

For office use only	Application ref: <u>806/W</u>
CLC/Local member	Amount requested



Contact the team via email [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or phone 03302 225409

**COMMUNITY INITIATIVE FUNDING APPLICATION FORM**

Thank you for your interest in applying to the Community Initiative Fund. The links below take you to our web pages for additional information on the fund and the County Councillors who will award grants at a local meeting (these are held up to 4 times a year). **Please contact your local County Councillor to discuss your application prior to submission.** For any specific questions please contact the CLC Development Team by phone or email using the above information.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION](#)

PLEASE STATE YOUR LOCAL COUNTY COUNCILLOR AND WHICH COUNTY LOCAL COMMITTEE YOU ARE APPLYING TO (PLEASE LEAVE BLANK IF YOU DON'T KNOW)

**Robin Rogers, Worthing**

Does your Local County Councillor support your application?

YES  NO

**SECTION ONE: ABOUT YOUR PROJECT (for which you are applying for funding)**

1. PROJECT TITLE AND AMOUNT YOU ARE APPLYING FOR IN THIS APPLICATION

Petanque lighting  
£3500

2. LOCATION OF PROJECT

Worthing Petanque Club, West Worthing Club, Titnore Way Worthing BN13 3RT

3. DATES WHEN PROJECT/SERVICE WILL TAKE PLACE

START 04/2016 END mm/year Or, is it on-going?

4. WHICH OF THE FOUR GUIDING PRINCIPLES OF THE COMMUNITY INITIATIVE FUND DOES YOUR PROJECT ADDRESS (INDICATE ALL THAT APPLY)?

- A. Supporting local people to have the best start in life**
- Providing opportunities for a diverse range of experiences
  - Developing skills
  - Improving physical wellbeing
  - Improving emotional wellbeing

**B. Supporting local people to be active and healthy**



- Providing opportunities for a diverse range of experiences
- Improving wellbeing
- Developing skills
- Supporting independence

**C. Development of local economy and culture**



- Protecting the environment and promoting sustainable development
- Supporting the development of skills and knowledge
- Raising the profile of the local community and encouraging new visitors
- Assisting start-up of new community groups and businesses

**D. Bringing local people together**



- Organising community events and activities
- Starting up new activities and expanding existing services for members of the community
- Increasing group membership and widening participation
- Making local communities more resilient

5. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT, INCLUDING DETAILS OF:

- Why it is needed;
- Who will benefit;
- If you are working with any other groups/organisations to deliver this project;
- How it addresses the guiding principles of the community initiative fund as indicated in question 4

Worthing Petanque Club was formed in 1997 and has always been a daytime club. In 2013 we moved from Field Place to our present location. Our daytime hours limit our membership to retired people, and our members' median age is 70+. Lighting would mean that play would be possible in the evenings, thus attracting more players and providing sport and development to people who cannot attend during the day. We can cite many instances of receiving interest from adults who would like to play if only we offered evening sessions.

Junior petanque is in a sorry state: there are only 9 registered Juniors in the whole of Southern Counties, but 4 of them are members of this Club. The provision of lighting would mean that we could set up a Junior coaching group (of necessity in the evenings), with a view to becoming the focus of Junior petanque coaching in Southern Counties. We are well placed to do this; the Regional Junior Coach lives in Worthing, and in addition we have among our own members two qualified coaches, both DBS cleared. One is a former England Junior international player and an obvious role model for youngsters. These factors make our Club the ideal setting for a coaching 'hub', leaving the provision of lighting as the only real obstacle to be overcome. Hence this application.

Petanque is a sociable, year-round outdoor, all weather sport, accessible to all ages and levels of fitness. Provision of lighting will enable more local adults and youngsters to take up a sport, acquire skills and a greater sense of wellbeing; to enable greater self-esteem and confidence especially for youngsters; to support the development of skills; and to widen participation and social friendship with no discrimination on grounds of age, race, gender, or indeed any other reason.

6. DOES YOUR PROJECT REQUIRE ANY PLANNING PERMISSIONS?

YES  NO

IF YES, PLEASE PROVIDE DETAILS OF WHETHER YOU ARE YET TO APPLY, WAITING FOR A DECISION OR HAVE BEEN AWARDED PLANNING PERMISSION, INCLUDING RELEVANT TIMESCALES

We have been advised that Planning permission will be necessary as the site is outside of the designated 'built-up' area of Worthing. Our planning application has been registered and a decision is expected within 2-3 weeks

7. WEST SUSSEX COUNTY COUNCIL AS A PUBLIC BODY HAS A GENERAL DUTY TO ENSURE THAT EVERY PERSON IS PROTECTED AGAINST UNFAIR TREATMENT. IF APPLICABLE, PLEASE PROVIDE DETAILS OF HOW YOUR PROJECT/SERVICE WILL ACCOMMODATE THE NEEDS OF DISADVANTAGED GROUPS.

We do not discriminate against anyone on grounds of age, gender, faith, level of fitness, or for any other reason. Given the age of most of our members it is no surprise that many are disabled to some extent. We invite people to 'come and try' the sport - they may have three free sessions before they decide whether to join. We have in the past worked with members of Out and About (formerly Mind), and with students with learning difficulties from Oak Grove College.

8. PEOPLE WHO WORK WITH CHILDREN OR OTHER VULNERABLE MEMBERS OF SOCIETY, WHETHER THEY ARE VOLUNTEERS OR PAID STAFF, MUST BE VETTED TO ENSURE THEY ARE SUITABLE TO DO SO.

If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance.

YES  NO

If no, please provide an explanation as to why any relevant staff and volunteers have not received clearance.

Both coaches are DBS certified and copies of the certificates have been sent separately

**SECTION TWO: ABOUT YOUR ORGANISATION/GROUP**

**9. ORGANISATION OR GROUP INFORMATION (INCLUDING TYPE OF ORGANISATION YOU ARE e.g. Charity/Community Group/Business)**

For the purposes of our Constitution we are the Petanque Section of West Worthing Club, a multi-sport club who own the land on which we play. For all other purposes we are an independent Club, and this is what is on our shirts, website, headed stationery etc, and how we are known to our governing bodies, i.e. the English Petanque Association (EPA), and the Southern Counties Petanque Association (SCPA), and to our Bank

Registered charity NUMBER (if applicable)

**10. HOW MANY PEOPLE ARE INVOLVED IN YOUR GROUP OR ORGANISATION?**

HOW MANY ARE:

MEMBERS/SERVICE USERS

43
0
7
0
None

VOLUNTEERS

COMMITTEE/BOARD MEMBERS

PAID EMPLOYEES

OTHER (Please provide details)

11. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE AIMS AND OBJECTIVES OF THE ORGANISATION

To provide for our members facilities for the playing of petanque, in accordance with the principles laid down by the EPA; to provide a regular social gathering, as well as more competitive play for those who want it; and to provide coaching and the acquisition of skills and self-confidence.

12. PLEASE PROVIDE THE FOLLOWING FINANCIAL INFORMATION (PLEASE NOTE THAT YOU WILL BE REQUIRED TO PROVIDE SUPPORTING DOCUMENTS AS LISTED IN SECTION FIVE):

PERIOD COVERED

1/11/2014 to 30/09/2015

TOTAL INCOME

£4824.27

TOTAL EXPENDITURE

£3171.68

BALANCE AT YEAR END

£1652.59

RESERVES (savings, cash, investments, assets)

£0

OF THE RESERVES STATED HOW MUCH IS allocated EARMARKED FOR SPECIFIC PURPOSES?

£ 1000 (ideally)

Please detail for what purpose(s)

On-going terrain refurbishments, topping, sleeper replacement, and replacement of coaching and other equipment. Periodic replacement of seasonally-used equipment such as tables, chairs, gazebos and parasols. Upkeep of facilities eg the shed, the rain shelter, and various outdoor storage boxes.

13. IS YOUR ORGANISATION ELIGIBLE TO RECLAIM VAT?

YES  NO

IF YES, PLEASE ENSURE THAT YOUR APPLICATION DOES NOT INCLUDE FUNDS WHICH WILL BE RECLAIMED

14. HAS YOUR ORGANISATION/GROUP PREVIOUSLY APPLIED FOR COMMUNITY INITIATIVE FUNDING?

YES  NO

IF YES, PLEASE GIVE DETAILS OF THE DATE, PROJECT, AMOUNT AND IF YOU WERE SUCCESSFUL

**SECTION THREE: COST OF PROJECT AND DETAILS OF FUNDING SOUGHT**

15. WHAT IS THE TOTAL COST OF YOUR PROJECT

£4319.33

16. ARE YOU ASKING THE COMMITTEE TO FUND THE TOTAL COST OF THIS PROJECT?

YES  NO

If yes, please explain why you are unable to contribute or obtain other funding or if no, how much funding has already been secured and please detail any applications for funding which are currently pending and when you expect to know if you have been successful.

No other funding has been secured, or is being sought. We do however expect to pay our way where we can, using the funds which have taken many years to accrue, but always subject to holding back a prudent reserve for on-going maintenance to our equipment and facilities.

