

## **Agenda Item No 3 Unconfirmed minutes**

### **Joint Downland Area Committee**

21 November 2016– At a meeting of the Committee held at 7.00 p.m. at The White Swan Hotel, Arundel.

Present:

West Sussex County Council: Mr Peters (Chairman), Mrs Urquhart and Mrs Phillips

Arun District Council: Councillors: Mr Charles, Mr Dingemans, Mr Ambler, Mr Wensley

Town/Parish Council representatives: Councillors: Mr Beaton (Aldingbourne), Mrs Standing (Arundel), Mr Oldfeild (Angmering), Mr Phillips (Barnham), Mr Burrell (Clymping), Mr Goldsworthy (Findon), Mr Ford (Ford), Mr Hulmes (Lyminster & Crossbush), Mrs Brimblecombe (Slindon), Mrs Wallsgrove (Walberton) and Mr Brown (Warningcamp)

Officers: Karl Roberts, Director (ADC), Monique Smart, Democratic Services Officer (WSCC) and Tracey Light, Principal Community Officer (WSCC)

### **Chairman's Welcome**

51. The Chairman welcomed everyone to the meeting.

52. Apologies had been received from Councillors: Mr Whittington, Mr Philips, Mr Brown, Mr Tompkins, Mr Goldsworthy and Mr Wensley. Substitute Cllrs Mrs Mackrill and Mr Smith were welcomed.

### **Declarations of Interest**

53. The following personal interests were declared:

- Monique Smart, Democratic Services Officer, declared an interest in the Community Initiative Funding application from Arundel Girls Guides as her daughter is a member of the Guide group.

### **Minutes**

54. Resolved – that the minutes of the Joint Downland Area Committee (JDAC) held on 26 September 2016 are confirmed as a correct record and are signed by the Chairman.

### **Progress Statement**

55. Members requested a map showing the boundaries and parishes for the two new joint Area Committees. Monique Smart explained that a new one was being produced and would be circulated soon.

56. Cllr Mrs Wallsgrove referred to an Operation Watershed application for Eastergate lane and asked if a response could be chased. Monique Smart

undertook to contact the responsible officer at the County Council and come back to Cllr Mrs Wallsgrove.

### **Talk with us – public question time**

57. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below (responses in italic):

- Mr Gaylor thanked Mrs Urquhart for contacting Nick Herbert MP about funding for the Hammperpot drainage scheme and confirmed he had received a response from Mr Herbert. It stated that the scheme was still in Highways England's forward programme but unlikely to be carried out until the 2017/18 financial year.

### **Community Policing Update**

58. The Chairman welcomed Christian Thomas who provided an update on Neighbourhood Policing in the JDAC area. A number of issues were discussed including those set out below:

- The new processes for recording crimes have resulted in more crimes being recorded.
- For the Ford and Arundel area Members asked for a break down to see crimes those associated with Ford Prison. Sergeant Thomas said he would find out if this was available.

### **Area Action Plan**

59. The Chairman referred Members to the Area Action Plan previously circulated. The Committee noted the Action Plan and the following points were made:

- Cllr Mr Dendle asked if any funds from housing developments in the area could be used to bring forward improved parking at Ford Station or a cycle path from Arundel to Ford Station. Mr Karl Roberts confirmed that this is included in the Arun Local Plan so once approved there could be opportunities to secure funding.
- It was confirmed that the planning application for the Lyminster Bypass will be resubmitted. The issues with Southern Water are being worked on with a study of the area due to be concluded in January. That will set out how the foul water issues will be dealt with.
- Cllr Mr Beaton expressed disappointment that the main action following the JDAC Seminar on Flooding and Draining in March 2016 had still not been completed and there was no strategic overview or responsibility. Mr Karl Roberts responded stating that many of the issues will be dealt with through the local plan process and JDAC will be updated on that in the New Year. With regard to an agreed statement by all agencies following the seminar, this was being finalised and should be sent to Parish Councils before Christmas to invite them to sign up. Cllr Mr Beaton was pleased to hear the statement was being finalised but questioned why Parish Councils would sign it when they have no statutory responsibility for the issues. It was also

requested that a link to the Strategic Flood Risk Assessments be added to the Area Action Plan.

### **Community Initiative Funding**

60. The Committee considered a report by the Director of Law, Assurance and Strategy, West Sussex County Council (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee on the applications received under the Community Initiative Funding (CIF) scheme. The Committee debated the respective merits of the projects for which funding was sought.

