

## **Agenda Item 3 Unconfirmed minutes**

### **Joint Downland Area Committee**

14 December 2015– At a meeting of the Committee held at 7.00 p.m. at The White Swan Hotel, Arundel

Present:

West Sussex County Council: Mr Whittington, Mrs Phillips and Mrs Urquhart

Arun District Council: Councillors: Mr Dendle (arrived 7.15pm), Mr Bicknell, Mr Dingemans and Mr Haymes

Town/Parish Council representatives: Councillors: Mr M Beaton (Aldingbourne), Mrs S Francis (Angmering), Mrs A Harriott (Arundel), Mrs Groome (Barnham), Mr Tomkins (Clapham) Mrs Adler (Clymping), Mr Allington (Eastergate), Mrs Mackerel (Findon), Mr Hulmes (Lyminster & Crossbush), Mr Crabb (Patching), Mrs Brimblecombe (Slindon), Mrs Wallsgrove (Walberton), Mr Brown (Warningcamp) and Mr Pickthall (Yapton)

Officers: Karl Roberts, Director (ADC), Monique Smart, Democratic Services Officer (WSSC) and Pete Lawrence, Principal Community Officer (WSSC).

### **Chairman's Welcome**

64. The Chairman welcomed everyone to the meeting including new representatives Tony Crabb from Patching Parish Council and Cliff Tomkins from Clapham Parish Council

65. Apologies had been received from Councillors: Nigel Peters, John Charles, Trevor Ford, Brian Curtis, Dudley Wensley, David Philips, Peter Goldsworthy and Chris Humphris. Substitute Members were confirmed as Councillors Sue Groome, Jan Mackerill and Carole Adler.

66. In the absence of the Vice Chairman, County Councillors confirmed that Mrs Deborah Urquhart would be Vice Chairman for this meeting.

### **Declarations of Interest**

67. The following interests were declared:

- Cllr Mrs Jan Mackerill declared a personal interest in agenda Item 11 funding application from Findon Youth Club.
- Cllr Mrs Sue Wallsgrove declared a personal interest in agenda Item 12 funding application from Walberton Parish Council.

### **Minutes**

68. Resolved – that the minutes of the Joint Downland Area Committee (JDAC) held on 21 September 2015 are confirmed as a correct record and are signed by the Chairman.

## **Progress Statement**

69. The Committee had before it a progress statement on matters arising from previous meetings (copy appended to the signed minutes). Issues discussed included the following:

- Regarding Traffic Regulation Order (TRO) requests it was confirmed that requests can be submitted now but nothing can be done about assessing them until the Cabinet Member Decision on the new process is taken later this month.

## **Talk with us – public question time**

70. The Chairman invited questions from members of the public. Questions were asked to which responses were given, including those set out below:

- Mr and Mrs Gaylor from Hammerpot expressed thanks to JDAC and particularly Mrs Urquhart and Kevin Macknay for helping to progress the proposed Highways England (HE) works at Hammerpot as detailed in JDAC Area Action Plan. They stressed the need to remain joined up with HE.

## **Community Policing Update**

71. The Chairman welcomed Inspector Marc Clothier who provided an update on current issues in the JDAC area. A number of issues were discussed including those set out below:

- It was confirmed that the rise in crime statistics for Aldingbourne and surrounding areas was due to a music festival at Fontwell Park in May.
- The joint working arrangements with Chichester District are still working well and provide good capacity to deal with emerging issues.
- There would likely be changes to the way that PCSO's work in the New Year although the focus would still be community based but also demand based.
- Business Wardens are being trialled in the Arun area. This is government funded for 2 years.
- Body worn video is now personal issue to all officers. This does not include the Business Wardens as they are not Sussex Police employees.

## **Area Action Plan**

72. The Chairman referred Members to the Area Action Plan previously circulated. The Committee noted the Area Action Plan. A number of issues in relation to the plan were discussed including those set out below:

- Karl Roberts confirmed that Arun District is awaiting the sustainable transport fund to become available to District and Borough Councils. They would then consider an application for improved parking and cycling facilities at Ford Railway Station. It was also suggested that this could be progressed as part of works on the A27 Arundel Bypass.

- Mr Whittington referred to a County Council Task and Finish Group (TFG) on Walking and Cycling. The TFG had logged all issues raised by Town and Parish Councils. These would be prioritised as part of the finalised Walking and Cycling Strategy to be approved by the Cabinet Member next year.
- The Action Plan included updates on Broadband and it was suggested that this update was no longer required. However some Members requested it to remain on the Action Plan as there were still unresolved issues. Specifically Cllr Mr Allington stated he had not received a satisfactory response from West Sussex Better Connected Team about issues in Barnham and also that other areas were not getting the minimum speed suggested. Monique Smart undertook to chase the Better Connected Team for a response and also for further updates for the next meeting of JDAC. The issue of some rural areas not being part of the 95% was also an issue for areas of JDAC that the Members wished to keep on the Area Action Plan. It was suggested that Members of JDAC check the speeds in their villages and report back at the next JDAC.
- It was confirmed that the A284 was still subject to a Cabinet Member Decision for the acquisition of land.

### **Lidsey Surface Water Management Plan update**

73. The Chairman informed the Committee that unfortunately Kevin Macknay was unable to attend this evening due to a family funeral so the update on the Lidsey Surface Water Management Plan would be deferred to the next JDAC meeting in March.