17. PLEASE PROVIDE A BREAKDOWN OF THE COSTS AND HIGHLIGHT WHICH ARE SOUGHT FROM THIS APPLICATION. **COPIES OF QUOTES MUST BE SUPPLIED** (not applicable if work is done on a voluntary basis)

Item or activity	Cost	Amount applied for from Community Initiative Fund
Lanterns and lamps	648.00	
Poles	421.60	
Erection of poles	607.93	
Lantern fixing brackets	240.00	
Cabling and connection costs	2160.00	
Planning Fee	195.00	
Digital plans for Planning Application	46.80	
Total Cost	4319.33	3500.00

18. IF THE COMMITTEE DECIDED TO AWARD A PERCENTAGE OF THE FUNDING REQUESTED PLEASE GIVE DETAILS OF WHICH ELEMENTS (IF ANY) OF YOUR PROJECT COULD STILL BE CARRIED OUT

Amount Awarded	Aspects of the project that would continue
75%	<p>None – the project would have to be dropped until such time as we could raise the money elsewhere, but it has taken us 17 years to accumulate the funds we have now. We do not have any membership income as our players are in reality members of the West Worthing Club. In addition we dedicate all the income from one Open Competition each year to a Charity.</p> <p>The Income and Expenditure A/c for 2014/15 (11 months as we changed our year/end) should not be regarded as typical: the grant received from Worthing Community Partnership in 2015 was to help pay for a rain shelter, and the sponsorship from Trident Windows was a one-off also designed to help pay for the shelter. Our current bank balance stands at £1322.99 which is more typical of our financial position.</p> <p>Sussex Community Foundation have already rejected this application (without giving any grounds), Worthing Borough Council's 'Money Tree' fund has been discontinued, and the cost of the project is too low for Sport England to be able to help. So this application is our last hope.</p>

50%	As above
25%	As above

**APPLICANTS MUST READ THE FOLLOWING PRIVACY NOTE AND TERMS AND CONDITIONS BEFORE COMPLETING SECTIONS FOUR AND FIVE OF THE APPLICATION FORM**

**Privacy Note**

The information supplied in the application form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information in your application may be shared with third parties, partner agencies and other West Sussex County Council officers who will be asked to verify specific facts within your application as part of the decision making process. Your de-personalised application form will become a Background Paper to the report(s) to the County Local Committee(s) and will therefore be published on the County Council's website.

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: [www.westsussex.gov.uk/privacy-policy/](http://www.westsussex.gov.uk/privacy-policy/)

**Community Initiative Funding Terms and Conditions**

1. The funding must be used only for the purpose specified in the application.
2. The money must be used within 12 calendar months of the allocation being received unless otherwise agreed prior to the funding award.



3. The organisation must keep and provide copies of all receipts for expenditure occurred for the project (funded by the Community Initiative Fund) submitting these with a complete evaluation sheet six months after the payment of any award outlining how the grant was spent and value of the project to the local community. Funds which have been awarded for the development and/or publication of promotional materials must include the West Sussex County Council logo.
4. At the end of the project or in the case where an organisation ceases to exist, or if an organisation ceases to provide a service in the area, the organisation shall notify the Council and if so requested, return any equipment or unspent grant.
5. County Local Committees accept no liability whatsoever in respect of any complaints, claims or actions arising from or associated with any community project.
6. The applicant will be responsible for the expenditure of the monies allocated under this scheme and shall provide all required information to the County Local Committee.

**SECTION FOUR: ABOUT YOU (APPLICANT ON BEHALF OF ORGANISATION OR GROUP)**

Name of applicant	Robert Ainsworth
Contact address	12 Hall Close Worthing
Postcode:	BN14 9BQ
Day time contact telephone number	07711 289668 Or 01903 529920
Email address	bob.ainsworth@ntlworld.com
Bank account details for electronic payment	
Sort Code	6 0 2 4 3 2 Account No 1 3 1 1 3 6 7 4
Account Holder Name	Preferred Payment Reference Number
Worthing Petanque Club	None

*\*PLEASE NOTE: Financial information will only be used if your application is successful*

**SECTION FIVE: DECLARATION**

- I am authorised to apply for the grant set out in this application.
- I confirm I have read and understood the privacy note and terms and conditions and declare that the information is true and accurate to the best of my knowledge.
- I understand that the grant applied for is to be used within 12 months of receipt and for the purpose specified.
- I have forwarded a copy of the following documents where appropriate to support my application:
  - Quotes and/or estimates covering all specific elements of the total application sum
  - Current financial position statement
  - Governance documents (written constitution, memorandum/articles of association)
  - Copies of insurance documents
  - Children/Young People/Vulnerable Adults policy and procedure details (where appropriate)

**Signed**

R W Ainsworth

**Date**

1 February 2016

**Please send the completed form** via email to: [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or by post to: CLC Development Team, Room 21, County Hall, Chichester, West Sussex, PO19 1RQ

For office use only	Application ref: 810/w
CLC/Local member Michael Cloake	Amount requested £2400.00



Contact the team via email [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or phone 03302 225409

**COMMUNITY INITIATIVE FUNDING APPLICATION FORM**

Thank you for your interest in applying to the Community Initiative Fund. The links below take you to our web pages for additional information on the fund and the County Councillors who will award grants at a local meeting (these are held up to 4 times a year). **Please contact your local County Councillor to discuss your application prior to submission.** For any specific questions please contact the CLC Development Team by phone or email using the above information.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION](#)

PLEASE STATE YOUR LOCAL COUNTY COUNCILLOR AND WHICH COUNTY LOCAL COMMITTEE YOU ARE APPLYING TO (PLEASE LEAVE BLANK IF YOU DON'T KNOW)  
 Cllr Michael Cloake, Worthing CLC.  
 Does your Local County Councillor support your application?

YES  NO

**SECTION ONE: ABOUT YOUR PROJECT (for which you are applying for funding)**

1. PROJECT TITLE AND AMOUNT YOU ARE APPLYING FOR IN THIS APPLICATION  
**WORTHING COMMUNITY IN RYTHM**  
**£2,400.00**

2. LOCATION OF PROJECT  
 Clifton Community Church Hall, Clifton Road, Worthing And Ivy Arch Studios(Where The Rehearsal Are Held), Ivy Arch Road, Worthing. Sydney Walter Centre, Sussex Road Worthing.

3. DATES WHEN PROJECT/SERVICE WILL TAKE PLACE

START Feb 2016 END Aug 2016 Or, is it on-going?

4. WHICH OF THE FOUR GUIDING PRINCIPLES OF THE COMMUNITY INITIATIVE FUND DOES YOUR PROJECT ADDRESS (INDICATE ALL THAT APPLY)?

- A. Supporting local people to have the best start in life**
- Providing opportunities for a diverse range of experiences
  - Developing skills
  - Improving physical wellbeing
  - Improving emotional wellbeing

**B. Supporting local people to be active and healthy**



- Providing opportunities for a diverse range of experiences
- Improving wellbeing
- Developing skills
- Supporting independence

**C. Development of local economy and culture**



- Protecting the environment and promoting sustainable development
- Supporting the development of skills and knowledge
- Raising the profile of the local community and encouraging new visitors
- Assisting start-up of new community groups and businesses

**D. Bringing local people together**



- Organising community events and activities
- Starting up new activities and expanding existing services for members of the community
- Increasing group membership and widening participation
- Making local communities more resilient

5. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT, INCLUDING DETAILS OF:

- Why it is needed;
- Who will benefit;
- If you are working with any other groups/organisations to deliver this project;
- How it addresses the guiding principles of the community initiative fund as indicated in question 4

Worthing Community in Rhythm is a music band made up of 10+ homeless and previously homeless people who learn, rehearse and perform music together.

The band is made up of people who have musical skills and experience or who can sing and others who are developing new skills. They have scraped together some borrowed instruments and equipment and have started this venture under their own steam with help and support from DCES. Now they are aiming to hold a monthly rehearsal and education session to build up the group, learn and share new skills and to plan and put on a final performance.

Music is a powerful means to bring people together to be involved and actively participating in its creation and arrangement. For people who have been homeless and lived insecure lifestyles it is important to have healthy and positive activities to occupy themselves. Playing together in the band relies on teamwork and concentration and has a positive impact on our sense of achievement and mental wellbeing. For people who have lived with uncertainty and isolation caused by homelessness being able to create music together is a meaningful activity and is life-affirming. Also the benefit is felt not just by the main participant but all those around him or her. It sends a message to others who may be struggling that there is both hope and something to strive for and that life can get better. This is difficult to achieve through other means. The band is led by the members an ethos central

to the work of DCES in community engagement where the users are empowered through their involvement in shaping projects.

The project will involve 2 professional music teachers as well as other volunteers who assist with organising rehearsals and setting up equipment as well as playing alongside band members to support them. Other musicians also participate and share their skills with members.

We want to also encourage learning about musical styles since the 1940s, the driving forces and influences that shaped many genre of music that we have today. There will also be an opportunity for people to learn about the process of recording, marketing and the business side of the music industry with input from Northbrook College and Ivy Arch Studios. In the future we also aim to mentor younger people who are insecurely housed with preparing their portfolio for the Music Technology course at Northbrook College. The college have indicated they are keen on including such young people on courses. This will also foster intergenerational links and will enable the band also to offer workshops in the community for other charities and community groups.

6. DOES YOUR PROJECT REQUIRE ANY PLANNING PERMISSIONS?

YES  NO

IF YES, PLEASE PROVIDE DETAILS OF WHETHER YOU ARE YET TO APPLY, WAITING FOR A DECISION OR HAVE BEEN AWARDED PLANNING PERMISSION, INCLUDING RELEVANT TIMESCALES

7. WEST SUSSEX COUNTY COUNCIL AS A PUBLIC BODY HAS A GENERAL DUTY TO ENSURE THAT EVERY PERSON IS PROTECTED AGAINST UNFAIR TREATMENT. IF APPLICABLE, PLEASE PROVIDE DETAILS OF HOW YOUR PROJECT/SERVICE WILL ACCOMMODATE THE NEEDS OF DISADVANTAGED GROUPS.

