

Joint Downland Area Committee (Incorporating Downland County Local Committee)

9th July 2012– At a meeting of the Committee held at 7.00 p.m. at The White Swan, Arundel.

Present:

West Sussex County Council (WSCC): Mr. Peters (Vice Chairman), Mrs Coleman, Mr. Whittington and Mrs Urquhart.

Arun District Council (ADC): Councillor Mr Dendle, Councillor Mr Bicknell, Councillor Mr Charles, Councillor Mr Dingemans and Councillor Mr Jones

Town/Parish Council representatives: Councillor Mrs. West (Aldingbourne) Councillor Ms. Verrinder (Angmering) (Chairman), Councillor Mrs. Harriott (Arundel), Councillor Mr Phillips (Barnham), Councillor Mrs Picton (Clapham), Councillor Mr Hockley (Clymping), Councillor Mr Looker (Houghton), and Councillor Mr Taft (Yapton), Councillor Mr. Prior (Findon), Councillor Mr Donabie (Eastergate), Councillor Mr Brown (Warningcamp), Councillor Mrs Baird (Ford), Councillor Mr Fox (Patching), Councillor Mr Roddham (Walberton), Councillor Mrs Brimblecombe (Slindon) and Councillor Mrs. Harriott (Lyminster & Crossbush).

In attendance:

West Sussex County Council (WSCC): Annette Harrison (Principal Community Highways Officer), Monique Smart (Democratic Services),

Arun District Council (ADC): Karl Roberts, Assistant Director - Planning Services and Housing Strategy.

Chairman's Welcome

27. The Chairman welcomed everyone to the meeting.

28. Apologies had been received from Councillor Mr Haymes.

Appointments

29. Following the decision that the chairmanship of the Joint Arun Area Committees should rotate amongst the three tiers, the Chairman for 2012/13 would be a Parish Councillor and the Vice Chairman would be a County Councillor.

30. **Resolved** that Councillor Ms Sylvia Verrinder be appointed Chairman of JDAC for the forthcoming year.

31. **Resolved** that Mr Nigel Peters be appointed Chairman of the Downland County Local Committee and Vice Chairman of JDAC for the forthcoming year

32. **Resolved** that Councillor Mr Paul Dendle be appointed as the lead District Councillor of JDAC as confirmed at the Annual Arun District Council meeting on 9 May 2012.

33. **Resolved** that the Memberships of the Community Initiative Sub Group remain the same for the forthcoming year.

34. The Chairman introduced the report by Assistant Director of Planning & Economic Regeneration, Arun District Council, regarding the JDAC Sub Group tasked with alleviating rural deprivation and increasing broadband access. The Chairman also reminded Members that, since the publication of the agenda, a response to Arun District Councils report had been circulated from Yapton Parish Council. Mr Roberts provided a brief synopsis of the report and there followed much debate but the majority of members spoke in favour of the report recommendations.

35. **Resolved:**

- 1) That JDAC agree to the revised Terms of Reference for the Sub Group with the addition that it states no revenue costs.
- 2) That JDAC agree the revised membership of the Sub Group as One County Councillor to be confirmed, Two District Councillors to be Mr Dingemans and Mr Dendle and Three Parish and Town Councillors to be Mr Roddham, Ms Verrinder and Mr Tu.
- 3) That JDAC approve that the additional sum of £17,000 received from Arun DC be added to a central pot for the JDAC Sub Group to consider.

36. **Resolved** that Councillor Ms Verrinder be appointed as the JDAC representative and Councillor Mr Brown be appointed as the substitute representative to the Arun Conservation Area Advisory Committee for the forthcoming year.

Declarations of Interest

37. In accordance with the Members' Code of Conduct, the following personal interests were declared:

- Councillor Mr Bicknell works for Southern Water and will therefore leave the room if required when flooding or drainage are discussed.
- Mrs Coleman and Mr Whittington in relation to Item 10 Waste Plan as they are Members of the West Sussex County Council Planning Committee.
- Councillor Ms Baird in relation to Item 10 Waste Plan as her family own land at Hobbs Farm.