61. The County Councillors on the Committee resolved that Community Initiative Funding be allocated as follows:

The following applications were approved: -

**1073/JDAC** - Girlguiding Littlehampton and Arundel and 1st Arundel (Earl of Arundel's Own) Scouts £1,750 towards camping equipment.

**1079/JDAC** - The Pudding Club – Slindon, £1,000.00, to purchase 2 defibrillators.

### **Community Grant Applications**

62. The Committee considered a report by Director, Arun District Council (copy appended to the signed minutes), which sought a decision from the Committee on the applications received under the Community Grant Fund.

63. The Committee resolved that Community Grant be allocated as follows:

£25,000 to Arundel Lido towards the cost of completing stage 1 of Project LEAP (Lido Extended Activities Plan) subject to match funding being available of £25,000.

64. The Committee also agreed to a 12 month extension for the Victoria Institute, Arundel. This was in relation to the grant for £8,500 in September 2015 to repair the frontage of the building. The grant was set aside to be released once charitable status and written confirmation is received that The Victoria Institute is a Charity that has a full repairing and insuring lease.) The Victoria Institute have advised that they have still not heard about their Charity status. The Committee also agreed that if the matter has not resolved itself during the extended 12 months, then it is recommended that the liaison meeting that takes place between Arun District Council and Arundel Town Council should be invited to determine what happens next.

65. Mr Karl Roberts confirmed that the fund had around £15,000 remaining for allocation at the last meeting of JDAC in February 2017. He stated that a number of applications had already been received.

## **An Introduction to Section 106 Agreements in the Arun Area**

66. The Committee welcomed the information report by Director, Planning & Economic Regeneration Services, Arun District Council (copy appended to the signed minutes). Mr Karl Roberts introduced the report following which a number of issues were discussed including those set out below:

- Community Infrastructure Levy (CIL) will be worked on following the approved Local Plan.
- Mr Roberts encouraged Parish Councils to work develop plans. He stated that the District council would be happy to help Parish Councils do so.
- Cllr Mr Beaton suggested that Arun District Council create a log of Parish needs and write to them each year to update it. He understood that Chichester District Council did this. Mr Roberts stated that if resources allowed after the Local Plan then he would look into this. However in the meantime if Parishes had ideas be encouraged them to develop and inform the District Council.
- Cllr Mr Dendle suggested that the Parishes also contact their District Councillor to champion schemes for S106.
- With regard to local health facilities it was suggested that GP provision could be included by Parishes but that the NHS would identify if bigger facilities such as hospitals where required and would seek funding from government rather than local S106 or CIL.

## **Nominations to School and Academy Governing Bodies**

67. The Chairman confirmed there were no nominations for Authority Governors but asked the Committee to note the vacancies in the area and encourage anyone suitable to apply.

## **Items to be raised by Town and Parish Council representatives.**

68. Cllr Mr Humphris raised concern about the noticeable increase in traffic on the A259 since the opening of the Felpham relief road. He said that it was making the junctions on A259 in Clymping and Middleton much more difficult to traverse at peak times and asked how the traffic flows today compare to those before the opening. Secondly given current Local Plan considerations and increases in new housing in the area of Clymping and the neighbouring Parishes, Cllr Mr Humphris asked if West Sussex County Council and Arun District Council are working together to address the needs to upgrade the A259 as a major East West route that is being used as alternative to A27 through the JDAC area.

69. The Chairman confirmed that recent studies have shown a 15 – 20% increase in traffic flows at the new Flansham roundabout. He also confirmed that West Sussex County Council and Arun District Council are working together. Mr Karl Roberts expanded by stating that a transport study was being undertaken as part of the local plan process and this included a number of identified improvements' to the A259. He said that solutions and funding are still to be

explored but he would be happy to share the study with JDAC once it was approved.

70. Cllr Mr Humphris also asked that given the proposal to have the A27 Arundel bypass consultation as an agenda item at a future meeting, Clymping Parish Council are also keen to initiate JDAC consideration of a northerly link from A259 to a new Arundel bypass to relieve the pressure on A259.

71. Cllr Mr Beaton asked if Mr Karl Roberts would circulate the legal advice recently given as part of the planning appeal against Aldingbourne Neighbourhood plan. Mr Roberts undertook to do so.

### **Items for Future Meetings**

72. The following items were agreed for consideration at future meetings:

- WSCC Cycling & Walking Strategy Update – March 2017
- A27 (public consultation for Arundel expected spring/summer 2017)

### **Date of Next Meeting**

73. The Chairman confirmed that the next meeting of the Committee would take place on Monday 27 February 2017 at the White Swan Hotel, Arundel.

The meeting closed at 8.30pm