Diverse Community Empowerment Services works primarily with people who are excluded from society or facing certain barriers; hence the word 'empowerment' in our title and our focus.

In this project we will be working with people who are or have experienced homelessness where there is little security and where positive outlets for creativity are non-existent. This type of disadvantage can be written off as the fault of the people who face it but the Community in Rhythm Band are mainly trying to rebuild their lives.

8. PEOPLE WHO WORK WITH CHILDREN OR OTHER VULNERABLE MEMBERS OF SOCIETY, WHETHER THEY ARE VOLUNTEERS OR PAID STAFF, MUST BE VETTED TO ENSURE THEY ARE SUITABLE TO DO SO.

If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance.

YES  NO

If no, please provide an explanation as to why any relevant staff and volunteers have not received clearance.

**SECTION TWO: ABOUT YOUR ORGANISATION/GROUP**

9. ORGANISATION OR GROUP INFORMATION (INCLUDING TYPE OF ORGANISATION YOU ARE e.g. Charity/Community Group/Business)

DCES is a voluntary organisation.

Registered charity NUMBER (if applicable)

10. HOW MANY PEOPLE ARE INVOLVED IN YOUR GROUP OR ORGANISATION?

HOW MANY ARE:

MEMBERS/SERVICE USERS

28 approx.
---------------

VOLUNTEERS

16
----

COMMITTEE/BOARD MEMBERS

7
---

PAID EMPLOYEES

0
---

OTHER (Please provide details)

--

11. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE AIMS AND OBJECTIVES OF THE ORGANISATION

DCES aims to promote the concepts and principles of diversity, equality and tolerance. The organisation is a conduit for dialogue with society as a stakeholder and conducts activities that promote social cohesion, well-being and influence debate.

12. PLEASE PROVIDE THE FOLLOWING FINANCIAL INFORMATION (PLEASE NOTE THAT YOU WILL BE REQUIRED TO PROVIDE SUPPORTING DOCUMENTS AS LISTED IN SECTION FIVE):

PERIOD COVERED	03/2015	to	11/2015
TOTAL INCOME	£8460.00		
TOTAL EXPENDITURE	£4326.00		
BALANCE AT YEAR END	£4134.00		
RESERVES (savings, cash, investments, assets)	£1540.00		
OF THE RESERVES STATED HOW MUCH IS allocated EARMARKED FOR SPECIFIC PURPOSES? Please detail for what purpose(s)	£1500.00		
Office rental, insurance and administration.			

13. IS YOUR ORGANISATION ELIGIBLE TO RECLAIM VAT?

YES  NO

IF YES, PLEASE ENSURE THAT YOUR APPLICATION DOES NOT INCLUDE FUNDS WHICH WILL BE RECLAIMED

14. HAS YOUR ORGANISATION/GROUP PREVIOUSLY APPLIED FOR COMMUNITY INITIATIVE FUNDING?

YES  NO

IF YES, PLEASE GIVE DETAILS OF THE DATE, PROJECT, AMOUNT AND IF YOU WERE SUCCESSFUL

**SECTION THREE: COST OF PROJECT AND DETAILS OF FUNDING SOUGHT**

15. WHAT IS THE TOTAL COST OF YOUR PROJECT

£15,500.00

16. ARE YOU ASKING THE COMMITTEE TO FUND THE TOTAL COST OF THIS PROJECT?

YES  NO

If yes, please explain why you are unable to contribute or obtain other funding or if no, how much funding has already been secured and please detail any applications for funding which are currently pending and when you expect to know if you have been successful.

We have applied to the Arts Council for a contribution of £13,100.00 towards the total cost of the project. Arts Council feedback about the aims of our application have so far been positive and have received advice and endorsement by Arts Council South East through Dulcie Alexander.

We expect to have their decision by 30<sup>th</sup> December 2015



17. PLEASE PROVIDE A BREAKDOWN OF THE COSTS AND HIGHLIGHT WHICH ARE SOUGHT FROM THIS APPLICATION. **COPIES OF QUOTES MUST BE SUPPLIED** (not applicable if work is done on a voluntary basis)

Item or activity	Cost	Amount applied for from Community Initiative Fund
<i>E.g. SKB Marching quad quint case</i>	299.56	299.56
P.A Flightcase (Boschmann)	75.00	75.00
Hardcase HN40W Hardware Case	109.95	109.95
Flight-case Stands and Cables (Spider Utility Case)	199.99	199.99
P.A Sytem	1032.74	1032.74
4 x microphones (shure SM58), Stands & Leads (Sets)	@84.00x4= 336.00	336.00
6 x Guitar stands (4 x mini +2 x traditional)	52.40	52.40
1 x Bass Amplifier (250watt RMS)	250.00	250.00
3x Guitar Amplifiers	324.00	324.00
<b>TOTALS</b>	2380.08	2380.08

18. IF THE COMMITTEE DECIDED TO AWARD A PERCENTAGE OF THE FUNDING REQUESTED PLEASE GIVE DETAILS OF WHICH ELEMENTS (IF ANY) OF YOUR PROJECT COULD STILL BE CARRIED OUT

Amount Awarded	Aspects of the project that would continue
75%	With 75% funding we could purchase the storage/transportation equipment and stands but not the Mixer and PA equipment.
50%	With 50% of the funding we could purchase the storage equipment and basic live backline equipment
25%	With 25% of the funding we would not be able to purchase the backline equipment for live shows

**APPLICANTS MUST READ THE FOLLOWING PRIVACY NOTE AND TERMS AND CONDITIONS BEFORE COMPLETING SECTIONS FOUR AND FIVE OF THE APPLICATION FORM**

**Privacy Note**

The information supplied in the application form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information in your application may be shared with third parties, partner agencies and other West Sussex County Council officers who will be asked to verify specific facts within your application as part of the decision making process. Your de-personalised application form will become a Background Paper to the report(s) to the County Local Committee(s) and will therefore be published on the County Council's website.

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: [www.westsussex.gov.uk/privacy-policy/](http://www.westsussex.gov.uk/privacy-policy/)

**Community Initiative Funding Terms and Conditions**

1. The funding must be used only for the purpose specified in the application.
2. The money must be used within 12 calendar months of the allocation being received unless otherwise agreed prior to the funding award.
3. The organisation must keep and provide copies of all receipts for expenditure occurred for the project (funded by the Community Initiative Fund) submitting these with a complete evaluation sheet six months after the payment of any award outlining how the grant was spent and value of the project to the local community. Funds which have been awarded for the development and/or publication of promotional materials must include the West Sussex County Council logo.
4. At the end of the project or in the case where an organisation ceases to exist, or if an organisation ceases to provide a service in the area, the organisation shall notify the Council and if so requested, return any equipment or unspent grant.
5. County Local Committees accept no liability whatsoever in respect of any complaints, claims or actions arising from or associated with any community project.

*Music Project idea:*

## WORTHING COMMUNITY IN RHYTHM.

Music can be a powerful means to bring people together. Playing music and actively participating in its creation has a positive impact on our sense of achievement and mental wellbeing. We firmly believe that there is abundant evidence that will endorse the value of the project in shaping cohesion in our community.

DCES will facilitate the project as overseers but the project has been designed by the primary service users with their input as volunteers and consumers helping to deliver on the desired outcomes. This ethos is central to the work that DCES does in community engagement projects where the users are empowered through their involvement in shaping projects.

The music project will run on the basis that it will give clients the opportunity to:

- a) learn how to play a musical instrument
- b) socialise with others from different backgrounds
- c) share common interests that they would not normally.

The people involved in formulating the project were keen to point out that they would like to share and use the knowledge they gain with the youth and enjoy the collaboration that resulted. Several examples of how we could use the project in different settings that would encourage youths and the older generation to share an activity and gain a better intergenerational understanding.

We are applying for funding from the Arts Council to pay for musical equipment, rehearsal space, some of the administration costs and incidental expenses that we are liable to encounter.

The plan is to hire space in the Clifton Community Church for regular sessions where up to 10 individuals learn and rehearse. Those that want to be considered as members of a band that will represent the project in fundraising activities and functions or to act as ambassadors for the project will form a performing ensemble. Those who are willing to help in teaching music to others will be given the opportunity alongside volunteers from the community and professional musicians participating in the project.

The project will involve 2 professional music teachers 1 of whom is currently based in Southwark London, and the other a local music teacher. We have several competent

musicians who have been playing musical instruments as a hobby willing to participate and impart some of their knowledge.

We will also encourage the discussion of musical styles since the 1940s, the driving forces and influences that shaped the many genre of music that we have today. There will also be an opportunity for people to learn about the process of recording, marketing and the business side of the music industry with input from *Northbrook College* and Ivy Arch Studios.

We will encourage youngsters especially to prepare a portfolio that they can use as part of their application to the music technology course that is hosted and run by *Northbrook College*.

As the participants become more accomplished we will run workshops in the community that will be open to the public and hold performances to raise the profile of the project in society as well as generate funding for other charities. The workshops will form the platform where intergenerational collaboration can be fostered. The differences in music tastes can make for an exciting point of debate and exchange.