74. However as noted at the last meeting Members had requested a seminar to discuss wider flooding and drainage issues. The Chairman asked for feedback from Members so that this could be passed to Kevin Macknay to look at organising. Issues Members wanted covered included:

- Reassurance that strategic housing sites would not cause flooding issues either at the sites or downstream. It was suggested that there was a complete lack of evidence base.
- Members wanted to have open discussions with the experts in an informal setting.
- It was suggested this be an Arun wide event rather than just JDAC but some Members suggested this would be too big.

75. It was agreed that Monique Smart would feed this back to Kevin Macknay with the request that a seminar be arranged before the next JDAC meeting in March.

### **Arun Local Plan update**

76. The Chairman invited Mr Karl Roberts, Director of Planning Services & Economic Regeneration to provide Members with a verbal update on the Arun Local Plan. In summary he explained that:

- The Plan was submitted to the Inspectorate in January 2015

- In February 2015, Department for Communities and Local Government (DCLG) published updated household projections that form the basis of calculation the housing needs of an area.
- As a result of this, Arun District Council (ADC) commissioned consultants to update the housing needs study for the District to understand the implications. This work showed a housing need figure of 758 as opposed to 580 previously
- The Inspector held three days of examination in June 2015.
- The Inspectors recommended a 12 – 18 month suspension in order to prepare a plan based on looking to accommodate the full housing need (758) for the District.
- There will be further consultation at the end of next year before going back to the examiner in early 2017.

77. Following the update a number of issues were discussed including those below:

- Cllr Mr Allington failed to understand why those at Arun District Council (ADC) had not considered their positions as a result of this. He also stated that he looked forward to ADC talking to Town and Parish Councils to work a way forward.
- Cllr Mr Hulmes asked if Neighbourhood Plans are being taken into account in the meantime. Mr Roberts stated that the government still required adequate provision for housing and a recent example in Fontwell shows that the secretary of state can intervene and approve. He also stated that most approved Neighbourhood Plans are based on the lower housing numbers so any higher level would have an impact on them. Mr Roberts confirmed that if there is no Local Plan then the government would not take account of constraints.
- Arundel Town Council raised concern that Ford Parish Council was not consulting with them on their Neighbourhood Plan.
- It was confirmed that Arun does not have a large amount of brownfield sites so the majority would be Greenfield.

### **Community Initiative Funding**

78. The Committee considered a report by the Director of Law, Assurance and Strategy, West Sussex County Council (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee on the applications received under the Community Initiative Funding (CIF) scheme. The Committee debated the respective merits of the projects for which funding was sought.

79. The County Councillors on the Committee resolved that Community Initiative Funding be allocated as follows:

The following applications were approved: -

**826/JDAC** – Slindon Forge Society, £1,500.00, to purchase a new dishwasher.

**827/JDAC** - Findon PCC, £485.84 towards camping equipment for Youth Camp.

80. It was confirmed that the Community initiative Fund had money remaining to allocate at the March meeting. County Councillors encouraged Members to promote the fund to local community groups.

### **Community Grant Applications**

81. The Committee considered a report by Director, Arun District Council (copy appended to the signed minutes), which sought a decision from the Committee on the applications received under the Community Grant fund.

82. The Committee resolved that Community Grant be allocated as follows:

- £3,675.00 to build a new bus shelter in The Street, Walberton
- £1,500 for partial replacement of fencing around the perimeter of Burpham Recreation Ground

83. At JDAC on 21 September an application from Arundel Festival for £1,728 for panels to go on Heras fencing was deferred as it was unclear whether the grant application was retrospective. Since that meeting it has been confirmed that the grant application was not retrospective at the time it was submitted and considered by the Sub Group, but the goods were purchased prior to a decision of the main committee.

84. The Committee resolved that Community Grant be allocated as follows:

- £1,728 for panels to go on Heras fencing at the Arundel Festival.

### **Items to be raised by Town and Parish Council representatives.**

85. The Chairman invited questions from Town and Parish representatives on the Committee. The following issues were discussed:

- Clymping Parish Council asked for a reconfirmation of the approval for the traffic infrastructure improvements made by JDAC on 9th January 2012 to include; speed reduction to 30mph in Yapton Road, Church Lane, Horsemere Green Lane, speed reduction to 20mph in Climping Street together with footway improvements, and a pedestrian crossing on Church Lane. County Councillors confirmed that any scheme approved by JDAC was subject to it meeting County Council policy and also final approval of funds by the Cabinet member of Highways and Transport. It was understood that certain aspects of the scheme did not meet the County Council speed limit policy. However it was stated that an update regarding the other aspects of the scheme had been sent to Clymping Parish Council today confirming they would go ahead as planned.
- Arundel Town Council raised a similar problem regarding the priority agreed by JDAC for 20mph speed limits across Arundel. The Town Council had recently been told that the scheme had no funds allocated to it. It was suggested that the Town Council write to the Cabinet Member for Highways

and Transport expressing their disappointment that the priority approved by JDAC had not progressed.

### **Items for Future Meetings**

86. The following items were agreed for consideration at future meetings:

- Update on Cycling and Cycling Strategy - 2016
- A27 (once details become available)
- Lidsey Surface Water Management Plan update – March 2016
- Hydro Carbon Licence
- Traffic Regulation Order Priorities – March 2016

### **Date of Next Meeting**

87. The Chairman confirmed that the next meeting of the Committee would take place on Monday 14 March at the White Swan Hotel, Arundel.

The meeting closed at 8.40pm