

**Worthing County Local Committee**

5 March 2014 – At a meeting of the Committee held at 7.00 pm, St Andrew's CE High School, Sackville Road, Worthing.

Present: Mr High (Chairman), Mr Cloake, Mrs Hall, Mr R Oakley, Mr J Rogers, Mr R Rogers, Mr Smytherman (Vice Chairman), Mr Turner and Mr Waight.

**Chairman's Welcome**

85. The Chairman welcomed members and the public to the meeting.

**Declarations of Interest**

86. Mr J Rogers declared a personal interest as a trustee of Heene Community Centre and a member of Worthing Borough Council.

87. Mr R Rogers declared a personal interest as Chairman of the Maybridge Keystone Centre.

88. Mr Smytherman declared a personal interest in the CIF application for the Worthing Dementia Forum as all three of his Mayoral charities were involved.

89. Mr Turner declared a personal interest as a member of Worthing Borough Council and as a Governor at Northbrook College.

90. Mr R Oakley declared a personal interest as a member of Worthing Borough Council

**Minutes**

91. Resolved – That the minutes of the meeting of the Committee held on 4 December 2013 be approved as a correct record and that they be signed by the Chairman.

**Urgent Matters**

92. The Chairman informed the meeting that Mr J Rogers and Mr Turner had requested that the issue of travellers on Lyons Farm be brought to the attention of the Committee. Mr J Rogers and Mr Turner raised the following key points:

- Travellers camped on Lyons Way which blocked access for the businesses and farmer located there.
- The travellers could be intimidating to residents and the police powers to move them on were limited.
- A multi-agency meeting to discuss the issue was being held on 27 March and representatives from Worthing Borough Council, West Sussex County Council and Sussex Police.
- Worthing Borough Council had obtained an order that prevented travellers returning to the site within six years if they had been moved on.

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93. The Committee requested that Legal Services investigate the possibilities of obtaining the above order for Lyons Way and report back to them before the multi-agency meeting took place on 27 March.

### **Progress Statement**

94. The Committee noted the progress statement updating the CLC on issues raised at previous meetings (copy appended to the signed minutes). The following key points were raised:

- There had been concerns raised about the scope and format of the consultation relating to traffic calming proposals on Durrington Hill. The results of an impact assessment had been received, a walk through with residents had been carried out and as a result the scheme had been redesigned. The local member, Trixie Hall, was due to make a decision about the scheme in the next couple of weeks. Should the proposal not be progressed it was likely that the Committee would be able to reallocate any funding committed as it was allocated for a specific purpose.
- A project board and project manager had been appointed to take forward the Montague Street project. A meeting would take place including the Worthing Town Centre Initiative who had carried a lot of the initial work. Unfortunately there was still no update available on the section 106 money available for the project.
- The Committee sought assurance that should the outcome of the 20 mile per hour (mph) speed limit consultation be favourable that there was sufficient section 106 money available to progress both the Montague Street and 20mph scheme.
- The Committee requested that the project manager for the Montague Street scheme attend the next CLC meeting to update them on progress and the financial issues.

### **Infrastructure Plan Update: Identification of Traffic Regulation Order Priorities**

95. The Committee considered a report by the Director Communities Commissioning and Community and Economic Development Manager (copy appended to the signed minutes). Brian Morgan, Principal Community Officer, outlined the report. The following key issues were raised:

- The Committee requested that the location of School Keep Clear (SKC) markings were reviewed and that all entrances to a school were included.
- The Committee also requested that Independent Schools were added to the list
- There was concern that TROs located in appendix b that required further investigation could be progressed without the Committee having sight of them so the members requested that those listed in appendix b were referred back to them for consideration.

96. Resolved - that the Worthing County Local Committee:

- i. Agreed to the inclusion of a package of TRO priorities within the IP, which appear technically deliverable and have evidence of community support, to be programmed for delivery alongside other IP priorities as set out in Appendix A.

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- ii. Agreed that the TRO package of priorities will be reviewed annually recognising that additional TRO proposals can only be added if funds are identified, see paragraph 1.7.
- iii. Noted issues requiring further investigation (e.g. technical and/ or evidence of community support) prior to considering a TRO solution and any subsequent prioritisation in the IP as set out in Appendix B and requested that these issues are always referred back to the Committee for decision.

