

## Agenda Item 3

### **Joint Downland Area Committee** (Incorporating Downland County Local Committee)

22 October 2012– At a meeting of the Committee held at 7.00 p.m. at The White Swan, Arundel.

#### **Present:**

**West Sussex County Council (WSCC):** Mr. Peters (Vice Chairman), Mrs Coleman, Mr. Whittington and Mrs Urquhart.

**Arun District Council (ADC):** Councillor Mr Dendle, Councillor Mr Bicknell, Councillor Mr Charles, Councillor Mr Dingemans and Councillor Mr Jones, Councillor Mr Haymes.

**Town/Parish Council representatives:** Councillor Mrs. West (Aldingbourne) Councillor Ms. Verrinder (Angmering) (Chairman), Councillor Mrs. Standing (Arundel), Councillor Mr Phillips (Barnham), Councillor Mrs Picton (Clapham), Councillor Mr Hockley (Clymping), Councillor Mr Allington (Eastergate), Councillor Mr Goldsworthy (Findon), Councillor Mr Ford (Ford), Councillor Mr Looker (Houghton), Councillor Mrs. Harriott (Lyminster & Crossbush), Councillor Mr Fox (Patching), Councillor Mrs Brimblecombe (Slindon), Councillor Mr Brown (Warningcamp), Councillor Mr Roddham (Walberton), Councillor Mr Taft (Yapton).

#### **In attendance:**

West Sussex County Council (WSCC): Nick Burrell (Principal Solutions Officer), Monique Smart (Democratic Services),

Arun District Council (ADC): Karl Roberts, Assistant Director - Planning Services and Housing Strategy.

### **Chairman's Welcome**

57. The Chairman welcomed everyone to the meeting.

58. Apologies had been received from Chief Inspector Jane Derrick and Inspector Nick Bowman so unfortunately agenda item 7 would be cancelled.

59. The Chairman also informed Members that she would be bringing forward agenda item 12 (Area Action Plan) as it had been requested that this be earlier on the agenda due to the importance of the issues.

### **Declarations of Interest**

60. In accordance with the Members' Code of Conduct, the following personal interests were declared:

- Councillor Mr Haymes declared an interest in agenda item 9 as the Chairman of Yapton Parish Council.

- Councillor Mr Allington and Mr Phillips also declare interests in agenda item 9 as they had connections with applications.
- Councillor Mr Dingemans declared an interest in agenda item 10 as his wife was one of the school governor applicants.

## **Minutes**

61. Resolved – that the minutes of the Joint Downland Area Committee (JDAC) held on 9 July 2012 are confirmed as a correct record and that they are signed by the Chairman.

## **Progress Statement**

62. The Committee had before it a progress statement on matters arising from the previous meeting (copy appended to the signed minutes). Comment/queries were as follows:

- Roadside Vehicle Sales. Nick Burrell informed the Committee that 22 cars had received notices and 2 had been removed since the launch.
- Flooding. Angmering Parish Council stated that they had not heard anything since the meeting and would appreciate an update from Kevin Macknay. Nick Burrell agreed to follow this up.
- Findon Parish Council also reported that the flooding on the Findon bypass was a recurring problem. Nick Burrell agreed to take this back to Kevin Macknay.
- Members expressed disappointment that Inspector Bowman had not updated the Committee about the noise and skateboarding issue outside Arundel Youth Club.
- Some Members did not recall receiving the email update about the waste local plan. Monique Smart would recirculate this.

## **Area Action Plan**

63. The Chairman referred Members to the Area Action Plan previously circulated. The Committee discussed a number of issues, which included those set out below:

- (03) Community Hub at Slindon. Opened on 16<sup>th</sup> October.
- (05) Broadband Provision. Councillor Mr Dingemans provided a further update following a recent Steering group meeting. He stated that provision would still not cover a number of rural areas. Maps would be available soon to show areas.
- (06) Transport Improvements. Karl Roberts stated that the study had received over 300 responses from businesses and a stage one report was being drafted. Improvements to the Ford Road Roundabout of the A27 were referred to and Members agreed for JDAC to write to the Highways Agency to request local member input before any schemes or improvements are progressed. Councillor Mrs Harriott asked for progress regarding a survey for a TRO in Lyminster. Nick Burrell agreed to follow this up.
- (07) HGV Movement. Nick Burrell informed the Committee that a survey was not planned until Autumn 2013. Councillor Mr Dendle referred to a

