

Unconfirmed minutes, subject to approval/amendment at the next meeting of the South Mid Sussex County Local Committee

### **South Mid Sussex County Local Committee**

8 March 2016 – At a meeting of the Committee held at 7pm, Woodlands Meed College, Burgess Hill.

Present: Mr Barrett-Miles (Burgess Hill Town), Mrs Jones (Burgess Hill East), Mr Griffiths (Chairman), (Hurstpierpoint and Bolney) and Mr Petch (Hassocks and Victoria).

In attendance: Rachel Allan (Democratic Services Officer), Richard Speller (Highways Area Manager) and Gulu Sibanda (Principal Community Officer).

### **Welcome**

68. The Chairman welcomed members of the public to the meeting and explained the remit of the South Mid Sussex County Local Committee and introduced the Committee and officers.

### **Declarations of Interest**

69. There were no declarations of interest.

### **Minutes**

70. Resolved – that the minutes of the meeting of the Committee held on 1 December 2015 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

71. There were no urgent matters.

### **Progress Statement**

72. Richard Speller (Highways Area Manager) introduced a statement of progress following the December 2015 Committee meeting.

73. He advised the Committee that a meeting had been arranged for the 22 March with the Torch Holiday & Retreat Centre and that he would update members at a future meeting. He added that this proposal was not suitable for highways funding, but that the centre may be able to apply for CIF monies in 2016/17. The Chairman offered assistance to the centre in order to submit a CIF application if required.

74. In regards to Section 106, the Highways Area Manager clarified that monies released concerning Wivelsfield Station should be used within that area. Members added that they would ensure this happened.

75. The Highways Area Manager advised that the decision relating to the new Integrated Works Programme (IWP) process was with the Cabinet member for

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Highways and Transport for a decision, this was likely to be made by the end of March 2016.

76. In relation to the Hassocks and Keymer Parking and Traffic Plan, the Highways Area Manager advised that the public consultation would commence in April 2016.

77. The Chairman thanked the Highways Area Manager for meeting residents about their concerns regarding Malthouse Lane, Hurstpierpoint.

78. The Committee noted the progress statement.

### **Traffic Regulation Orders Update**

79. The Highways Area Manager took the Committee through the Report. He advised that, following the major reorganisation of the Highways Department in 2015, the Cabinet Member for Highways and Transport had commissioned a review of the process for the assessment and implementation of Traffic Regulation Orders (TROs). As part of the review, an Executive Task and Finish Group (TFG) had been established by the Cabinet Member to review current arrangements and make recommendations on a future process.

80. The Cabinet Member had considered the recommendations, and the outcome of this review had been the creation of a new process for the proposal and prioritisation of TROs by County Local Committees that was clear, transparent and sustainable. The new process concerned non-complex TRO proposals. More complex TROs, as defined by criteria in this report, would be considered for progression as a highways improvement scheme and so fell outside the new process.

81. An update on the progress of the TROs that each CLC prioritised in 2014 and the outcome of assessments of those identified as needing more investigation in 2014 (previously known as Appendix B) was included at Appendix E and F. He advised that the South Mid Sussex County Local Committee had an allocation of one TRO per annum.

82. The Chairman drew the Committee's attention to Appendix B, which set out a flow diagram of the new TRO process.

83. Members and the audience raised a number of points, including those that follow:

- Member requested that a list of accepted and rejected TROs for the South Mid Sussex area be circulated to them. *Action: Richard Speller to circulate to members.*
- Members received clarification on the reasons for the new process, this was due to resource capability.
- The Highways Area Manager advised that the portal for applying for TROs would go live on the County Council's website on 1 April 2016. The Chairman

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highlighted the importance of local member support at the start of this process.

- Clarification was given to a member of the audience in regard to Section 106 monies for new developments.
- There was a discussion in relation to self-funding, and it was confirmed that Town and Parish Councils would still be able to provide funding for TROs if approved under the new process.
- It was clarified that the new process would have an official launch in April 2016.
- The Highways Area manager explained that the new process did not have a threshold for new TRO applications, but that all new applications would be prioritised based on their score.

84. Resolved – that the report be noted.

### **Community Initiative Funding**

85. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes) which detailed applications for Community Initiative Funding.

86. The Committee debated the respective merits of the projects for which funding was sought.

87. Resolved –

(a) That the following applications are approved:-

- **828/SMS** –St John's PCC, £7,500.00 for a new kitchen installation. The Church wished their thanks to the Committee for the funding to be officially noted.
- **884/SMS** -Sussex Springers Trampoline Club, £2,552.00, to purchase a new trampoline bed and two new safety mats.
- **901/SMS** -Albourne Village Hall, £2,000.00, for kitchen refurbishments in the Village Hall.
- **921/SMS** -Hurstpierpoint Museum and Heritage Group, £300.00, to cover costs for mounting museum displays.

(b) The following application are declined:

- **868/SMS** -Hurstpierpoint Bowling Club, £5,000.00, towards acoustic tiling, and a combined PA and induction loop system. The Committee felt that this was not an appropriate use of CIF, and some members felt that the club had limited community benefit.

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- **916/SMS** -Hurstpierpoint Community Partnership, £5,000.00, to cover planning and preparation costs for a Hurstpierpoint to Hassocks cycle path feasibility study. The Committee felt that that the partnership should look to work with West Sussex County Council before going ahead with this study. The Highways Area Manager agreed to have an initial meeting about this. The Committee was happy for the partnership to resubmit their application in 2016/17 if appropriate.

88. The Committee confirmed that any remaining CIF monies could be carried over to the 2016/17 financial year. For the South Mid Sussex County Local Committee, that would be a total of £2170.52.

### **Talk With Us Community Forum**

89. The Chairman invited questions and comments from members of the public:
- A question was received in relation to Manor Road, Burgess Hill. The Highways Area Manager agreed to update the resident on this issue.
  - A number of residents raised concern about traffic and speeding issues relating to Brighton Road, Hassocks. *Action: Richard Speller (Highways Area Manager) and Andy Petch (local member) agreed to meet with residents to examine this issue, as well as locate the speed indicator device in this area to collect data.*
  - A member of the public asked a series of questions in relation to roadworks and congestion in Clayton and Hassocks. The Highways Area Manager apologised for the scheduling of the roadworks, and the Chairman agreed to pass these comments to the relevant Cabinet Member.
  - A written question had been received in relation to the 30mph speed limit in Valebridge Road, Burgess Hill to be extended to terminate where the street lights finish and why this had not yet been completed. The Highways Area Manager explained that this had been assessed as part of the new TRO process, and had been rejected as it had not met the criteria. He added that he would provide more information to the Committee on this issue to understand if this TRO needed to be re-assessed.

### **OFSTED Report for Oakmeeds Community College**

90. The Chairman advised that he had spoken to the Headteacher, and that it would be more appropriate to discuss this item in the future.

91. Resolved – That the OFSTED Report for Oakmeeds Community College be an item on the next meeting of the South Mid Sussex County Local Committee.

### **Authority School Governors**

92. The Chairman drew the meeting's attention to the governor vacancy at Birchwood Grove CP School.

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**Date of Next Meeting**

93. The Chairman reported that the next meeting of the Committee would be held at 7pm on Tuesday 17 May 2016 at the Methodist Church, 42 Cuckfield Road, Hurtspierpoint, Hassocks.

The meeting closed at 8.40p.m.

Chairman