

Agenda item 3
Unconfirmed minutes

Joint Downland Area Committee

23 June 2014– At a meeting of the Committee held at 7.00 p.m. at Eastergate Parish Hall.

Present:

West Sussex County Council: Mr Peters, Mrs Phillips, Mrs Urquhart and Mr Whittington.

Arun District Council: Councillors Mr Jones, Mr Bicknell, Mr Charles and Mr Haymes

Town/Parish Council representatives: Councillors Mr Ward (Aldingbourne), Miss Verinder (Angmering), Mrs A Harriott (Arundel), Mr Phillips (Barnham), Mrs Chapman (Clapham), Mr Humphris (Clymping), Mr Kilroy (Eastergate), Mr Goldsworthy (Findon), Mr Looker (Houghton), Mr Fox (Patching), Mrs Brimblecombe (Slindon), Mr Roddham (Walberton), Mr Brown (Warningcamp) and Mr Taft (Yapton).

Officers: Karl Roberts, Assistant Director (ACD) Monique Smart, Democratic Services Officer (WSCC) and Scott Judge, Principal Community Officer (WSCC).

Chairman's Welcome

01. The Chairman welcomed everyone to the meeting

02. Apologies had been received from Councillors Mr Cooper, Mr Dingemans, Mr Dendle, Mr Ford and Mrs C Harriott.

Appointments

03. Following the decision that the Chairmanship of the Joint Arun Area Committees should rotate amongst the three tiers, the Chairman for 2014/15 would be a District Councillor and the Vice Chairman would be a Town or Parish Councillor.

04. **Resolved** that Councillor Mr Charles be appointed as the lead District Councillor of JDAC and therefore Chairman of JDAC

05. **Resolved** that Councillor Mr Roddham be appointed as the Vice Chairman of JDAC.

06. **Resolved** that Mr Peters be appointed as the lead County Councillor and Chairman of the Downland County Local Committee (CLC).

07. **Resolved** that the membership of the Community Initiative Funding (CIF) Sub Group is as follows.

Mr Whittington (WSCC)
Mrs Urquhart (WSCC)
Cllr Mr Cooper (ADC)
Cllr Mrs A Harriott (Arundel TC)

08. **Resolved** that the membership of the Community Grants Sub Group is as follows:

Cllr Miss Verrinder (Angmering PC)
Cllr Mr Tu (Arundel TC)
Cllr Mr Roddham (Walberton PC)
Cllr Mr Dingemans (ADC)
Cllr Mr Dendle (ADC)
Mr Whittington (WSCC)

09. **Resolved** that Councillor Mr David Phillips from Barnham Parish Council becomes the JDAC representative on the Arun Conservation Area Advisory Committee.

Declarations of Interest

10. In accordance with the Members' Code of Conduct, the following personal interests were declared:

- Councillor Mr Haymes declared an interest in Agenda item 12 as Chairman of Yapton Parish Council.
- Councillor Mr Kilroy declared an interest in Agenda item 12 as a Member of Eastergate Parish Council.

Minutes

11. Resolved –that the minutes of the Joint Downland Area Committee (JDAC) held on 17 March 2014 are confirmed as a correct record and that they are signed by the Chairman.

Talk with us – public question time

12. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below:

- On behalf of Arundel residents, Mr Peters asked if the Chairman of JDAC would consider writing to the Cabinet Member for Highways and Transport at West Sussex County Council (WSCC) to support the case for stage 1 of the footpath and cycle route from Arundel Train Station to be delivered this year. Mr Whittington as Cycling champion for WSCC asked to be copied in and also suggested copying the Chairman of the South Downs National Park.

Community Policing Update

13. The Chairman welcomed Sergeant Roy Hodder who provided an update on current issues in the JDAC area. A number of issues were discussed including those set out below:

- Statistics show a reduction of 18 offences on the rolling year May 2013 to May 2014
- Arun is the best performing District at solving crimes.

- Operation Vello is marking bicycles for free and adding them to a database
- Sergeant Hodder urged residents to lock away and remove evidence of satellite navigation devices, bags and mobile phones from cars. Also for people to securely lock away garden equipment.
- A Business Crime Reduction Partnership is in the early stages of being established in Arun. This is being led by Arun District Council in partnership with others.
- Members raised concern about absconders from Ford Prison. Sergeant Hodder confirmed that the Police have a good working relationship with the Prison and that absconders are sought at all times.
- Councillor Jones read out a statement in relation to the previously circulated notes of a meeting held on 1 May 2014 to discuss the issue of travellers in Findon. Councillor Goldsworthy said he was disappointed that Inspector Clothier was not in attendance tonight and the delay in him responding to Findon was unacceptable. Sergeant Hodder agreed to take this back to Inspector Clothier and Chief Inspector Pip Taylor.
- Mr Wittington thanked Arun District Councillor officers for the prompt information they provide on travellers and the close working they do with the Police.
- Mr Peters thanked Sergeant Hodder for his work locally, particularly the good will created with the younger community. He wished Sergeant Hodder well for the future.

Area Action Plan

14. The Chairman referred Members to the Area Action Plan previously circulated. The Committee noted the Area Action Plan.