A more detailed and structured project plan will be available soon as an appendix to this conceptual paper. The scheme has been costed and the estimates in real terms are

1. Instrument and equipment.	£6,500.00
2. Rehearsal and storage facilities	£2,600.00
3. Professional tutors and expenses	£2,400.00
4. Volunteers	£1,400.00
5. Administration and Office	£1,500.00
6. Transport	£500.00
7. Contingency	£200.00

This gives an overall TOTAL of £15,100.00

We are looking to raise £13,100.00 from the Arts Council and DCES will raise the balance through other funding mechanisms. We will also offset costs like insurance through the policy that DCES has in place.

The project will adhere to the policies as laid out by the organisation and the principal participants will undergo training on safeguarding, equality and health and safety. A responsible person will participate and oversee every activity and these should be logged as a matter of course for tracking of the overall project.

Authorisation can be given for access to the project data through the project manager for stakeholders.

**Project Outcomes:**

DCES has expectations of results for the project which are the core aims. The project will be successful if these aims are (in the main) met.

1. People (users) learn an instrument and become proficient (Competent) musicians to the point that they can enjoy the process of playing music.
2. Sharing of musical ability in the group setting and imparting (to others) some of the knowledge.
3. Exploring musical styles and cultures. Learning about the music styles and the reasons why they differ from other music (Syncopation, harmonic progressions, scale tempers, rhythm etc.)
4. Understand the cultural context of music through learning from musicians and their accounts.
5. Intergenerational interactions and a better understanding of others.
6. Socialising and reduced isolation for those that find maintaining or forming relationships difficult and as a result feel isolated.
7. Instil a sense of accomplishment and improve self-confidence/self-esteem.
8. Increased client interactions that allow for finding out problems that may be encountered but suppressed.
9. Encourage volunteering and community interaction with participants that have not had the opportunities to or knowledge of society.

Contacted: VAW (Voluntary Action Worthing) .....

Ivy Arch Studios .....

WCHP (Worthing Churches Homeless Projects) .....

D Richardson WSCC.....

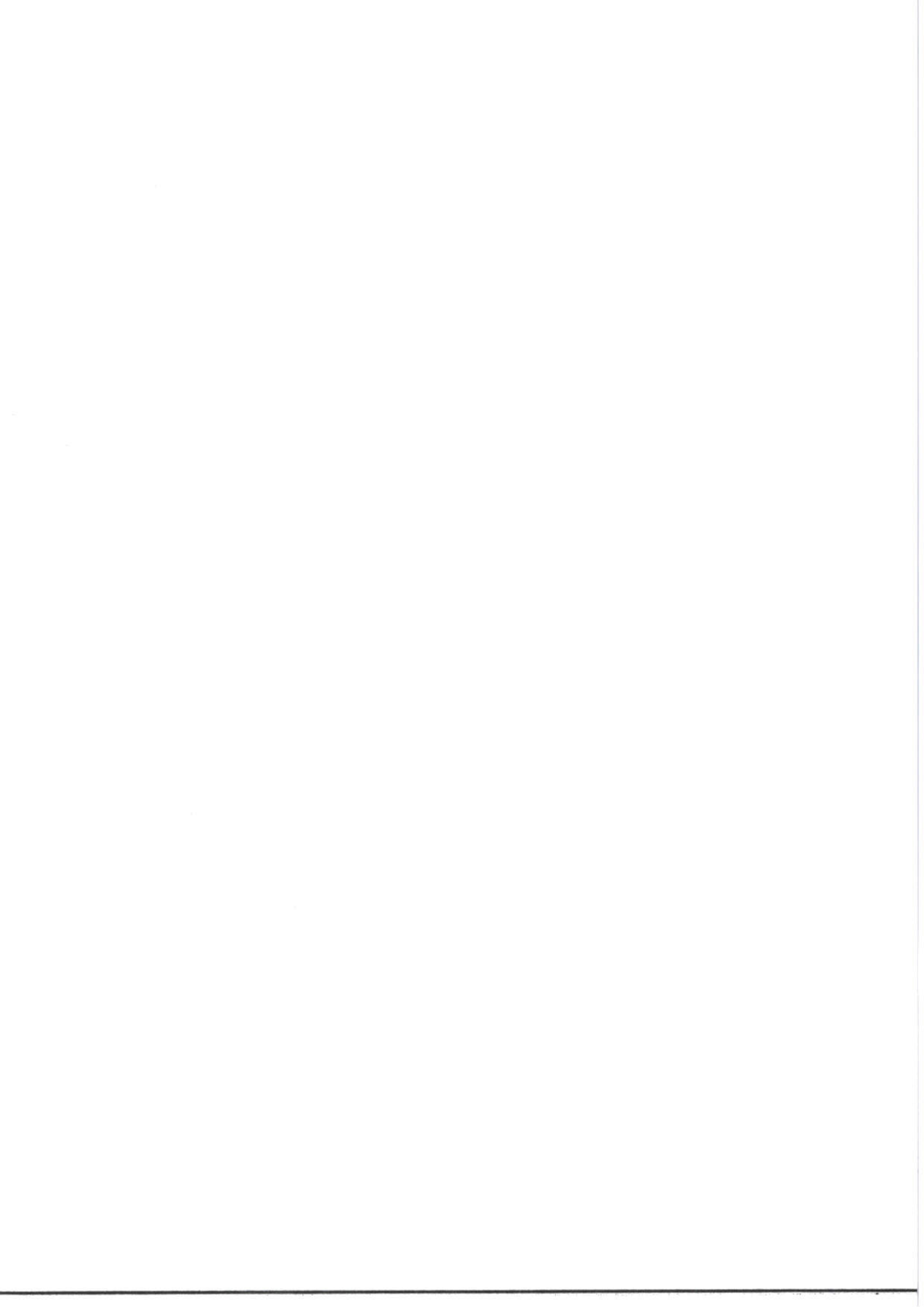
St Pauls Centre.....

.....

DCES acronym for Diverse Community Empowerment Services

*Still to be negotiated*

*Figures are initial estimates to be ratified*



For office use only	Application ref: 830/W
CLC/Local member MICHAEL CLOAKE	Amount requested £1,278.00



Contact the team via email [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or phone 03302 225409

**COMMUNITY INITIATIVE FUNDING APPLICATION FORM**

Thank you for your interest in applying to the Community Initiative Fund. The links below take you to our web pages for additional information on the fund and the County Councillors who will award grants at a local meeting (these are held up to 4 times a year). **Please contact your local County Councillor to discuss your application prior to submission.** For any specific questions please contact the CLC Development Team by phone or email using the above information.

FIND YOUR COUNTY COUNCILLOR

FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION

PLEASE STATE YOUR LOCAL COUNTY COUNCILLOR AND WHICH COUNTY LOCAL COMMITTEE YOU ARE APPLYING TO (PLEASE LEAVE BLANK IF YOU DON'T KNOW)

Does your Local County Councillor support your application? Mr Michael Cloake

YES  NO

**SECTION ONE: ABOUT YOUR PROJECT (for which you are applying for funding)**

1. PROJECT TITLE AND AMOUNT YOU ARE APPLYING FOR IN THIS APPLICATION  
Purchase of two defibrillators, one for each of our school sites

(£ 2,556) £1,278

2. LOCATION OF PROJECT  
Our Lady of Sion School, Gratwicke Road Worthing BN11 4BL

3. DATES WHEN PROJECT/SERVICE WILL TAKE PLACE

START mm/year END mm/year Or, is it on-going?

4. WHICH OF THE FOUR GUIDING PRINCIPLES OF THE COMMUNITY INITIATIVE FUND DOES YOUR PROJECT ADDRESS (INDICATE ALL THAT APPLY)?

- A. Supporting local people to have the best start in life**
- Providing opportunities for a diverse range of experiences
  - Improving physical wellbeing
  - Developing skills
  - Improving emotional wellbeing

**B. Supporting local people to be active and healthy**

- Providing opportunities for a diverse range of experiences
- Improving wellbeing
- Developing skills
- Supporting independence

**C. Development of local economy and culture**

- Protecting the environment and promoting sustainable development
- Supporting the development of skills and knowledge
- Raising the profile of the local community and encouraging new visitors
- Assisting start-up of new community groups and businesses

**D. Bringing local people together**

- Organising community events and activities
- Starting up new activities and expanding existing services for members of the community
- Increasing group membership and widening participation
- Making local communities more resilient

5. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT, INCLUDING DETAILS OF:

- Why it is needed;
- Who will benefit;
- If you are working with any other groups/organisations to deliver this project;
- How it addresses the guiding principles of the community initiative fund as indicated in question 4

We feel that the children and staff of our school would benefit from the introduction of defibrillators. These machines would enhance our existing first aid facilities and according to external research would materially increase the chances of survival following a heart problem whilst in school.

6. DOES YOUR PROJECT REQUIRE ANY PLANNING PERMISSIONS?

YES  NO



IF YES, PLEASE PROVIDE DETAILS OF WHETHER YOU ARE YET TO APPLY, WAITING FOR A DECISION OR HAVE BEEN AWARDED PLANNING PERMISSION, INCLUDING RELEVANT TIMESCALES

7. WEST SUSSEX COUNTY COUNCIL AS A PUBLIC BODY HAS A GENERAL DUTY TO ENSURE THAT EVERY PERSON IS PROTECTED AGAINST UNFAIR TREATMENT. IF APPLICABLE, PLEASE PROVIDE DETAILS OF HOW YOUR PROJECT/SERVICE WILL ACCOMMODATE THE NEEDS OF DISADVANTAGED GROUPS.

The introduction of defibrillators will provide extra safeguarding resources for our young people

8. PEOPLE WHO WORK WITH CHILDREN OR OTHER VULNERABLE MEMBERS OF SOCIETY, WHETHER THEY ARE VOLUNTEERS OR PAID STAFF, MUST BE VETTED TO ENSURE THEY ARE SUITABLE TO DO SO.