Minutes

38. Resolved – that the minutes of the Joint Downland Area Committee (JDAC) held on 16 April 2012 are confirmed as a correct record and that they are signed by the Chairman.

Progress Statement

39. The Committee had before it a progress statement on matters arising from the previous meeting (copy appended to the signed minutes). Comment/queries were as follows:

- Barnham Drainage Group. Mr Kevin Macknay, West Sussex County Council (WSSC) Drainage Strategy Team Leader, attended the meeting to update Members on the work in relation to the Barnham Drainage Group. Mr Macknay confirmed that Southern Water monitored flows for 13 weeks from January 2012 and they are proposing to repeat this in winter 2012/13. At the same time WSSC plan to study the surface water. Mr Macknay also confirmed that both Southern Water and WSSC have committed the funds to the project. Barnham Parish Council thanked Mr Macknay for the update and stated that they welcomed the opportunity to work with him prior to the study starting in winter 2012/13.
- Mr Macknay also confirmed that under the new Flood Water Management Act, WSSC has the responsibility to investigate and work with other agencies to come up with solutions.
- Mrs Urquhart urged Parish Councils to respond to the recent letter from the Leader of the County Council asking them to map out areas of flooding and to include them in their neighbourhood plans.
- The Chairman suggested that Parish Councils include something on flooding and in particular blocked drains and ditches, in their newsletters. Kevin Macknay stated that he could provide assistance with wording if required.
- Roadside Vehicle Sales. Members expressed further concern that this had not been resolved. Annette Harrison stated that progress had been made and that any issues remaining would be resolved very soon.

Talk with us – public question time

40. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below:

- Residents from Hammerpot raised the issue of flooding in houses close to the A27. Mr Macknay confirmed that both West Sussex County Council and Arun District Council had been in touch with the Highways Agency about flooding around a number of venues along the A27 and was hoping that this issue would be looked into further. Mr Macknay agreed to let Angmering parish Council and JDAC know of any progress. There was also a request that if a meeting were to take place with the Highways Agency that all the local Members be invited to attend.
- Residents from Lyminster asked questions in relation to the proposed Lyminster Bypass and village access. Mr Roberts replied stating a study was currently being undertaken to understand the options. Going forward this will result in a period of full public consultation. Mr Roberts confirmed that all the available information was on the Arun District Council website but in relation to costs it was just estimates at this stage. Mr Roberts confirmed that some funding had been secured but would only become available as development takes place. Councillor Mr Dendle suggested that the residents speak to him as their local District Councillor after the

meeting and he would be happy to make representation on behalf of the residents.

- An Arundel resident raised concern about the supervision of young people attending Arundel Youth Club and also the security of the car park when the Youth Club was not in operation. The main issue was the noise and danger of state boarding from the car park into Surrey Street. Inspector Nick Bowman stated that he would discuss the issue with the Sergeant covering that area and see what could be done.

Community Police Issues

41. The Chairman welcomed Inspector Nick Bowman who provided an update on crime statistics and current issues in the JDAC area. A number of issues were discussed including those set out below:

- Following the recent flooding, the Police and all other Emergency Services are working together to ensure the response to such incidences are appropriate.
- Statistics show a 4% decrease in crime across the JDAC area.
- Regarding reporting Anti Social Behaviour as a separate crime on the statistics, Inspector Bowman confirmed that the new system was not yet in place.
- It was requested that crime and detection statistics be circulated before each meeting.

Arun Priorities 'Your Council 2013-17'

42. Mr Karl Roberts, Assistant Director of Planning & Economic Regeneration, provided the Committee with a powerpoint presentation about Arun Priorities 'Your Council 2013-2017', (copy appended to the signed minutes).

43. Mr Roberts stated that any comments from JDAC or individual Parishes would be welcomed by Arun District Council Chief Executive, Nigel Lynn.

