Tony Kershaw
Head of Legal and Democratic Services
(01243) 752716 (Direct)
(01243) 530439 (Fax)
wendy.saunders@westsussex.gov.uk
www.westsussex.gov.uk

County Hall
Chichester
West Sussex
P019 1RQ

Switchboard
Tel no (01243) 777100

Wendy Saunders 30 May 2012

Children and Young People's Services Select Committee

Members are hereby summoned to attend a meeting of the Committee to be held at **10.30 am on Wednesday 13th June 2012** at **County Hall, Chichester**.

Tony Kershaw
Head of Legal and Democratic Services

Agenda

Indicative Timetable

Item 1	10.30am – 10.40am	Declarations of Interests
Item 2		Minutes of the Previous Meeting
Item 3		Urgent Matters
Item 4	10.40am – 10.45am	Cabinet Member Responses
Item 5	10.45am – 11.05am	Improvement Board Update
Item 6	11.05am – 11.45am	Total Performance Monitor
Item 7	11.45am – 12.15pm	Annual Report from the Corporate Parenting Panel
Item 8	12.15pm – 12.45pm	Report from the Business Planning Group
Item 9	12.45pm – 1.00pm	Requests for Call-in
Item 10		Forward Plan
Item 11		Members' Items
Item 12		Date of Next Meeting

1. Declarations of Interests

Members and officers to declare any personal or prejudicial interests in relation to items on the agenda. Members and officers should also make declarations at any stage during the meeting if it becomes apparent these are required when a particular item or issue is considered (if in doubt, contact Democratic Services before the meeting).

2. Minutes

To confirm the minutes of the meeting held on 25 April 2012 – attached (pink paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. Cabinet Member Responses

Responses by the Cabinet Member for Children and Families to the recommendations made at its meeting of 7 March 2012 from the Children's Delivery Programme Task Force (attached) and from the Cabinet Member for Education and Schools to the recommendations made at its meeting of 25 April 2012 from the Education and Schools Policy Task Force (attached).

The Committee is asked to note the responses.

5. Improvement Board Update

Report by Director of Children's Services on progress with the Improvement Plan – attached.

The report outlines progress delivering against the Improvement Plans. The Committee is invited to consider the report and to make recommendations for action by the Cabinet Members or highlight any specific issues of ongoing concern for further scrutiny by the Improvement and Performance Boards

6. Total Performance Monitor

Report by Director Finance and Performance and Director of Children's Services – attached.

The Committee is invited to examine the data and supporting commentary and identify any issues for further scrutiny by this committee and any strategic issues for referral to Policy and Resources Select Committee.

7. Annual Report from the Corporate Parenting Panel

Report by Chairman of the Corporate Parenting Panel – attached

The report provides an overview of the work of the panel over the last year. The Committee is invited to consider the report and to support the strategic priorities outlined and identify any issues it considers the Corporate Parenting Panel should prioritise in its programme for the coming year.

8. Report from the Business Planning Group

Report by Chairman of the Business Planning Group – attached.

The Committee is invited to agree the priority areas for scrutiny, and that the topics proposed for inclusion in the Work Programme for 2012-13 represent the top priorities for this Committee at this time. The Committee is also invited to prioritise the items identified for cross-cutting scrutiny.

9. Requests for Call-In

There have been no requests for call-in to this Select Committee and within its constitutional remit since the date of the last meeting. The Head of Legal and Democratic Services will report any requests since the publication of the agenda papers

10. Forward Plan of Key Decisions

Extract from the Forward Plan, June to September 2012 – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11. Members' Items

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, eg raised with them by constituents arising from central government initiatives etc.

12. Date of the Next Meeting

The next scheduled meeting of the Committee will be held on the 4 October 2012 at 10.30 a.m. at County Hall, Chichester.

Any Member wishing to place an item on the agenda for this must notify the Head of Legal and Democratic Services by 19 September 2012.

To: All Members of the Children and Young People's Services Select Committee