If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance.

YES  NO

If no, please provide an explanation as to why any relevant staff and volunteers have not received clearance.

**SECTION TWO: ABOUT YOUR ORGANISATION/GROUP**

9. ORGANISATION OR GROUP INFORMATION (INCLUDING TYPE OF ORGANISATION YOU ARE e.g. Charity/Community Group/Business)

We are a school based in Worthing Town Centre. We are also a registered charity

Registered charity NUMBER (if applicable)

1121398

10. HOW MANY PEOPLE ARE INVOLVED IN YOUR GROUP OR ORGANISATION?

HOW MANY ARE:

MEMBERS/SERVICE USERS

VOLUNTEERS

COMMITTEE/BOARD MEMBERS

PAID EMPLOYEES

OTHER (Please provide details)

20
14
90
480

Others are Children, as pupils of the school

11. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE AIMS AND OBJECTIVES OF THE ORGANISATION

Our Lady of Sion School aims to help young people of all faiths to reach their highest potential in a caring atmosphere. Each boy and girl is encouraged to develop through all aspects of the school curriculum.

We encourage staff and students to engage in the wider community and to address issues vital to the future well-being of our society and the whole world, fostered in a climate that is permeated by the teachings of the Bible.

12. PLEASE PROVIDE THE FOLLOWING FINANCIAL INFORMATION (PLEASE NOTE THAT YOU WILL BE REQUIRED TO PROVIDE SUPPORTING DOCUMENTS AS LISTED IN SECTION FIVE):

PERIOD COVERED

09/2014 to 08/2015

TOTAL INCOME

£3,886,806

TOTAL EXPENDITURE

£3,790,697

BALANCE AT YEAR END

£96,109

RESERVES (savings, cash, investments, assets)

£3,307,408

OF THE RESERVES STATED HOW MUCH IS allocated EARMARKED FOR SPECIFIC PURPOSES?

£110,402

Please detail for what purpose(s)

Rebuilding maintenance fund £97,072 and Pupil travel fund £13,330

13. IS YOUR ORGANISATION ELIGIBLE TO RECLAIM VAT?

YES  NO

IF YES, PLEASE ENSURE THAT YOUR APPLICATION DOES NOT INCLUDE FUNDS WHICH WILL BE RECLAIMED

14. HAS YOUR ORGANISATION/GROUP PREVIOUSLY APPLIED FOR COMMUNITY INITIATIVE FUNDING?

YES  NO

IF YES, PLEASE GIVE DETAILS OF THE DATE, PROJECT, AMOUNT AND IF YOU WERE SUCCESSFUL

**SECTION THREE: COST OF PROJECT AND DETAILS OF FUNDING SOUGHT**

15. WHAT IS THE TOTAL COST OF YOUR PROJECT

£2,556

16. ARE YOU ASKING THE COMMITTEE TO FUND THE TOTAL COST OF THIS PROJECT?

YES  NO

If yes, please explain why you are unable to contribute or obtain other funding or if no, how much funding has already been secured and please detail any applications for funding which are currently pending and when you expect to know if you have been successful.

We would be happy to contribute the remaining 50%

17. PLEASE PROVIDE A BREAKDOWN OF THE COSTS AND HIGHLIGHT WHICH ARE SOUGHT FROM THIS APPLICATION. **COPIES OF QUOTES MUST BE SUPPLIED** (not applicable if work is done on a voluntary basis)

Item or activity	Cost	Amount applied for from Community Initiative Fund
2 x Defibrillators	£2,556	£1,278
<b>TOTALS</b>	<b>£2,556</b>	<b>£1,278</b>

18. IF THE COMMITTEE DECIDED TO AWARD A PERCENTAGE OF THE FUNDING REQUESTED PLEASE GIVE DETAILS OF WHICH ELEMENTS (IF ANY) OF YOUR PROJECT COULD STILL BE CARRIED OUT

Amount Awarded	Aspects of the project that would continue
75%	All
50%	All
25%	All



News Shopping basket Contact us A-Z index Help Privacy and cookies

Home > [Advanced first aid](#) > [Clothing and uniforms](#) > [Defibrillators](#) > [First aid resuscitators](#) > [First aid products](#) > [First aid kits](#) > [First aid kits/boxes](#) > [Health and safety](#)  
Publications Training aids

See more products in:

[Defibrillators](#)

Also in [Defibrillators](#)

- [Accessories](#)
- [Defibrillators](#)
- [Training Units](#)

[Home](#) > [Defibrillators](#) > [Defibrillators](#)

## Zoll AED Plus fully automatic defibrillator

**£1,065.00 (ex VAT)** £1,278.00  
(inc VAT)

In stock

Product Code:  
149939

Quantity:

[Add to basket](#)

[View larger image](#)

### Description

For use by those with no life saving experience or with minimal training, this is a full rescue AED - easily used by the first person on the scene of a cardiac arrest.

- Suitable for use by BLS and medical trained professionals
- Provides real time feedback on the rate and depth of chest compressions using ZOLL's unique Real CPR Help® technology, clinically proven to significantly improve the survival rates from cardiac arrest\*\*
- Supports the UK Resuscitation Council's entire Chain of Survival, with easy-to-understand audio prompts and illustrations
- Once installed, the AED Plus has the lowest total cost of ownership. Unless used, there is nothing to replace or buy for five years
- Easy to place one piece electrode providing more time to focus on the rescue
- Intelligent paediatric capability automatically analyses a child's ECG when paediatric electrodes are connected
- The specially designed lid for the AED Plus can be placed under the shoulders of the patient to help maintain an open airway
- Automated self testing every 24 hours to ensure a constant state of readiness
- Powered by 10 x CR123A lithium Duracell or Sanyo batteries with redundant battery circuitry so if one fails the other will kick in
- Seven year warranty (five years as standard, two years free upon registration of device).

Contents: Defibrillator, soft carry case, ten batteries, CPR-D-padz electrodes with first responder kit, instructional training DVD and operator's guide.

Zoll code: 22300700502011050

Also available: [Zoll's AED Plus semi-automatic defibrillator](#)

#### Recycling your old batteries

Please see our list of locations where we offer [defibrillator battery recycling points](#).

#### About defibrillators

What is a defibrillator? [The difference between a life lost and a life saved](#)

Defibrillator FAQs: [Download our defibrillator information sheet](#)

All the defibrillators we sell are straightforward to use, self test daily, weekly and monthly and users cannot get shocked in error by touching the patient.

A personal account: [Read the story of how a defibrillator saved a life](#)

**Price promise:**

Buy a defibrillator safe in the knowledge our prices are the best in the business. We offer our [price promise guarantee on all products](#) so if you find an identical product for less elsewhere, we will match the price.

---

© Copyright 2015 [St John Ambulance](#)  
Registered Charity No. 1077265/1  
Company Registration No. 3886129

*All prices are exclusive of VAT*  
[AED Index of products](#)  
[Privacy Policy](#) • [Site & Legal Information](#)

For office use only	Application ref: 840/W
CLC/Local member Michael Cloake	Amount requested £3,629.00



Contact the team via email [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or phone 03302 225409

**COMMUNITY INITIATIVE FUNDING APPLICATION FORM**

Thank you for your interest in applying to the Community Initiative Fund. The links below take you to our web pages for additional information on the fund and the County Councillors who will award grants at a local meeting (these are held up to 4 times a year). **Please contact your local County Councillor to discuss your application prior to submission.** For any specific questions please contact the CLC Development Team by phone or email using the above information.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION](#)

PLEASE STATE YOUR LOCAL COUNTY COUNCILLOR AND WHICH COUNTY LOCAL COMMITTEE YOU ARE APPLYING TO (PLEASE LEAVE BLANK IF YOU DON'T KNOW)

Does your Local County Councillor support your application?

YES  NO

**SECTION ONE: ABOUT YOUR PROJECT (for which you are applying for funding)**

1. PROJECT TITLE AND AMOUNT YOU ARE APPLYING FOR IN THIS APPLICATION

Worthing Children's Parade

£3,629

2. LOCATION OF PROJECT

Worthing town centre

3. DATES WHEN PROJECT/SERVICE WILL TAKE PLACE

START 18/06/16 END 18/06/15 Or, is it on-going?

4. WHICH OF THE FOUR GUIDING PRINCIPLES OF THE COMMUNITY INITIATIVE FUND DOES YOUR PROJECT ADDRESS (INDICATE ALL THAT APPLY)?

