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Working with Town and Parish Councils

If calling, please ask for:
Monique Smart

10 September 2015

Joint Downland Area Committee
(incorporating Downland County Local Committee)

A meeting of the Committee will be held at **7.00 pm** on **Monday 21 September 2015** at **The White Swan Hotel, Chichester Road, Arundel, BN18 0AD.**

Tony Kershaw
Director of Law, Assurance & Strategy

A g e n d a

Indicative Timetable

Items 1- 6	7.00 pm - 7.15 pm
Items 7-8	7.15 pm - 7.45 pm
Item 9	7.45 pm -7.55 pm
Item 10-11	7.55 pm - 8.25 pm
Item 12-15	8.25 pm - 8.40 pm

- 1. Chairman's Welcome**
- 2. Appointments (7.05 -7.15pm)**

The Chairmanship of the Joint Arun Area Committees rotates annually between the three tiers. The Chairman for 2015/16 will be a Town or Parish Councillor.

Following the elections JDAC had a number of new Town and Parish Council representatives. To allow the new Members an opportunity to see JDAC in action and have time to decide if they wish to nominate themselves for Chairman, the current Chairman District Councillor John Charles continued as Chairman for the first meeting of 2015/16.

(a) Appointment of Chairman of the Joint Downland Area Committee (JDAC)

Nominations will be sought from Town and Parish Councillors for Chairman for the remainder of the 2015/16 municipal year.

(b) Appointment of representatives to the Community Initiative Funding Sub Group (WSCC Fund)

Membership of the Community Initiative Funding Sub Group is to be agreed by JDAC.

There is currently one vacancy for a Town or Parish Council representative.

3. Declaration of Interests

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

4. Minutes

To confirm the minutes of the meeting of the Joint Downland Arun Area Committee held on [22 June 2015](#) (buff paper)

5. Progress Statement

The [attached](#) document contains brief updates on statements of progress made on issues raised at previous meetings.

6. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

7. 'Talk with us' - Public Question Time (15 Minutes)

Members of the public have the opportunity to ask questions of their elected representatives. The Committee would encourage members of the public to submit their question before the meeting to allow a more substantive answer to be given. Please contact Monique Smart via email monique.smart@westsussex.gov.uk or on 033022 22540.

8. Community Police Issues

A local Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Latest crime statistics [attached](#) for information

9. Area Action Plan

The [attached](#) Area Action Plan brings together current projects in the Downland Area. Any progress to report since the last JDAC meeting will be printed in the 'Progress' column in the attached Action Plan.

Members are asked to review the Action Plan.

10. Community Initiative Funding

The [attached](#) report by the Director of Law, Assurance and Strategy, West Sussex County Council, summarises Community Initiative Funding applications, received since the last meeting.

The County Councillor Members of the Committee are invited to consider the applications and allocate funding if appropriate.

11. Community Grant Applications

The [attached](#) report from the Assistant Director, Planning & Economic Regeneration Services, Arun District Council, summarises grant applications, received since the last meeting.

The Committee is invited to consider the applications and allocate funding if appropriate.

12. Nominations to School and Academy Governing Bodies

The [attached](#) report by Executive Director Care, Wellbeing and Education, West Sussex County Council, sets out the criteria for the nominations of authority governors.

The County Council Members of the Committee are asked to approve the nominations of Authority school governors as set out in the report.

13. Items to be raised by Town and Parish Council representatives

To consider any items from Town or Parish Council representatives that have not been covered by the agenda and are thought to be in the interest of the whole Committee.

The Chairman would encourage members to submit their question before the meeting to allow a more substantive answer to be given. Please contact Monique Smart on (033022) 22540 or via email Monique.smart@westsussex.gov.uk.

14. Items for consideration at future meetings

- Arun Local Plan update – December 2015
- Cycling and Walking Strategy update – December 2015 or March 2016
- A27 (when details become available)

15. Date of next meeting and future meetings

The next scheduled meeting of the Joint Downland Area Committee is on **14 December 2015 at The White Swan Hotel, Arundel.**

Future meeting dates for 2015/16 are confirmed as:

14 March 2016

Members wishing to place an item on the agenda should notify Monique Smart via email to monique.smart@westsussex.gov.uk or telephone 033022 22540

Filming of Executive meetings and use of social media

During this meeting the public are allowed to film the Committee or to use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

To: All members of the Joint Downland Area Committee

Arun DC: Mr Paul Bicknell, Mr Dudley Wensley, Mr Paul Dendle, Mr Norman Dingemans, Mr John Charles, Mr Stephen Haymes,

WSSC: Mrs Deborah Urquhart, Mr Derek Whittington, Mr Nigel Peters and Mrs Joan Phillips.

Towns/Parishes:

Aldingbourne Parish Council	Mr Laurie Ward
Angmering Parish Council	Mrs Susan Francis
Arundel Town Council	Mr James Stewart
Barnham Parish Council	Mr David Phillips
Burpham Village Committee	Mr Paul Challen
Clapham Parish Council	vacant
Clymping Parish Council	Mr Colin Humphris
Eastergate Parish Council	Mr Chris Allington
Findon Parish Council	Mr Peter Goldsworthy
Ford Parish Council	Mr Trevor Ford
Houghton Parish Meeting	Mr Peter Looker
Lyminster & Crossbush Parish Council	Mr Derek Hulmes
Madehurst Parish Meeting	Mr R H Green
Patching Parish Council	vacant
Poling Parish Meeting	Mr Bryan Curtis
Slindon Parish Council	Mrs Barbara Brimblecombe
South Stoke Parish Meeting	Mr Ryan Haydon
Walberton Parish Council	Mrs Sue Wallgrove
Warningcamp Parish Meeting	Mr Trevor Brown
Yapton Parish Council	Mr Michael Pickthall