

Unconfirmed minutes – to be confirmed at the next meeting of the CLC

## **Worthing County Local Committee**

9 March 2016 – At a meeting of the Committee held at 7.00pm, in St Symphorians Church, Durrington.

Present: Mr High (Worthing West) (Chairman), Mr Cloake (Worthing Pier), Mrs Hall (Durrington and Salvington), Mr Oakley (Worthing East), Mr J Rogers (Cissbury) (Vice Chairman) and Mr R Rogers (Northbrook), Mr Smytherman (Tarring), Mr Turner (Broadwater) and Mr Waight (Goring).

Apologies: None

### **Chairman's Welcome**

67. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.

### **Declarations of Interest**

68. In accordance with the register of interests, the following declarations of personal interests were made:

- Mr Cloake in respect of item 8 (Community Initiative Funding – Application 863/W) as a member of Worthing Town Centre Initiative.
- Mr J Rogers in respect of item 8 (Community Initiative Funding – Application 904/W) as a member of Heene Community Centre.
- Mr J Rogers in respect of item 8 (Community Initiative Funding – Application 881/W) as a member of member of Worthing Rotary Club.
- Mr B Turner in respect of item 8 (Community Initiative Funding – Application 881/W) as a member of member of Worthing Rotary Club.
- Mr High in respect of item 8 (Community Initiative Funding – Application 908/W) as his son is a member of Worthing Town Football Club.
- Mr Smytherman in respect of item 8 (Community Initiative Funding – Application 863/W) as a judge for a competition as part of the Worthing Town Centre Initiative.
- Mr Smytherman in respect of item 8 (Community Initiative Funding – Application 863/W) as a judge for a competition as part of the Worthing Town Centre Initiative.
- Mr R Rogers in respect of item 8 (Community Initiative Funding – Application 905/W) as Chair of Maybridge Keystone Centre.

### **Minutes**

69. Resolved – That the minutes of the meeting of the Committee held on 2 December 2015 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

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70. There were no urgent matters.

### **Progress Statement**

71. The Committee noted the progress statement (copy attached to the signed minutes). The following additional information was provided:

- Mike Thomas (Highways Manager) reported that a meeting had taken place with the relevant District and Borough Councils in respect of campervan parking along Marine Drive between Ferring and Goring. He advised that this would now follow the Traffic Regulation Order (TRO) process, and consultation on the proposal would commence imminently. He added that this was likely to take at least three months, and would be reported back to the County Local Committee for a decision in June or September 2016. He further added that there were likely to be substantial objections from various campervan organisations. The Committee thanked Mike Thomas for his efforts on this matter.
- Mike Thomas (Highways Manager) reported that the request for a TRO for Titnore Lane for a reduction in speed and weight limit on this road had been declined as part of the new TRO process.
- Mike Thomas (Highways Manager) reported that, in regard to street lighting, after investigation, it was found that the lights were controlled dependent on the amount of sunlight/darkness in the day. The Council had no control over the specific time the lights came on/off.
- Mike Thomas (Highways Manager) reported that speed data was currently being collated in relation to Durrington Hill, the results of which would be reported to a future meeting of the County Local Committee.

72. Resolved – That Progress Statement be noted.

### **Traffic Regulation Orders**

73. The Highways Area Manager took the Committee through the Report. He advised that, following the major reorganisation of the Highways Department in 2015, the Cabinet Member for Highways and Transport had commissioned a review of the process for the assessment and implementation of TROs. As part of the review, an Executive Task and Finish Group (TFG) had been established by the Cabinet Member to review current arrangements and make recommendations on a future process.

74. The Cabinet Member had considered the recommendations, and the outcome of this review had been the creation of a new process for the proposal and prioritisation of TROs by County Local Committees that was clear, transparent and sustainable. The new process concerned non-complex TRO proposals. More complex TROs, as defined by criteria in this report, would be considered for progression as a highways improvement scheme and so fell outside the new process.

75. An update on the progress of the TROs that each CLC prioritised in 2014 and the outcome of assessments of those identified as needing more investigation in 2014 (previously known as Appendix B) was included at Appendix E and F. He advised that the Worthing County Local Committee had an allocation of three TROs per annum.

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76. Members raised a number of points, including those that follow. They:
- Expressed disappointed by the number of TROs allocated to Worthing County Local Committee, but understood the reasons behind the policy change.
  - Expressed concern regarding the scoring sheet, as commented that it would take a fatality to score highly in the new process. The Highways Manager reminded members that it was their decision to prioritise a TRO after an assessment of the scoring.
  - Clarified the importance of local member and community support for a TRO and how “significance” would be measured.
  - Stated the importance of using “common sense” as well as specific scores when analysing the need for a TRO.
  - Questioned why no points were allocated to P1 “People” within the Detailed Assessment Form. *Action: Mike Thomas to check this and report back to CLC.*
  - Advised that it was important to trial this new system, then report back if there were concerns.
  - Reminded the audience that the new system would ensure transparency for members of the public.
77. Resolved – that the report be noted.