recent email communication with West Sussex County Council regarding an HGV ban on Ford Road, Arundel. Councillor Mr Dendle asked for JDACs support for such a ban. Members reminded Councillor Mr Dendle that this had been discussed previously and resolutions had been taken not to support this as this would affect many other roads in Walberton, Yapton, Lyminster and Angmering. Mr Peters said he could not support until after the Lyminster Bypass had been completed. It was also stated that a full study of the A259 was being undertaken and members should wait the outcomes of that. Councillor Mr Dendle proposed an amendment to his original proposal to widen the HGV ban to include the A284 and Walberton and Yapton Roads. Members voted against the original and amended proposals. Mrs Coleman stated she would speak to the new Head of Highways and Transport at the County Council, with a view to him attending a future meeting.

### **Talk with us – public question time**

64. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below:

- Mr James Stewart asked the Committee to join with the Arundel Chamber of Commerce in recommending a “No” vote for a residents parking scheme in Arundel. *Mr Peters stated that the consultation process was still live and once the results were known then the County Councillors could make a decision. This was due at the next meeting in January.*
- Mr David Wood asked if the County Council could confirm if there was a statutory requirement to conduct a Controlled Parking Zone (CPZ) Review in Arundel and also explain why it was decided not to include Fitzalan Road and Mews in the review. Mr Wood also stated his disappointment that not all households and businesses in Arundel were originally consulted but was pleased to have been informed today that all residents and businesses could respond. *Mr Peters replied stating he would have to come back to Mr Woods about whether it was a statutory requirement. With regard to some roads not being included Mr Peters stated that the roads chosen were those highlighted to officers as having problems.*
- *Councillor Mr Dendle added that when Civil Parking Enforcement (CPE) was bought into Arun it was agreed to have consultations on CPZ’s. However he was disappointed that at design stage the consultants went out to consultation before speaking to local members.*
- Mr Andrew Lark asked if the County Council could confirm that an initial summary of the review, or at least an account of boxes ticked in section 2 of questionnaire, will be made public one month from 26 October and a summary count produced or undertaken by staff with no possible conflict of interest. *Mr Peters could not confirm this and reiterated that results would be made available for the next meeting of JDAC January 2013. This would be when the decision would be made.*
- Members expressed disappointment that only four days of the consultation period remained and it had only just been confirmed that all residents and businesses could respond. All members agreed that the consultation period should be extended to allow sufficient time for additional responses.
- An Arundel resident asked if the County Council could confirm if the charge stated would increase over time. *Mr Peters said he could not confirm this*

*but stated that any concerns about that should be included in people responses to the formal consultation.*

- An Arundel resident expressed disappointment that since she had attended the last meeting and raised the problem of noise and skateboarding from Arundel Youth Club, nothing appears to have done. *Members asked Monique Smart to chase Inspector Nick Bowman about this as he had promised to follow this up from the last meeting. Mr Peters also suggested writing to Carl Burton who is the officer at West Sussex County Council in charge of Youth Services. Discussion did also follow about trying to improve skate facilities in Arundel. Nick Burrell stated he was happy to work with Arundel Town Council to try could suggest some funding streams.*
- Mrs Urquhart asked about winter maintenance and advice for Parishes who have no space to store hippo bags. *Nick Burrell stated that the County Council was working with Parishes and trying to link with local farmers or landowners to help.*

## **Community Initiative Funding**

65. The Committee considered a report by the Head of Legal and Democratic Services, West Sussex County Council (copy appended to the signed minutes), which sought decisions from the County Council Members of the Committee on the applications received under the CIF scheme.

66. There was some debate about the application from Chestnut Tree House and whether this met the criteria for Community Initiative Funding. Following this debate two members voted in favour and two against so the Chairman used his casting vote to approve the funding.

67. Resolved – The County Councillors of the Joint Downland Area Committee considered and approved the following applications for funding:

1931/JDAC, Chestnut Tree House, £1,050, for the purchase of replacement bed linen.

1936/JDAC, Arundel Community Partnership Ltd, £1,570, towards itemised equipment to facilitate community events.