- A. Supporting local people to have the best start in life**
- Providing opportunities for a diverse range of experiences
  - Improving physical wellbeing
  - Developing skills
  - Improving emotional wellbeing

**B. Supporting local people to be active and healthy**

- Providing opportunities for a diverse range of experiences
- Improving wellbeing
- Developing skills
- Supporting independence

**C. Development of local economy and culture**

- Protecting the environment and promoting sustainable development
- Supporting the development of skills and knowledge
- Raising the profile of the local community and encouraging new visitors
- Assisting start-up of new community groups and businesses

**D. Bringing local people together**

- Organising community events and activities
- Starting up new activities and expanding existing services for members of the community
- Increasing group membership and widening participation
- Making local communities more resilient

5. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT, INCLUDING DETAILS OF:

- Why it is needed;
- Who will benefit;
- If you are working with any other groups/organisations to deliver this project;
- How it addresses the guiding principles of the community initiative fund as indicated in question 4

Worthing Children's Parade project organises workshops and arts activities in schools, culminating in a carnival parade in the town centre in June. This year's theme is the popular children's book 'James and the Giant Peach' by Roald Dahl, giving schools the opportunity to make cross-curricular links with the arts and literacy. There is a 2-way benefit for schools and the wider community through this dynamic day of music, dance and creative arts, as the parade snakes through the town centre with its infectious samba music. The children are welcomed back to Steyne Gardens at the end of the parade by the local Mayor and a charity fair organised by the Smiles Foundation. This is a wonderful opportunity for the community to celebrate the achievements of our children with a free-of-cost event and a chance to draw more people into Worthing town centre during the summer. The aim is for young people to participate in and enjoy a high-profile arts event involving the wider community. Main activities:

- \* To provide a multidisciplinary arts parade for the town
- \* To provide the opportunity for young people to work with professional artists
- \* For teachers to develop their own arts skills
- \* For schools to work together and share ideas and information
- \* For schools to be involved in community cohesion
- \* For children to be able to display to the public the art they produce in school

The Parade will be accessible to all age-groups, all abilities, all social classes and all ethnic groupings.

Adur and Worthing Borough Councils and Sussex Police support us with publicity, subsidised insurance and road closures as required. The Council support the parade as they understand the huge value of the positive publicity the Parade brings to the



Town. This benefits residents, tourists and results in increased footfall through the Town centre on the day. However they don't provide funding for the parade.

Each school who enters the parade has access to a fully police checked artist who has worked with the organisers of the parade for the last 9 years. The support the artists offer to the schools is a vital component to the success of the schools big make. The artists liaise with the school initially through the master class evening organised by myself that takes place at Chatsmore Catholic High School. Each school is allocated one of the two artists working with the parade organisers at the master class. The teacher representative from the school and the artist will discuss the design and practicalities of the big make. They then organise a time for the artists to come and visit the school for a half-day workshop where they can work with the staff and students to get the main part of their sculpture built at the same time up scaling the teachers allowing them to complete the build in school with the students. However, the artists are more than happy for the schools to contact them after the workshop if the school has any further questions.

Each school involved enters all activities onto West Sussex Evolve including the artist's visits and on the day of the parade. Completing all the necessary Risk assessments and paperwork which conforms with the Councils Police Protection protocol.

6. DOES YOUR PROJECT REQUIRE ANY PLANNING PERMISSIONS?

YES  NO

IF YES, PLEASE PROVIDE DETAILS OF WHETHER YOU ARE YET TO APPLY, WAITING FOR A DECISION OR HAVE BEEN AWARDED PLANNING PERMISSION, INCLUDING RELEVANT TIMESCALES

7. WEST SUSSEX COUNTY COUNCIL AS A PUBLIC BODY HAS A GENERAL DUTY TO ENSURE THAT EVERY PERSON IS PROTECTED AGAINST UNFAIR TREATMENT. IF APPLICABLE, PLEASE PROVIDE DETAILS OF HOW YOUR PROJECT/SERVICE WILL ACCOMMODATE THE NEEDS OF DISADVANTAGED GROUPS.

Worthing Children's Parade is a fully inclusive project and is open to all schools, community groups, Nursery's and centres that provide alternative educational provision.

We do not impose any restrictions upon who takes part as long as their organisation works with children and young people.

8. PEOPLE WHO WORK WITH CHILDREN OR OTHER VULNERABLE MEMBERS OF SOCIETY, WHETHER THEY ARE VOLUNTEERS OR PAID STAFF, MUST BE VETTED TO ENSURE THEY ARE SUITABLE TO DO SO.

If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance.

YES  NO

If no, please provide an explanation as to why any relevant staff and volunteers have not received clearance.

All members are DBS checked as all volunteers who have direct contact with the children involved work within a school environment and often the same school the children attend. The artists we use have their own DBS clearance forms and work with school on a regular basis.  
As an organisation we do not have a specific policy for working with children or vulnerable people as most of the work is carried out in schools who have their own policies and during the parade the school volunteers or parents of the children accompany and supervise them at all times.

## SECTION TWO: ABOUT YOUR ORGANISATION/GROUP

9. ORGANISATION OR GROUP INFORMATION (INCLUDING TYPE OF ORGANISATION YOU ARE e.g. Charity/Community Group/Business)

Community group

Registered charity NUMBER (if applicable)

10. HOW MANY PEOPLE ARE INVOLVED IN YOUR GROUP OR ORGANISATION?

HOW MANY ARE:

MEMBERS/SERVICE USERS

5000 +

VOLUNTEERS

50

COMMITTEE/BOARD MEMBERS

8

PAID EMPLOYEES

0

OTHER (Please provide details)

0

11. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE AIMS AND OBJECTIVES OF THE ORGANISATION

The aim is for young people to participate in and enjoy a high-profile arts event involving the wider community. Main activities:

- \* To provide a multidisciplinary arts parade for the town
- \* To provide the opportunity for young people to work with professional artists
- \* For teachers to develop their own arts skills

- \* For schools to work together and share ideas and information
  - \* For schools to be involved in community cohesion
  - \* For children to be able to display to the public the art they produce in school
- The Parade will be accessible to all age-groups, all social classes and all ethnic groupings.

12. PLEASE PROVIDE THE FOLLOWING FINANCIAL INFORMATION (PLEASE NOTE THAT YOU WILL BE REQUIRED TO PROVIDE SUPPORTING DOCUMENTS AS LISTED IN SECTION FIVE):

PERIOD COVERED	01/2013	to	01/2014
TOTAL INCOME	£ 4,608.46		
TOTAL EXPENDITURE	£ 4,186.30		
BALANCE AT YEAR END	£1,087.70		
RESERVES (savings, cash, investments, assets)	£1,087.70		
OF THE RESERVES STATED HOW MUCH IS allocated EARMARKED FOR SPECIFIC PURPOSES?	£1,087.70		

Please detail for what purpose(s)

The reserved cash is for the development and hosting fees for the website. I made a start last year developing the website however this is not live yet and still requires a lot of work and I am looking at paying a professional to design the site.

I also want to develop information leaflets advertising the parade to attract new schools, community groups and educational settings for 2017. These can then be displayed in the Where, What, When points around town as well as library's and museums.

I am also in discussion with Worthing Museum and Art gallery and Worthing Library services to extend the reach of the parade via workshops and book readings. The cost of these will be partially paid for by the parade this is a new venture and I am as yet un sure how much it will cost.

I am also looking to buy a Children's parade banner that can be held by the youth Mayors who lead the parade every year.

It will also go towards other cost for example the maintaining and renewing of the advance notice signs, Marker pens, secateurs, plastic grip strips, some printing of the signs and other sundries.

13. IS YOUR ORGANISATION ELIGIBLE TO RECLAIM VAT?

YES  NO

IF YES, PLEASE ENSURE THAT YOUR APPLICATION DOES NOT INCLUDE FUNDS WHICH WILL BE RECLAIMED

14. HAS YOUR ORGANISATION/GROUP PREVIOUSLY APPLIED FOR COMMUNITY INITIATIVE FUNDING?

YES  NO

IF YES, PLEASE GIVE DETAILS OF THE DATE, PROJECT, AMOUNT AND IF YOU WERE SUCCESSFUL

**SECTION THREE: COST OF PROJECT AND DETAILS OF FUNDING SOUGHT**

15. WHAT IS THE TOTAL COST OF YOUR PROJECT

£ 4,374 – based upon last years figures

16. ARE YOU ASKING THE COMMITTEE TO FUND THE TOTAL COST OF THIS PROJECT?

YES  NO

If yes, please explain why you are unable to contribute or obtain other funding or if no, how much funding has already been secured and please detail any applications for funding which are currently pending and when you expect to know if you have been successful.

17. PLEASE PROVIDE A BREAKDOWN OF THE COSTS AND HIGHLIGHT WHICH ARE SOUGHT FROM THIS APPLICATION. **COPIES OF QUOTES MUST BE SUPPLIED** (not applicable if work is done on a voluntary basis)

<b>Item or activity</b>	<b>Cost</b>	<b>Amount applied for from Community Initiative Fund</b>
<b>Staff costs</b> 2 PROFESSIONAL ARTISTS – 9 DAYS @ £150	£1,373	£1,373
<b>Volunteer costs</b> MASTER CLASS REFRESHMENTS	£ 25	
<b>Operational/Activity costs</b> ARTS MATERIALS @ £75 per school x 16	£1,120	£1,120
<b>Office, overheads, premises costs</b> (e.g. rent, postage, heating/lighting) NIL	NIL	
<b>Capital cost</b> (e.g. computer equipment, photocopier) Continuing Website design, maintenance Yearly subscription	£590 £120	
<b>Publicity costs</b> (e.g. designing and printing publicity material)  Design of publicity postcards and logo £ 288 Printing of publicity postcards £ 170 Date update for PVC banner in Broadwater £ 40	£498	£498
<b>Other costs</b> (please specify) PUBLIC LIABILITY INSURANCE (£10 MILLION) ROAD CLOSURES Electric and Water bills Wheelie bins  Steyne Gardens admin fee	£ 78 £ 100 £390 £30 £50	£648
<b>TOTALS</b>	<b>£4,374</b>	<b>£3,629</b>

18. IF THE COMMITTEE DECIDED TO AWARD A PERCENTAGE OF THE FUNDING REQUESTED PLEASE GIVE DETAILS OF WHICH ELEMENTS (IF ANY) OF YOUR PROJECT COULD STILL BE CARRIED OUT