#### **“Talk With Us” Open Forum**

78. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda. The following issues were raised and responses made:

- **Campervans parking along Marine Drive between Ferring and Goring** - A representative from Ilex Conservation Group asked for clarification on the TRO process, which was clarified by the Highways Manager. A Worthing Borough Councillor expressed concern on the process, but welcomed the TRO once in place.
- **Titnore Lane** - Members of the audience were unhappy that a TRO was not proceeding in this area and the inclusion of a weight limit and footpath. In response, Members explained that this was not suitable under the new TRO process, and that there was not significant evidence to demonstrate that a TRO was necessary. Some Members expressed concern over this issue, and stated that traffic, especially HGVs, had increased in this area which could lead to an incident. A suggestion was made regarding the use of a “not suitable for HGVs sign” in Titnore Lane. Mike Thomas explained that evidence would be required in order to use such a sign as it could set precedence.
- **Controlled Parking Zone in East Worthing** – A member of Worthing Borough Council had asked that this issue be raised, as this had been approved by the Worthing CLC on 16 September 2015, but had not been completed to date. *Action: Rachel Allan to get an update from Miles Davy.*

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- **Traffic Regulation Orders:** A member of the audience asked for clarification on what specifically would constitute a TRO, this was answered by the Highways Manager.

## Community Initiative Funding

79. The Committee considered a report on Community Initiative Funding by the Director of Law, Assurance and Strategy (copy appended to the signed minutes).

80. Resolved: -

(a) The following awards were made:

**840/W** - Worthing Children's Parade, £2256.00, for general support for the parade. However, the requested help with the artist's costs (£1373) could not be supported from the Community Initiative Fund.

**863/W** –Worthing Town centre Initiative, £1,650.00, towards permanent and seasonal planting in Warwick Street. The Committee would like to see the money used for more permanent planting.

**864/W** – Heene Community Association, £2,400.00, for the purchase of 2 Evac chairs.

**867/W** – Worthing Ladies Stoolball Club, £3250.00, towards equipment, and trophies. However, the requested help with hall and pitch fees (£600) could not be supported from the Community Initiative Fund.

**880/W** – Offington Counselling Service, £1360.00, for the purchase of 6 chairs and other materials.

**881/W** – Worthing Rotary Fair, £5,000.00, towards entertainment, equipment, marketing, security and musicians for the 2016 Worthing Carnival. The Committee stated that they would not be able to fund the same event in future years.

**886/W** – Findon Valley Residents' Association, £1350.00, to provide building materials for one bus shelters. However, the requested help for a second bus shelter (£1350) could not be supported from the Community Initiative Fund due to the fund being oversubscribed this round.

**891/W** -Miss C M Jenkins, £1,939.53, to provide costumes and track suits for attendance at the JBS dance world cup.

**904/W** – Heene Residents' Association, £500.00, to cover printing costs and provide plants to improve the neighbourhood and enter 'Britain in Bloom' competition. This is granted on the condition that the association work with the Principal Community officer to source cheaper materials.

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**905/W** – Maybridge Keystone Centre, £2248.36, towards replacing existing driveway and car park. The full amount of £5000 could not be awarded due to this round of Community initiative funding being oversubscribed.

**908/W** – Worthing Town Football Club, £4,750.00, for replacement of a storage garage.

**910/W** – Asphaleia Action, £1000.00, towards the purchase of 4 iPads and 1 Digital DSLR camera. The full amount requested could not be supported as the Committee felt cheaper equipment could be sourced.

**911/W** – Sussex Community Rail Partnership, £3009.00, towards publicity for the Goring, Angmering and Ford stations 170<sup>th</sup> Anniversary Celebrations.

(b) The following applications were declined:

**806/W** – Worthing Petanque Club, £3,500.00, towards lighting. Requested amount has been increased from £2,500. The Committee felt that this round of funding was oversubscribed and that there were more worthy causes with a wider community benefit.

**810/W** - Worthing Community in Rhythm, £2,400.00, towards the cost of amplifiers and other musical miscellanea. The Committee felt that this round of funding was oversubscribed and that there were more worthy causes.

(c) The following application was deferred:

**830/W** - Our Lady of Sion School, £1,278.00, for the purchase of a defibrillator. The Committee was concerned that there had not been any mapping throughout the CLC area to establish the locations of defibrillators to ensure they were in the most accessible locations. This application has been deferred until the June CLC meeting until the mapping exercise can be completed.

### **Nominations of Authority School Governors**

81. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

82. Resolved –That the Committee approves the following nomination under the 2012 Regulations: -

(1) Re-appointments:

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- Mr M Winstone to Thomas A Becket Infant School for a four year term
- Mrs V Hall to Chatsmore Catholic High School for a four year term

### **Date of Next Meeting**

83. The next meeting of the Committee would take place on Wednesday 8 June 2016 at the Chatsworth Hotel, 17-23 The Steyne, Worthing, BN11 3DU.

The meeting closed at 8.45pm.

### **Chairman**