular and is delivered on Friday mornings when the centre is closed to allow the tutors to teach in small groups in a quiet environment.

Community Initiative Funding

68. The Committee considered a report by the Head of Law and Governance, West Sussex County Council (copy appended to the signed minutes), which sought decisions from the County Council Members of the Committee on the applications received under the CIF scheme.

69. Mr Tyler declared a personal interest in the Arun Sunshine group and did not participate in discussions or voting on that application.

70. Resolved that the County Council Members of the Committee considered the CIF applications and allocated funding as follows:

A) The following applications were approved: -

187/JEAAC, Ferring Village Hall, £750, towards replacement of games tables.

203/JEAAC, Littlehampton and District Camera Club, £325, towards the purchase of 7 print display stands.

249/JEAAC, Littlehampton Museum, £2,500, towards the creation of a stand-alone website.

264/JEAAC, The Wee Old Skool Gym, £2,500, towards hall hire for family group sessions.

276/JEAC, Arun Sunshine Group, £457.58, towards the purchase of 2 banners.

B) The following applications were declined:

204/JEAAC, Littlehampton Day Nursery, £869.95 requested towards a wooden play house. Declined as the applicant has already received £1,750 in July 2013 towards the same project.

256/JEAAC, Raydar £2,500 requested towards funding of daily carers information drop ins. Declined as it is for on-going running expenses which does not satisfy the criteria. It was suggested that they apply to the prevention and wellbeing grants which JEAAC will consider in July.

- C) The County Councillors also agreed that that any remaining funds at the end of March 2013 should be split evenly between local food bank and Operation Watershed.

Highways and Transport Sub Group

71. The Chairman referred the Committee to the notes of the last meeting of the Highways and Transport Sub Group (copy appended to the signed minutes), and asked Dr Walsh, Chairman of the Highways and Transport (H&T) Sub Group, to run through any issues. The Committee discussed a number of issues, which included those set out below:

- The H&T sub group had recommended that Fitzalan Road Traffic Regulation Order (TRO) should be considered as a TRO for approval in 2014/15 and therefore move from Appendix B to appendix A in the TRO priority report.
- The Worthing Road, East Preston TRO had been withdrawn pending further action and re-advertisement.
- It was noted that the Chairman of the H&T Sub Group would attend the Strategic Planning group in relation to the A259 improvements.
- Councillor Mr Bower stressed the importance of a TRO for Fairlands, East Preston. The Principal Community Officer confirmed that with the support of the County Councillor and the Parish Council this could now be progressed.

Infrastructure Plan Update: Identification of Traffic Regulation Order Priorities

72. The Committee considered a report by the Director Communities Commissioning and Community and Economic Development Manager (copy appended to the signed minutes). Sue Furlong, Principal Community Officer, outlined the report. In doing so she referred Members to 1.6 that addressed the issue of timescales as per Mr Hulmes public question.

73. Resolved - that the County Council Members of the Joint Eastern Arun Area Committee:

(A) Agree the inclusion of a package of TRO priorities within the IP, which appear technically deliverable and have evidence of community support, to be programmed for delivery alongside other IP priorities as set out in Appendix A.

(B) Agree that the TRO package of priorities will be reviewed annually recognising that additional TRO proposals can only be added if funds are identified, see paragraph 1.7.

(C) Note issues requiring further investigation (e.g. technical and/ or evidence of community support) prior to considering a TRO solution and any subsequent prioritisation in the IP as set out in Appendix B.

(D) That the TRO for Littlehampton -Norfolk Road, currently on Appendix B, be moved up to Appendix A with the support of the Local County Councillor and evidence of community support.

Proposed Traffic Regulation Order – Lyminster Road, Littlehampton.

74. The Committee received the report by the Director of Communities Commissioning and the Community and Economic Development Manager, West Sussex County Council (copy appended to the signed minutes). Assistant Highways Manager, Simon Baldwin to introduce the report and the Committee discussed a number of issues, including those set out below:

- It was question as to why the issues raised in the report had not been considered during discussions around the Morrisons Section 106 agreement as they could have been delivered via that process. Also this area may be subject to much change in three years' time if network rail close the railway crossing. *The Chairman noted the comments but stated that in the meantime residents needed a solution. The principal Community Officer agreed to look in to why this was not considered as part of the Morrisons S106.*
- In relation to comments made by local residents, Members asked Mr Baldwin if it would be possible to reduce the length of the Double Yellow Lines in Griffin Crescent and Sandfield Avenue as was being suggested for Coombes Way. *Mr Baldwin confirmed that this was possible but it was against the advice of traffic engineers based on the number of vehicles that use the roads. However a shorter length would provide more protection than the current situation of no protection.*

75. Resolved that the County Council Members of the Committee:

Authorise the Head of Law and Governance to make the TRO in accordance with the revised scheme and the addition that the length of the double yellow lines in Coombes Way, Griffin Crescent and Sandfield Avenue are all reduced to 10m.

Appointment of Authority Governors

76. The Committee considered a report by Director of Communities Commissioning, West Sussex County Council (copy appended to the signed minutes), which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

77. The Chairman informed the Committee that the appointment to Georgian Gardens Primary School was contested as two applications had been received for one vacancy. Members agreed to consider this in Part 11 and exclude the press and public as it would involve personal information about individuals. This would be done at the end of the meeting.

78. Resolved that the County Council Members of the Committee agreed the following appointments and re-appointments of Authority School Governor:

Appointment:

Mr Pablo Nayager to Summerlea CP School for a four year term

Reappointment:

Mrs CJ Brown to St Margaret's CEP School for a four year term

Items to be raised by Town and Parish Council representatives

79. Councillor Mrs Walker informed the Committee that the association of Arun District Local Councils has been reformed and as Chairman she was looking to arrange a conference for all Towns and parishes in Arun. It was hoped this would be in May.

Items for future meetings.

80. The following items were agreed for consideration at future meetings:

- Broadband update – June 2014
- Prevention and Wellbeing Grant Applications – June 2014
- Appointments (Chairman, Vice Chairman etc.) – June 2014

Date of next meeting

81. The Chairman reminded members that the next meeting of the Committee would be held on 1 July 2014 at the John De Bohun Room, Rustington. Members wishing to place an item on the agenda should notify Monique Smart via e-mail: Monique.smart@westsussex.gov.uk or on 033022022540.

Exclusion of Press and Public

82. Resolved - That under Section 100(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I, of Schedule 12A, of the Act by virtue of the paragraph specified under the item and that, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Summary of Matters discussed in the absence of the Press and Public

(Exempt, paragraph 1, Information about Individuals)

Appointment of Authority School Governors

83. The Committee had before it a report by the Director Communities Commissioning which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

84. The Chairman reminded County Councillors that two applications had been received for one position. The Chairman also declared an interest as he is also a

Governor at the school and knows one of the applicants personally. The Chairman therefore decided not to vote on this decision.

85. Resolved - the appointment of Mrs Susan Lines to Georgian Gardens CP School for a four year term

86. Members asked that Governor Services suggest the unsuccessful applicant look at the vacancy list and consider applying to another school in the area as they felt her application was strong.

The meeting closed at 8.37pm

Chairman