

County Hall
Chichester
West Sussex
PO19 1RQ
(01243) 752730 (Direct)
(01243) 530439 (Fax)
monique.smart@westsussex.gov.uk



Working with Town and Parish Councils

Joint Downland Area Committee
(incorporating Downland County Local Committee)

Members are hereby summoned to a meeting of the Committee to be held at **7.00 pm on Monday 4th April 2011 at Eastergate Primary School, Church Lane, Eastergate, PO20 3UT**

Tony Kershaw
Head of Legal and Democratic Services

A g e n d a

Indicative Timetable

Items 1- 6	7.00 pm - 7.15 pm
Items 7-8	7.15 pm - 7.40 pm
Item 9	7.40 pm – 8.00 pm
Items 10-11	8.00 pm – 8.20 pm
Items 12-14	8.20 pm – 8.40 pm

- 1. Chairman's Welcome**
- 2. Declaration of Interests**

Members and officers are invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is to be considered.

- 3. Minutes**

To confirm the minutes of the meeting of the Joint Downland Arun Area Committee held on 24th January 2011 - [attached](#)

- 4. Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

5. Appointment of representatives to the Conservation Area Advisory Committee

The Terms of Reference for the above advisory committee require annual nominations to be made for the existing member and/or their substitute to be re-confirmed for the coming year. The Committee is asked to nominate one Parish Councillor to act as a member and one Parish Councillor to act as his/her substitute. There is currently no representative from the Joint Downland area.

6. Progress Statement

The [attached](#) document contains brief updates on statements of progress made on issues raised at previous meetings.

7. 'Talk with us' - Public Question Time (15 Minutes)

Members of the public have the opportunity to ask questions of their elected representatives. The Committee would encourage members of the public with complex issues to submit their question before the meeting to allow a more substantive answer to be given. Please contact Monique Smart via email monique.smart@westsussex.gov.uk or on (01243) 752730.

8. Community Police Issues

Chief Inspector Jane Derrick will be in attendance to update Members on Community Policing issues and answer questions. Latest Crime statistics [attached](#).

9. Community Land Trusts

Information report [attached](#) from Andy Elder, Arun District Council Housing Strategy and Enabling Manager.

10. Community Initiative Funding

The [attached](#) report by the Head of Legal and Democratic Services summarises Community Initiative Funding applications, received since the last meeting. The County Councillors of the Committee are invited to consider the applications and allocate funding if appropriate.

11. Area Action Plan

The Area Action Plan brings together current projects, which the Joint Committee is progressing and future action required.

Any progress to report since the last JDAC meeting will be printed in the 'Progress' column in the [attached](#) Action Plan. There will not be a verbal update unless specifically requested in advance of the meeting.

12. Items already identified/to be raised by Members for consideration at future meetings

- Young People/Youth Council in Arun
- The Future of Children's Centres
- Changes in the Health Service – October 2011.
- Meals on Wheels (also School Meals)
- Update on the Localism Bill – October 2011
- Review of Winter Maintenance – July 2011

13. Date of next meeting and future meetings

The next meeting of the Joint Downland Area Committee is scheduled for **Monday 4th July 2011**. Members wishing to place an item on the agenda should notify Monique Smart via email to monique.smart@westsussex.gov.uk or on (01243) 752730. Proposed dates for 2011/12 are as follows: 31st October 2011 and 9th January 2012.

To: All members of the Joint Downland Area Committee

Arun DC: Mr Mike Barnett, Mr Paul Bicknell, Mrs Jean Goad, Mr Norman Dingemans, and Mr Stephen Haymes, Mr Paul Dendle (Vice Chairman).

WSSC: Mr Nigel Peters, Mrs Christina Coleman (Chairman), Mrs Deborah Urquhart, Mr Derek Whittington.

Towns/Parishes:

Aldingbourne Parish Council	Mrs Marianne West
Angmering Parish Council	Ms Sylvia Verinder
Arundel Town Council	Mr Michael Godfrey
Barnham Parish Council	Mr David Phillips
Burpham Village Committee	Mr Philip White
Clapham Parish Council	Mr Cliff Tompkins
Clymping Parish Council	Mr David Biss
Eastergate Parish Council	Mr John Donabie
Findon Parish Council	Mr Len Prior
Ford Parish Council	Mr Paul James
Houghton Parish Meeting	Mr Peter Looker
Lyminster & Crossbush Parish Council	Ms Caroline Harriott
Madehurst Parish Meeting	Mr R H Green
Patching Parish Council	Mr Jerry Fox
Poling Parish Meeting	Mr Bryan Curtis
Slindon Parish Council	Mrs Barbara Brimblecombe
South Stoke Parish Meeting	Mr Ryan Haydon
Walberton Parish Council	Mr Mike Roddham
Warningcamp Parish Meeting	Ms C Perceval
Yapton Parish Council	Mr Richard Taft