1947/JDAC, Slindon Sports Association, £900, Improvement and repair to the pavilion and sports fields.

## **Grant Applications**

68. The Committee considered a report by the Assistant Director, Planning & Economic Regeneration, Arun District Council (copy appended to the signed minutes), which sought decisions from the Committee on the applications received under the grant scheme.

69. The Committee invited Councillor Mr Brown from Slindon Parish Council to make a short presentation about their grant application. Councillor Mr Brown explained that the scheme was seeking to slow traffic on the crossroads into the village and near the college with signage at the 5 entrances points to the village.

Within the village the intention was to have no white lines or signage. A copy of the full report was available from the Parish Council on request. The total cost of the project was estimated at £16,000 and the grant requested from JDAC was £5,000. Local Councillors Mr Dingemans and Mr Whittington stated their support for the scheme and

70. Councillor Mr Haymes declared an interest in Application A as a member of Yapton Parish Council. He abstained from voting on that application. Councillors Mr Phillips and Mr Allington declared an interest in application B as Members of Barnham Parish Council and fund managers of the Barnham Community Hall. They abstained from voting on that application.

71. Resolved – That the Joint Downland Area Committee considered and approved the following applications for funding:

- a) £9,716 + VAT (VAT recoverable by Parish Council) for seven pieces of outdoor exercise equipment for use by adults on King George V Playing Field in Yapton.
- b) £13,240 to fit out the Youth Room in Barnham's currently being constructed, Community Hall. Core fit out requirements are:  
Fit out including wall finishes; lockable storage cupboards;  
Decoration; furnishings; power distribution; IT network cabling;  
Smart board (installed). Strategy for the youth room.
- c) £5000 to begin implementing signage improvements and enable Slindon the Parish Council to develop a traffic management scheme for the village

### **Appointment of Authority School Governors.**

72. The Committee considered a report by Director of Operations Learning (copy appended to the signed minutes), which set out proposed nominations to school governing bodies and the criteria for their appointment and sought decisions from the County Council Members of the Committee on the applications received.

73. Resolved that the following be appointed/re-appointed as Authority School Governor:

Appointment:

- Mr Adrian Higgo to Aldingbourne Primary School for a 4 year term

Re-appointment:

- Mrs P Dingemans to Barnham Primary School for a 4 year term
- Mr S Pawsey to Barnham Primary School for a 4 year term

## **Infrastructure Plan**

74. The Chairman referred the Committee to the information report by the Director of Communities and Infrastructure on the Area Infrastructure Plan for JDAC (copy appended to the signed minutes).

75. Councillor Mr Dendle asked if maps were available for the Cycle Plan. He asked for assurance that it would have synergy with the Arun Leisure Strategy. Mr Whittington stated that no full plan was available as yet as no definite route had been agreed. As soon as maps are available Mr Whittington undertook to arrange for JDAC members to have sight of them. Mr Whittington also asked for the footpath number on the report to be checked as he thought it was incorrect. Nick Burrell agreed to do this.

## **Items to be raised by Town and Parish Council representatives**

76. Councillor Mr Roddham raised concern about the number of fatalities and accidents on crossroads of the A27 and asked if a study into the safety of these could be added to the Infrastructure Plan priorities. Mrs Urquhart said as this was the Highways Agency (HA) responsibility it could not be added to the IP but she was aware that this was being looked at by the HA. It was suggested that the Parish Council write to the HA.

77. It was asked if Gypsy and Traveller issues could be added to the list for items for consideration at future meetings. Findon Parish Council stated that additional support and advice from the Police on this issue would be appreciated. However following much discussion it was felt that further clarification on who was responsible for what should be explored.

## **Items for at consideration at future meetings**

78. The following items were agreed as possible future items:

- South Downs National Park and Arun District Council Local Plan update
- Presentation about the Slindon affordable housing project
- WSCC Traffic Regulation Order (TRO) Priorities - January 2013
- WSCC Infrastructure Planning Priorities – January 2013
- Meals on Wheels/School Meals Presentation -2013
- Redeeming Our Communities (ROC) presentation - 2013

## **Date of next meeting**

79. The next meeting would take place on Monday 21 January 2013. Members wishing to place an item on the agenda should notify Monique Smart.

The meeting closed at 8.57pm

**Chairman**