West Sussex Waste Plan

44. The Chairman introduced West Sussex County Council Strategic Planning Manager, Mr Mike Elkington, to outline the report by the Director of Communities and Infrastructure (copy appended to signed minutes). Mr Elkington explained that the report detailed the development principles for Ford and Hobbs Farm and that the final draft would be approved in the autumn followed by a formal consultation process. He also stated that the further transport assessment for Ford would be published on the website as soon as they became available.

45. Some Members raised concern about the increase in tonnes that the Ford Site could accommodate. Mr Elkington explained that this was the theoretical capacity and confirmed that this would be reassessed following receipt of the updated transport assessment. Mr Elkington stated that he would be happy to discuss this with individual parishes when the results were known.

46. Members questioned how much waste from outside the County. Mr Elkington confirmed that the current plan does not take account of waste from London. Mr Elkington also confirmed that all authorities aim to be self sufficient with regard to waste.

47. Councillor Ms Baird asked if the HGV movements were available for when the site was owned by Topblock. Mr Elkington agreed to look into this and email Ms Baird via Ford Parish Council.

Prevention and Wellbeing Grant Applications

48. The Chairman introduced a report by the Executive Director Public Health, Wellbeing and Safeguarding (copy appended to the signed minutes).

49. Resolved: -

- (i) That the County Council members of JDAC approved the following applications and amounts:

SG1 – 4SIGHT requested £466.66
SG4 – Cruse West Sussex requested £165.00
TL7 Evergreen 50+, requested £500.00
SG5 Lifecentre, requested £483.33
SG7 SASBAH, requested £283.33
TL22 Village Friends, requested £1000.00

- (ii) That the County Council members of JDAC declined the following applications:

SG3 - Bognor Regis Community Group - Requested £1582.33 - declined as this service is outside of the JDAC area.

Appointment of Authority School Governors.

50. The Committee considered a report by Director of Operations Learning (copy appended to the signed minutes), which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

51. Resolved that the following be appointed/re-appointed as Authority School Governor:

- Mrs JA Walker to Eastergate CE Primary School for a 3 year term

Infrastructure Plan

52. The Chairman referred the Committee to the information report by the Director of Communities and Infrastructure on the Area Infrastructure Plan (copy appended to the signed minutes). The Committee noted the report.

Area Action Plan

53. The Chairman referred Members to the Area Action Plan previously circulated. The Committee discussed a number of issues, which included those set out below:

- (01) Parking and Cycle Racks at Ford Station. Looking to add to CIL as part of Local Plan.
- (02) Clymping Church. Bollards now in place but still cars for sale as entry not completely blocked as need access for cars to park for church.
- (04) Community Hub at Slindon. Likely to be completed in September.
- (07) Transport Improvements. Request for this to be a full agenda item at future JDAC. Councillor Mrs Caroline Harriott mentioned a Parish meeting in September and Karl Roberts stated he would be happy to attend. Paul Dendle also requested to attend that meeting.
- (08) HGV Movement. Annette Harrision undertook to ensure that north of Lake Lane, Barnham was included in the next survey.

Items to be raised by Town and Parish Council representatives

54. Mr Whittington alerted Members to a consultation on the combined Thameslink Southern and Great Northern Franchise. He urged Members to look at the consultation document and stated he would be happy to share the draft County Council response with JDAC Members.

Items for at consideration at future meetings

55. The following items were agreed as possible future items:

- South Downs National Park and Arun District Council LDF update – October
- Presentation about the Slindon affordable housing project - October 2012.
- WSCC Traffic Regulation Order (TRO) Priorities 2013/14 – October 2012
- Meals on Wheels/School Meals Presentation –2013
- Redeeming Our Communities (ROC) presentation - 2013

Date of next meeting

56. The next meeting would take place on Monday 22 October 2012. Members wishing to place an item on the agenda should notify Monique Smart. Future dates for 2012/13 were noted.

The meeting closed at 10.05pm

Chairman