### Worthing Parking Review

97. Miles Davy, CPZ Lead Professional, updated the Committee on the recent parking survey. The following key points were highlighted:
- The County Council's Parking Strategy Team had commissioned Mott Macdonald consultants to undertake a further review of parking in parts of Broadwater and East Worthing. A report has been produced outlining the tasks undertaken to date.
  - A copy of the report will be posted on the parking consultation pages of the WSCC website.
  - Three main tasks had taken place to date: A letter drop consultation with residents within Zones M, N and O, on the operation of the zones since their introduction in late 2012, a letter drop consultation with residents within two study areas on the edge of these new zones, on parking issues in their area, and parking surveys in roads within these study areas, in order to provide a snap shot of current parking habits.
  - The consultant recommended that the County Council should undertake the following: A review of waiting restrictions within the existing zones in order to improve safety and improve congestion, A review of the hours/days of operation in Zone N, Include Ham Road within the CPZ (as three separate areas), Undertake a review of waiting restrictions in Study Area 1 and 2 in order to improve safety and reduce congestion.
  - County Council officers are broadly supportive of the recommendations contained in the report as there are already a number of minor changes that they would like to propose for further consultation..
  - Based on the parking surveys and consultation responses it is suggested that further discussion takes places with interested parties including residents groups and some initial proposals prepared.
  - If the proposals were to progress, residents affected would be letter dropped again, stakeholders consulted directly and a series of public exhibitions held.
  - A consultant had been appointed to look at the potential for making minor improvements in the CPZ in the town centre (zones A, B and C) . Officers were keen to receive initial findings within a month and to advertise proposals later in the year.
  - A review of the hours and days of operation in Zones A/B/C would also be undertaken and hopefully run alongside the advertisement of minor changes. . The review of Zones A/B/C had been added to the forward program as an urgent priority and it was envisaged that work would continue throughout the year.
98. Resolved – that the Worthing County Local Committee:
- i. Request that the parking studies are progressed;

- ii. A review of parking in Tarring is added to the forward program as it is suffering from the knock on effect of the recently installed zones. The Committee would write to the Cabinet Member for Highways and Transport to request this.

### **20mph Speed Limits in Worthing Consultation Approach**

99. The Committee considered a report by the Director Communities Commissioning and Community and Economic Development Manager (copy appended to the signed minutes). Brian Morgan, Principal Community Officer, outlined the report. The following key issues were raised:

- The scheme was proposed to be borough wide via signage and would not require any engineering works and if implemented the scheme would be reviewed.
- Clarity was required on whether section 106 money was available to implement the scheme should the consultation prove favourable as it would be very embarrassing if there was not.
- There was concern that the consultation could be open to abuse, particularly the online element, and much discussion about who should be eligible to vote.
- The Committee requested that the consultation packs be sent to them via email as soon as possible for their approval to allow the consultation to commence in April.

100. Resolved – that the Worthing County Local Committee approves the consultation approach outlined, with the online voting element removed, subject to the agreement of the consultation pack.

### **‘talk with us’ Open Forum**

101. A representative of the Ilex Conservation Group had written to the County Council to query the classification of Titnore Lane as it had previously had a Heavy Goods Vehicle (HGV) restriction many years ago as it a ‘C’ class road (C37) but when the West Durrington development was proposed it was upgraded to an ‘A’ Road and straightening and widening works were proposed but not carried out when the planning application was refused. The current structure of the road was not compliant with that required for an ‘A’ road and it had been agreed that the road would return to ‘C’ class status. The representative felt that this would go some way to alleviate the problems being experienced.

102. A resident of Exmoor Drive was concerned about the proposals for traffic calming on Durrington Hill and what he perceived to be a lack of consultation with residents of the surrounding roads that would be impacted by the proposals. Mr Morgan reassured the resident that the impact study, which showed that there would be a slight increase in traffic for Exmoor Drive and Ivydore Avenue but this was not considered a significant impact, had been considered and the designs modified to reflect concerns. The local member would make here decision on the future of the scheme in the next couple of weeks. The resident requested that they be included in the Durrington Hill scheme.

103. A Worthing Borough Councillor stated that little or no Operation Watershed money had been spent in Worthing but that it was being used in some other areas to repair the increasing number of potholes and requested that the same happened in

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Worthing. The Committee urged members of the public to use the 'Love West Sussex' app or website to report potholes when they saw them to ensure that as many were repaired as possible.

### Community Initiative Funding

104. The CLC received the report on Community Initiative Funding from the Head of Law and Governance (copy appended to the signed minutes).