Prevention and Wellbeing Grants 2014/15

15. The County Council Members of the Committee considered a report by the Director of Public Health, Commissioner for Health & Social Care (copy appended to the signed minutes). The report detailed how Prevention and Wellbeing Grants were allocated in 2013/14 and gives the results from the evaluation.

16. The County Council Members of the Committee considered the grant applications for 2014/15 as set out in Appendix B and discussed how to allocate funding.

17. The County Councillors on the Committee resolved that the following applications were approved:

JP005	Cruse West Sussex	£160.00
TL012	Enable Me	£1,299.57
TB30	In Safe and Caring Hands	£100.00
TB01	SASBAH	£266.00
DR004	St Barnabas House	£750.00
JP025	The Life Centre	£300.00
TL025	Village Friends	£1,000.00
TL006	Yapton Evergreen over 50 club	£500.00

Report of Urgent Action

18. The Committee noted that in consultation with the Chairman of the Downland Arun County Local Committee, the Director Finance and Assurance and the Chairman of the Performance and Finance Select Committee under Standing Order 61, the Head of Law and Governance authorised the following Community Initiative Funding award:-

- £250.00 to Arundel Agenda 21 for Dr Bike booking and insurance & publicity materials for Arundel Bike Day event to be held on Sunday 18 May 2014.

Community Initiative Funding

19. The Committee considered a report by the Head of Law and Governance (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee on the applications received under the Community Initiative Funding (CIF) scheme.

20. The County Councillors on the Committee resolved that Community Initiative Funding be allocated as follows:

a) The following award was made:

377/JDAC – The Arundel Players, £2000, towards the costs of replacing the seating at the Priory Playhouse.

b) The following application was declined:

353/JDAC –Arundel Cricket Club, £5,000, towards the costs of surgery to trees along the boundary of the club; Declined as this does not fit the criteria for CIF.

Community Grant Applications

21. The Committee considered a report by the Assistant Director, Planning & Economic Regeneration, Arun District Council (copy appended to the signed minutes), which sought decisions from the Committee on the applications received under the grant scheme.

22. Councillors Mr Phillips, Mr Whittington and Mr Haymes declared personal interests in these applications as Members of the Parish Councils submitting applications.

23. Resolved that:

A) The Committee agreed to grant requested funding of:

(i) £10,000 for Eastergate Parish Council for a replacement kitchen for Eastergate Parish Hall

(ii) £13,000 for Findon Parish Council to supply and install 3 metre high galvanised weld mesh fencing complete with two single leaf gates and extension ends for goal mouths; excavate and provide new tarmac areas for new goals and supply and lay new court markings.

B) The Committee declined a late application from Yapton Parish Council for £500 to cover the costs of two dog bins for Hoe Lane, Yapton. Members stated that this was something that a Parish Council should fund from its precept.

Expenditure of developer contributions for play facilities arising from new housing developments.

24. The Committee considered a report by Assistant Director Planning and Housing Strategy, Arun District Council, that sought the Committees approval on how developer contributions should be spent on children's play provision at land at Holly Tree public house, The Street, Walberton.

25. Resolved that:

The Committee agree to recommend to the Cabinet Member for Environmental Services that he approves the expenditure proposals for the sites identified, as set out in the appendix attached.

Appointment of Authority Governors

26. The Committee considered a report by Director of Communities Commissioning, West Sussex County Council (copy appended to the signed minutes).

27. The Chairman explained to Members that this report had been updated to reflect the change in School Governance Regulations. If a maintained school has changed its governance arrangements on or after 1 September 2012, it can only have one authority governor on its governing body and the local authority is only able to nominate a candidate to the governing body. It is for the governing body to consider whether to make the appointment based on any eligibility criteria it may choose to set.

28. Resolved that The County Councillors of the Committee agreed the following:

Reappointment under the 2007 Regulations

Mrs A Prior reappointed for a four year term to St John the Baptist CE School

Nominations under the 2012 Regulations

Mrs Angie Gresty for a four year term nominated to St Philip Howard Catholic High School.

29. Mr Whittington asked the Committee to support a letter to the Cabinet Member responsible raising concern that Local Authorities no longer have the power to appoint to reconstituted governing bodies. This was agreed.

Items to be raised by Town and Parish Council representatives.

30. The Chairman invited questions from Town and Parish representatives on the Committee. A number of questions were asked to which responses were given, including those set out below.

- Members were informed that Street Lighting queries should be directed to the contractor SEE in the first instance.
- Councillor Mr Brown asked about delays with Council House maintenance and repairs. Karl Roberts agreed to ask one of his officers to contact Mr Brown to discuss specific issues.
- Members were reminded that to receive a response at JDAC meetings, questions should be submitted in advance.

Items for Future Meetings

31. The following items were agreed for consideration at future meetings:

- Broadband presentation
- Presentation about Slindon Affordable Housing project.
- Sussex Energy Partnership/Green Deal
- Business Crime Reduction Partnership for Arun

Date of Next Meeting

32. The Chairman confirmed that the next meeting of the Committee would take place on Monday 22 September 2014 at the White Swan Hotel, Arundel.

The meeting closed at 8.35pm