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Working with Town and Parish Councils

If calling, please ask for:  
Monique Smart

4 December 2015

## Joint Downland Area Committee

A meeting of the Committee will be held at **7.00 pm** on **Monday 14 December 2015** at **The White Swan Hotel, Chichester Road, Arundel, BN18 0AD.**

### Tony Kershaw

Director of Law, Assurance & Strategy

## A g e n d a

### Indicative Timetable

Item 1		Welcome
Item 2		Declarations of Interests
Item 3	7.00 - 7.05 pm	Urgent Matters
Item 4		Minutes
Item 5		Progress Statement
Item 6	7.05 – 7.20 pm	'talk with us' Public Open Forum
Item 7	7.20 – 7.35 pm	Community Police update
Item 8	7.35 – 7.45 pm	JDAC Area Action Plan
Item 9	7.45 – 8.05 pm	Lidsey Surface Water Management Plan update
Item 10	8.05 – 8.15 pm	Arun Local Plan Update
Item 11	8.15 – 8.25 pm	Community Initiative Funding
Item 12	8.25 - 8.35 pm	Community Grant Funding
Item 13	8.35– 8.45 pm	Items to be raised by Town and Parish Council representatives
Item 14	8.45 pm	Date of next meeting

### 1. Chairman's Welcome

### 2. Declaration of Interests

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

### **3. Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

### **4. Minutes**

To confirm the minutes of the meeting of the Joint Downland Arun Area Committee held on [21 September 2015](#) (buff paper)

### **5. Progress Statement**

The [attached](#) document contains brief updates on statements of progress made on issues raised at previous meetings.

### **6. 'Talk with us' - Public Question Time (15 Minutes)**

Members of the public have the opportunity to ask questions of their elected representatives. The Committee would encourage members of the public to submit their question before the meeting to allow a more substantive answer to be given. Please contact Monique Smart via email [monique.smart@westsussex.gov.uk](mailto:monique.smart@westsussex.gov.uk) or on 033022 22540.

### **7. Community Police Issues**

A local Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Latest crime statistics [attached](#) for information

### **8. Area Action Plan**

The [attached](#) Area Action Plan brings together current projects in the Downland Area. Any progress to report since the last JDAC meeting will be printed in the 'Progress' column in the attached Action Plan.

Members are asked to review the Action Plan.

### **9. Lidsey Surface Water Management Plan update**

Kevin Macknay, Flood Risk Management Lead, West Sussex County Council, will provide the Committee with an update on the action plan of the Lidsey Surface Water Management Plan (LSWMP).

JDAC Members did request a seminar about the impact of the LSWMP on current and future drainage and building plans. The need for a future seminar will be discussed as part of this update.

## **10. Arun Local Plan Update**

Karl Roberts, Director of Planning Services & Economic Regeneration, Arun District Council, will provide Members with a verbal update on the emerging Arun District Local Plan.

## **11. Community Initiative Funding**

The [attached](#) report by the Director of Law, Assurance and Strategy, West Sussex County Council, summarises Community Initiative Funding applications, received since the last meeting.

The County Councillor Members of the Committee are invited to consider the applications and allocate funding if appropriate.

## **12. Community Grant Applications**

- A. The [attached](#) report from Arun District Council, summarises grant applications received since the last meeting.

The Committee is invited to consider the applications and allocate funding if appropriate.

- B. At JDAC on 21 September an application from Arundel Festival for £1,728 for panels to go on Heras fencing was deferred as it was unclear whether the grant application was retrospective. Since that meeting it has been confirmed that the grant application was not retrospective at the time it was submitted and considered by the Sub Group, but the goods were purchased prior to a decision of the main committee.

The Committee are invited to reconsider the application based on this information and allocate funding if appropriate.

## **13. Items to be raised by Town and Parish Council representatives**

To consider any items from Town or Parish Council representatives that have not been covered by the agenda and are thought to be in the interest of the whole Committee.

The Chairman would encourage members to submit their question before the meeting to allow a more substantive answer to be given. Please contact Monique Smart on (033022) 22540 or via email [Monique.smart@westsussex.gov.uk](mailto:Monique.smart@westsussex.gov.uk).

**14. Items for consideration at future meetings**

- Cycling and Walking Strategy update –March 2016
- A27 (public consultation is expected in Spring 2017)

**15. Date of next meeting and future meetings**

The next scheduled meeting of the Joint Downland Area Committee is on **14 March 2016 at The White Swan Hotel, Arundel.**

Future meeting dates for 2016/17 are confirmed as:

20 June 2016  
26 September 2016  
21 November 2016  
6 March 2017

Members wishing to place an item on the agenda should notify Monique Smart via email to [monique.smart@westsussex.gov.uk](mailto:monique.smart@westsussex.gov.uk) or telephone 033022 22540

Filming of Executive meetings and use of social media

During this meeting the public are allowed to film the Committee or to use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

**To: All members of the Joint Downland Area Committee**

**Arun DC:** Mr Paul Bicknell, Mr Dudley Wensley, Mr Paul Dendle, Mr Norman Dingemans, Mr John Charles, Mr Stephen Haymes,

**WSSC:** Mrs Deborah Urquhart, Mr Derek Whittington, Mr Nigel Peters and Mrs Joan Phillips

**Towns/Parishes:**

Aldingbourne Parish Council	Mr Martin Beaton
Angmering Parish Council	Mrs Susan Francis
Arundel Town Council	Mrs Anne Harriott
Barnham Parish Council	Mr David Phillips
Burpham Village Committee	Mr Paul Challen
Clapham Parish Council	vacant
Clymping Parish Council	Mr Colin Humphris
Eastergate Parish Council	Mr Chris Allington
Findon Parish Council	Mr Peter Goldsworthy
Ford Parish Council	Mr Trevor Ford
Houghton Parish Meeting	Mr Peter Looker
Lymminster & Crossbush Parish Council	Mr Derek Hulmes
Madehurst Parish Meeting	Mr R H Green
Patching Parish Council	Mr Tony Crabb
Poling Parish Meeting	Mr Bryan Curtis
Slindon Parish Council	Mrs Barbara Brimblecombe
South Stoke Parish Meeting	Mr Ryan Haydon
Walberton Parish Council	Mrs Sue Wallgrove
Warningcamp Parish Meeting	Mr Trevor Brown
Yapton Parish Council	Mr Michael Pickthall