Amount Awarded	Aspects of the project that would continue
75%	<p>All costs in the 'Other Costs' section (above) would be paid for, and the artists workshops. However each participating school would have to provide their own materials to build their big make and possibly contribute towards to cost of the publicity.</p> <p>The development of other activities associated parade would have to be reduced in scale and the development of the website will take longer to complete.</p>
50%	<p>All costs in the 'Other Costs' section (above) would be paid for and a contribution towards the artist's workshops. However each participating school would have to provide their own materials to build their big make and possibly contribute towards to cost of the publicity.</p> <p>The development of other activities associated parade would have to be reduced in scale and the development of the website will take longer to complete.</p>
25%	<p>All cost in the 'Other Costs' section (above) would be paid for and the publicity costs. However schools would have to fund their own workshops and provide their own materials.</p> <p>The development of other activities associated parade would have to be stalled or drastically reduced in scale and the development of the website will be put on hold.</p> <p>In essence the parade may not be able to run dependant on school budgets.</p>

## WORTHING CHILDREN'S PARADE PROJECT

### FINANCIAL STATEMENT 2015

#### INCOME:

New account opened 2014 Balance	£ 0.00
Interest	£ 0.00
£170 fee from each of 15 participating schools	£ 2,550
£140 fee from Chatsmore Catholic High school	£ 140
Sussex Community Trust grant	£ 600
Donation from Party on the prom committee	£ 1,270

**INCOME £4,560**

#### OUTGOINGS:

Freelance Artist F. Edwards @ £130 per day + travel:- 4 days wkshops + ½ Master class + ½ prep	£ 657.20
Travel: 28.8 miles x 5 @ .45p	£ 64.80
Freelance Artist N. Gunson @ £130 per day + travel:- 3.5 days wkshops + ½ Master class	£ 584
Travel: 30 miles x 5 @ .45p	£ 67.50
Materials 16 (@ £70 per school)	£ 1,120
Master class refreshments	£ 25
Design of publicity postcards and logo	£ 288
Administration - flat fee based on previous years	£ 1,000
Steyne Gardens Admin fee	£ 50
Elec and Water	£ 370
Wheelie bins	£ 30
Public Liability insurance	£ 78
Road closures	£ 100
Website registration, purchase and rental (123 reg)	£ 41.88
Sundries- (new cable ties, secateurs, refreshing notices Place markings, washable ground paint)	£ 45.00

**OUTGOINGS £ 4521.38**

**Balance £ 38.62**

WORTHING CHILDREN'S PARADE PROJECT

## FINANCIAL STATEMENT 2014

### INCOME:

2013 Balance	£ 1,087.70
Interest	£ 0.76
£160 fee from each of 15 participating schools	£ 2,400
£40 fee from WMCS Youth Company	£ 40
£50 from Davison Youth University	£ 50
Adur and Worthing Borough Council events grant	£ 871
The Argus printing of flyers	£ 156
<b>INCOME</b>	<b>£4,605.46</b>

### OUTGOINGS:

Freelance Artist F. Edwards @ £130 per day + travel:- 4 days wkshops + ½ Master class + ½ prep	£ 650
Travel: 28.8 miles x 5 @ .45p	£ 64.80
Freelance Artist N. Gunson @ £130 per day + travel:- 3.5 days wkshops + ½ Master class	£ 520
Travel: 30 miles x 5 @ .45p	£ 67.50
Materials 15 (@ £70 per school)	£ 1,050
Master class refreshments	£ 20
Design of publicity postcards and logo	£ 288
Printing of publicity postcards	£ 156
Administration - flat fee based on previous years	£ 1,200
Steyne Gardens Admin fee	£ 50
Elec and Water	£ 370
Wheelie bins	£ 30
Public Liability insurance (2015 - £80)	£ 115
Road closures (still covered with Party on Prom (£100))	£ 100
<b>OUTGOINGS</b>	<b>£ 4,681.30</b>
<b>Balance</b>	<b>£ 419.16</b>

WORTHING CHILDREN'S PARADE PROJECT



For office use only	Application ref: 863/W
CLC/Local member MICHAEL CLOAKE	Amount requested £1650.00



Contact the team via email [talkwithus@westsussex.gov.uk](mailto:talkwithus@westsussex.gov.uk) or phone 03302 225409

**COMMUNITY INITIATIVE FUNDING APPLICATION FORM**

Thank you for your interest in applying to the Community Initiative Fund. The links below take you to our web pages for additional information on the fund and the County Councillors who will award grants at a local meeting (these are held up to 4 times a year). **Please contact your local County Councillor to discuss your application prior to submission.** For any specific questions please contact the CLC Development Team by phone or email using the above information.

[FIND YOUR COUNTY COUNCILLOR](#)

[FIND YOUR LOCAL COMMITTEE AND ADDITIONAL INFORMATION](#)

PLEASE STATE YOUR LOCAL COUNTY COUNCILLOR AND WHICH COUNTY LOCAL COMMITTEE YOU ARE APPLYING TO (PLEASE LEAVE BLANK IF YOU DON'T KNOW)

Does your Local County Councillor support your application? (Please state their name) Cllr Michael Cloake

YES  NO

**SECTION ONE: ABOUT YOUR PROJECT (for which you are applying for funding)**

1. PROJECT TITLE AND AMOUNT YOU ARE APPLYING FOR IN THIS APPLICATION

Warwick Street Worthing planting and improvement scheme  
£ 1,650

2. LOCATION OF PROJECT Warwick Street, Worthing

3. DATES WHEN PROJECT/SERVICE WILL TAKE PLACE

START March 2016 END mm/year Or, is it on-going?

4. WHICH OF THE FOUR GUIDING PRINCIPLES OF THE COMMUNITY INITIATIVE FUND DOES YOUR PROJECT ADDRESS (INDICATE ALL THAT APPLY)?

- A. Supporting local people to have the best start in life**
- Providing opportunities for a diverse range of experiences
  - Developing skills
  - Improving physical wellbeing
  - Improving emotional wellbeing

**B. Supporting local people to be active and healthy**

- Providing opportunities for a diverse range of experiences
- Improving wellbeing
- Developing skills
- Supporting independence

**C. Development of local economy and culture**

- Protecting the environment and promoting sustainable development
- Supporting the development of skills and knowledge
- Raising the profile of the local community and encouraging new visitors
- Assisting start-up of new community groups and businesses

**D. Bringing local people together**

- Organising community events and activities
- Starting up new activities and expanding existing services for members of the community
- Increasing group membership and widening participation
- Making local communities more resilient

**5. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE PROJECT, INCLUDING DETAILS OF:**

- Why it is needed;
- Who will benefit;
- If you are working with any other groups/organisations to deliver this project;
- How it addresses the guiding principles of the community initiative fund as indicated in question 4

Warwick Street Worthing has a number of flower beds that have become overgrown and neglected. Both Worthing Borough Council and West Sussex County Council are working together to license the Tables and Chairs and A Boards in this area to improve pedestrian access and the Worthing Town Centre Initiative would like to further enhance the public realm by arranging for the flower beds to be cleared, planted and maintained.

Warwick Street was highlighted as one of the most attractive streets in Worthing Town Centre and the café culture is thriving. Unfortunately the amount of A boards and tables and chairs has increased significantly and the street is becoming difficult to walk down especially with those with access and mobility problems. The local authority are now looking at using Warwick Street as a trial area to manage the obstructions on the Highway to improve access but the TCI see this as an opportunity to visually improve the area as well. The businesses in this area are concerned about the impact that removing A boards and managing outside seating can have on their businesses and investing in the planting and improving the ambience of the street will help to protect the footfall in the area and help them to see that a more attractive and easy to access street will increase the footfall and not reduce it. The enhancements will benefit the entire community as it will improve the whole area and make it a nicer environment for residents and visitors to the town.

6. DOES YOUR PROJECT REQUIRE ANY PLANNING PERMISSIONS?

YES  NO

IF YES, PLEASE PROVIDE DETAILS OF WHETHER YOU ARE YET TO APPLY, WAITING FOR A DECISION OR HAVE BEEN AWARDED PLANNING PERMISSION, INCLUDING RELEVANT TIMESCALES

N/A

7. WEST SUSSEX COUNTY COUNCIL AS A PUBLIC BODY HAS A GENERAL DUTY TO ENSURE THAT EVERY PERSON IS PROTECTED AGAINST UNFAIR TREATMENT. IF APPLICABLE, PLEASE PROVIDE DETAILS OF HOW YOUR PROJECT/SERVICE WILL ACCOMMODATE THE NEEDS OF DISADVANTAGED GROUPS.

This is a fully inclusive project

8. PEOPLE WHO WORK WITH CHILDREN OR OTHER VULNERABLE MEMBERS OF SOCIETY, WHETHER THEY ARE VOLUNTEERS OR PAID STAFF, MUST BE VETTED TO ENSURE THEY ARE SUITABLE TO DO SO.

If applicable, have all relevant staff and volunteers received the appropriate Disclosure and Barring Service (DBS) clearance. N/A

YES  NO

If no, please provide an explanation as to why any relevant staff and volunteers have not received clearance.