105. Resolved – that the Worthing County Local Committee:

- i. Considered the Community Initiative Funding applications as set out in Appendix A and allocated funding as follows:

**106/W** Worthing Football Club Ltd, £2,000, towards purchase of grass cutter and requisites to restore the playing surface. The Committee declined this application as it would improve revenue returns but is of limited community value.

**143/W** Creative Waves Community Arts, £2,500, towards the provision of free workshops on the understanding that this is the last application to the Committee and that they work with the Principal Community Officer to ensure sustainability.

**147/W** Maybridge Keystone Club, £600, towards the promotion of equality of access to leisure facilities especially for BME individuals. £2,400 had been requested.

**205/W** Worthing Allotment Management, £2,952.99, towards purchase of tools for restoration of plots and perimeters. The tools were to be a community resource and the applicant should work with Worthing Greenspace and make the tools available to them.

**206/W** Home-Start Worthing and Adur, £350, towards delivery of an Information Roadshow.

**242/W** Complement Wellbeing CIC, £590, towards venue hire and event insurance. The Committee declined this application as it is outside the funding criteria.

**252/W** May House, £4,449, towards replacement of the trampoline.

**259/W** Worthing Art Trail, £1,520, towards reusable banners, insurance, website development and production of the live show. The funding is only to be used for the banners and they should note that they were purchased with money from the Committee.

**262/W** East Worthing Community Association, £4,500, towards replacement of the storage shed. This application was deferred for quotes to be submitted.

**266/W** Worthing Homes, £1,050, towards funding session workers, providing ingredients and art materials. Grant to be used for the purchase of

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ingredients and art materials as session workers are outside of the criteria. £2,354 had been requested.

**267/W** Albion in the Community, £5,000, towards engaging NEETs in football. The Committee declined this application as the CIF is not intended to top up an existing pot of money but the Committee are supportive of the aims of the project and would encourage the applicant to submit a new application for specific items.

**270/W** Reloved Furniture Distribution, £744, towards the cost of racking storage.

**271/W** Worthing Foodbank, £800, towards advertising banners and other materials. The banners should note that they were purchased with money from the Committee.

**273/W** Worthing Mencap – Buddys Café, £1,540, towards educational trips and outings.

**283/W** Guild Care, £2,205.20, towards the costs of promoting and hosting the Worthing Dementia Forum meeting. £3,105.20 had been requested but included room hire which is outside the funding criteria.

**286/W** Heene Community Association, £2,500, towards the cost of purchasing SMART TV's.

**302/W** Maybridge Community Church, £1,570, towards the costs of buying a projector and screen.

**305/W** West Durrington Phoenix Groups, £4,500, towards room hire. The Committee declined this application as room hire is outside the funding criteria.

**306/W** Guildbourne IT Workshop, £2,345.48, towards the purchase on new computer equipment on the understanding that this is the last application to the Committee and that they work with the Principal Community Officer to ensure sustainability.

**307/W** Worthing Party on the Prom, £1,500, towards the purchase of bunting.

**309/W** Worthing Town Centre Initiative, £500, towards marketing for the event. The marketing materials should note that they were produced with money from the Committee. £1,000 had been requested.

- ii. Agreed the allocation of £1,906.59 to the Salvation Army Foodbank in Worthing.
- iii. Noted that any unallocated CIF will be transferred to Operation Watershed to alleviate local flooding problems across West Sussex.

## Appointment of Authority School Governors

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106. Members received a report by the Director of Communities Commissioning (copy appended to the signed minutes) regarding the appointment of Authority School Governors

107. Resolved - That:

(a) the following appointments be made:

- i. Mrs Jill Aldous to Vale First and Middle School for a 4 year term.
- ii. Ms Lauren Devereux to Chesswood Middle School for a 3 year term.
- iii. Dr Muhammed Imran Rafiq to Thomas A' Becket Middle School for a 4 year term.
- iv. Miss Raye Mills to Oak Grove College for a 4 year term.

(b) the following re-appointments be made:

- i. Mrs A J Smith to Vale First and Middle School for a 4 year term.
- ii. Mrs Jill Aldous to Chesswood Middle School for a 3 year term.
- iii. Mrs K B Hinks to St Andrew's CE High School for a 4 year term.

108. There were two applicants for one vacancy at Oak Grove College and Mrs Pauline Fox was not appointed but was asked to consider applying to Laurels or Hawthorns First Schools.

### **Date of Next Meeting**

109. In a change to the published agenda the next meeting of the Committee would take place on Tuesday 10 June 2014 at a venue to be confirmed.

Chairman

The meeting ended at 9.00pm