Not applicable to this application

**SECTION TWO: ABOUT YOUR ORGANISATION/GROUP**

9. ORGANISATION OR GROUP INFORMATION (INCLUDING TYPE OF ORGANISATION YOU ARE e.g. Charity/Community Group/Business)

Not for profit Community Interest Company

Registered charity NUMBER (if applicable)

10. HOW MANY PEOPLE ARE INVOLVED IN YOUR GROUP OR ORGANISATION?

HOW MANY ARE:

MEMBERS/SERVICE USERS

1080

VOLUNTEERS

0

COMMITTEE/BOARD MEMBERS

22

PAID EMPLOYEES

4

OTHER (Please provide details)

11. PLEASE PROVIDE A BRIEF DESCRIPTION OF THE AIMS AND OBJECTIVES OF THE ORGANISATION

The WTCI is a not for profit company whose objective is to ensure that Worthing Town Centre is a vibrant community where people want to visit and businesses thrive.

We organise the Wednesday Market, Christmas Lights and events and activities as well as initiatives such as chewing gum removal and business crime reduction to improve the Town.

12. PLEASE PROVIDE THE FOLLOWING FINANCIAL INFORMATION (PLEASE NOTE THAT YOU WILL BE REQUIRED TO PROVIDE SUPPORTING DOCUMENTS AS LISTED IN SECTION FIVE):

PERIOD COVERED	2015	to	2016
TOTAL INCOME	£ 201,437		
TOTAL EXPENDITURE	£ 194,750		
BALANCE AT YEAR END	£ 6,687		
RESERVES (savings, cash, investments, assets)	£ 32,000		
OF THE RESERVES STATED HOW MUCH IS allocated EARMARKED FOR SPECIFIC PURPOSES? Please detail for what purpose(s)	£ 17,000		

We have £10,000 earmarked from Portas Pilot funding to develop the market into Portland Road once the pedestrianisation is completed and £7,000 allocated to improve the stairwells in the Car Parks by installing posters and maps.

13. IS YOUR ORGANISATION ELIGIBLE TO RECLAIM VAT?

YES  NO

IF YES, PLEASE ENSURE THAT YOUR APPLICATION DOES NOT INCLUDE FUNDS WHICH WILL BE RECLAIMED

14. HAS YOUR ORGANISATION/GROUP PREVIOUSLY APPLIED FOR COMMUNITY INITIATIVE FUNDING?

YES  NO

IF YES, PLEASE GIVE DETAILS OF THE DATE, PROJECT, AMOUNT AND IF YOU WERE SUCCESSFUL

We received £5,000 in 2008 / 2009 to help us run the Worthing International Birdman competition when it first came to Worthing from Bognor.

### SECTION THREE: COST OF PROJECT AND DETAILS OF FUNDING SOUGHT

15. WHAT IS THE TOTAL COST OF YOUR PROJECT

£ 2750

16. ARE YOU ASKING THE COMMITTEE TO FUND THE TOTAL COST OF THIS PROJECT?

YES  NO

If YES, please explain why you are unable to contribute or obtain other funding or if NO, how will the remainder of the project costs be provided. Is funding has already in place or will you be securing funds by other means, if so please give details, including any applications for funding which are currently pending and when you expect to know if you have been successful.

The Worthing Town Centre initiative will be funding the soil improvements and ongoing maintenance we are asking the Worthing CLC to fund the physical planting. We will then look at including this area into our very successful Seafront Planting competition so that the beds are adopted and looked after by the community.

17. PLEASE PROVIDE A BREAKDOWN OF THE COSTS AND HIGHLIGHT WHICH ARE SOUGHT FROM THIS APPLICATION. **COPIES OF QUOTES MUST BE SUPPLIED** (not applicable if work is done on a voluntary basis)

Item or activity	Cost	Amount applied for from Community Initiative Fund
Permanent Planting	£ 150.00	£ 150.00
Seasonal Planting	£1,500.00	£1,500.00
Clearance and Soil improvement	£ 274.00	£ 0
Maintenance, Watering	£ 826.00	£ 0
<b>TOTALS</b>		

18. IF THE COMMITTEE DECIDED TO AWARD A PERCENTAGE OF THE FUNDING REQUESTED PLEASE GIVE DETAILS OF WHICH ELEMENTS (IF ANY) OF YOUR PROJECT COULD STILL BE CARRIED OUT

Amount Awarded	Aspects of the project that would continue
75%	We could plant 4 of the 6 flowerbeds during 2016
50%	We could plant 3 of the 6 flowerbeds during 2016
25%	We would plant one flowerbed only

**APPLICANTS MUST READ THE FOLLOWING PRIVACY NOTE AND TERMS AND CONDITIONS BEFORE COMPLETING SECTIONS FOUR AND FIVE OF THE APPLICATION FORM**

**Privacy Note**

The information supplied in the application form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information in your application may be shared with third parties, partner agencies and other West Sussex County Council officers who will be asked to verify specific facts within your application as part of the decision making process. Your de-personalised application form will become a Background Paper to the report(s) to the County Local Committee(s) and will therefore be published on the County Council's website.

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on the application form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see: [www.westsussex.gov.uk/privacy-policy/](http://www.westsussex.gov.uk/privacy-policy/)

**Community Initiative Funding Terms and Conditions**

1. The funding must be used only for the purpose specified in the application.
2. The money must be used within 12 calendar months of the allocation being received unless otherwise agreed prior to the funding award.
3. The organisation must keep and provide copies of all receipts for expenditure occurred for the project (funded by the Community Initiative Fund) submitting these with a complete evaluation sheet six months after the payment of any award outlining how the grant was spent and value of the project to the local community. Funds which have been awarded for the development and/or publication of promotional materials must include the West Sussex County Council logo.
4. At the end of the project or in the case where an organisation ceases to exist, or if an organisation ceases to provide a service in the area, the organisation shall notify the Council and if so requested, return any equipment or unspent grant.
5. County Local Committees accept no liability whatsoever in respect of any complaints, claims or actions arising from or associated with any community project.
6. The applicant will be responsible for the expenditure of the monies allocated under this scheme and shall provide all required information to the County Local Committee.



# COMMUNITY INITIATIVE FUNDING

## WORTHING CLC APPLICATION FORM 2015/16

Name of Organisation: Heene Community Association (HCA)

Charity/Company Number (if applicable): 290117

Project Title: Mandatory requirement for two evacuation chairs

*Supported by Michael Cloake*

1. Please provide details of the **organisation**, including numbers of **local** volunteers and paid staff

Heene Community Association (HCA) serves the deprived area of Heene Ward. HCA is a voluntary organisation, established in 1984 and administered by a team of fifteen volunteer trustees and a paid centre manager. We aim to promote the interests of our community and provide a happy, safe and stimulating environment for all members and users to enjoy. We encourage our members to join in the activities and have a positive attitude and respect for both themselves and their environment. The Centre is run by a team of twenty one local volunteers and two full time paid office staff, one part time paid office staff and four part time paid caretaker/cleaners. As the centre is run on a breakeven basis, we are also dependent on grants.

2. Please provide a brief description of the project funding is being requested for (including why it is needed and who will benefit)

To comply with disability access regulations we are having to install a Disability Lift System from ground floor to first floor. As a result and on the advice of the fire officer we are also required to comply with both Fire Regulations and Health and Safety Regulations by providing two staircase evacuation chairs in event of a fire, one for the staircase and the other for the fire escape. Our disabled members will benefit, because with these two evac chairs in event of a fire we would be able to evacuate them safely and quickly down the stairs and out the building to the assembly point.

3. How much funding is the applicant seeking? £2,400.....

4. What is the specific purpose for which the grant will be used?

Exitmaster Versa-Elite Evacuation Chair is a universal evacuation solution for smooth stairway descent during an emergency. This single user operation ensures no heavy lifting or manual handling is required during emergency evacuation procedures.

The cost is as follows:

Qty. 1 x Exitmaster Versa-Elite Evacuation Chair £1,200 incl. VAT

Qty. 1 x Exitmaster Versa-Elite Evacuation Chair £1,200 incl. VAT

Total £2,400 incl. VAT

**Priority is given to applications that are committed to providing match funding**

5. Is the applicant asking the CLC to fund the total cost of this project?

YES

NO

**If you answered yes to question 5** Please explain why the applicant is unable to contribute or obtain other funding:

**If you answered no to question 5** How is the applicant raising the rest of the money?

However we will be providing £500 from the Association's limited resources towards full training on these evac chairs for all staff and volunteers who use the centre and will be providing the cabinets in which to house these evac chairs. The cost equivalent of this training plus the housings is not inconsiderate.

6. The Committee may decide to award only a percentage of the funding requested. Please give details of which elements (if any) of the project that could still be carried out if this happened

Amount Given	Aspects of the project which could continue
75%	We would need to apply for further funding
50%	We would be unable to go ahead with the project unless further funds could be secured.
25%	We would be unable to go ahead with the project unless further funding was made available.

**7. Worthing CLC will only make awards up to £5,000 in exceptional cases.** If your application is for a sum over £2,500 please state why you feel the committee should support this project (it would be expected that your project demonstrate significant match funding and have a significant impact on the local community).

8. Are any other local groups/organisations involved in the project? If so, please indicate who and the nature of their involvement

The project will benefit all the disabled and elderly users of the centre plus volunteers, staff and residents who use Heene Community Association. The trustees support the project and are keen for it to go ahead.

9. Please confirm that all relevant staff and volunteers have received the appropriate Criminal Records Bureau clearance:

YES

NO

N/A

Please provide an explanation as to why any relevant staff and volunteers have not received clearance:

10. Please indicate whether planning permission is required for the project:

YES

NO

If so, has this been granted?

YES

NO

Awaiting Outcome

11. As the local member, do you support this application?

YES

NO

Please provide a brief explanation for your answer.

It is an excellent project and I give it my full support. County Councillor Michael Cloake