

Unconfirmed Minutes subject to approval/amendment at the next meeting of the North Mid Sussex County Local Committee

North Mid Sussex County Local Committee

7 December 2016 – At a meeting of the Committee held at 7.00pm at East Grinstead Library.

Present: Mr Acraman (Worth Forest), Mrs Bennett (East Grinstead Meridian), Mrs Brunsdon (Imberdown) and Mrs Field (Lindfield and High Weald) (Chairman).

In attendance: Rachel Allan (Democratic Services Officer), Miles Davy (Parking Strategy Lead Professional) and Richard Speller (Highway Area Manager).

Welcome

39. The Chairman welcomed everyone to the meeting and invited members of the Committee and officers to introduce themselves. She explained that due to Mr O'Brien's resignation there was now a vacancy on the Committee that would be filled at the County Council elections in May 2016. She advised the public to contact Liz Bennett, Heidi Brunsdon or Christine Field if they had any concerns.

Declaration of Interests

40. Mrs Bennett declared a personal interest in Agenda Item No 5 as she was a Governor at Queen Victoria Hospital.

Minutes

41. Resolved – that the minutes of the meeting held on 15 June 2016 be approved as a correct record and that they be signed by the Chairman.

Healthwatch Presentation

42. The Committee received an verbal presentation from Katrina Broadhill, Manager for Healthwatch Mid Sussex. She set out Healthwatch's role within the County, its remit and explained the recent consultation that had taken place in East Grinstead.

43. Members and the audience raised the following points:

- Residents raised concern regarding parking at Queen Victoria Hospital, and advised that public transport could be utilised to help alleviate parking concerns. Members advised that work was being undertaken by the County Council to consider this issue jointly with the hospital.
- It was questioned how Healthwatch used their social media presence, as that was an excellent means to engage with the public. It was confirmed that it had working facebook and twitter accounts, and that work was being undertaken to use these more efficiently.
- Members raised concern regarding access to care providers in the more rural areas surrounding East Grinstead.

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44. The Chairman thanked Katrina Broadhill for an informative presentation.

Progress Statement

45. The Chairman introduced the Progress Statement (copy attached to the signed minutes). The following issues were addressed:

- It was confirmed that there was no possibility of having 30mph repeater signs on Lingfield Road as it was not good practice.
- Members were pleased to confirm that a large amount of the resurfacing work had now been undertaken in Gardenwood, and would continue in December 2016.
- Regarding Imberhorne Lane, there was a current legal dispute with the developer, an update would be provided at a future meeting.

46. Resolved – That the Committee notes the progress statement.

Prioritisation of Traffic Regulation Orders

47. The Committee considered the Report by the Director of Highways and Transport and Head of Highways Operations that recommended that it agreed to progress the one highest scoring TRO priority, subject to any adjustments made at the meeting.

48. The Highways Area Manager advised the Committee that in March 2016 a new process for the proposal and prioritisation of Traffic Regulation Orders (TROs) by County Local Committees (CLCs) had been implemented. The new process aimed to be clear, transparent and sustainable and aligned with County Council Policy and the future West Sussex operating model. The new process concerned non-complex TRO proposals. More complex TROs would be considered for progression as a highways improvement scheme and so fall outside the new process.

49. Resolved –that the Committee agrees to progress the one highest scoring TRO priority from the list attached at Appendix A, that being:

- Calluna Drive, Extension of double yellow lines.

Talk with Us (Open Forum)

50. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda and invited questions and comments. The following issues were raised and responses made:

- The Highways Area Manager explained the criteria for road resurfacing, and the how the County Council made decisions on specific roads.
- The Chairman of the East Grinstead Society asked a question about the

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adequacy of the handrail in East Grinstead High Street and the responsibility of the various public bodies. The Highways Area Manager explained that it appeared that the steps had not been officially adopted as public highway, and had been unable so far to identify its owner. He agreed to bring further information on this to a future meeting of the Committee. The Chairman advised that it may be possible for community initiative funding to be used for this.

- A resident advised members that the streetlamps at the top of Woodlands Close were still not working. The Highways Area Manager agreed to report back to the next meeting of the Committee on this issue.
- A resident asked members to ensure that cycling was considered a priority at the County Council. Members reassured the public that cycling was a priority for the Council, and explained that there had been a recent Task and Finish group that examined this in detail.
- Turners Hill Parish Council asked for more information regarding the speed indicator device. The Highways Area Manager explained how it was used, and advised how the data was downloaded. He added that the Committee was considering the purchase of a device solely for the North Mid Sussex area.
- A member of the public asked for the Council's policy on the cleaning of road signs. The Highways Area Manager explained that the annual cleaning programme had been changed following the implementation of the savings required, and that the process was now more ad-hoc. Members added that talks were underway with Town and Parish Councils to assess how this work could be undertaken in the future.
- A member of the public asked for clarification on the removal and replacement of road signs by developers. The Highways Area Manager explained that the County Council worked with developers to ensure signs were replaced, and asked members of the public to advise the Council if they were made aware of missing signs.
- The Highways Area Manager agreed to speak to a member of the public regarding markings for works in Turners Hill, and the speed in which defect works were undertaken.
- The difference between CIL and Section 106 monies was explained, and it was advised that CIL monies could not be used until the District Plan had been officially adopted.

East Grinstead Parking Scheme

51. The Committee received a Report by Director of Highways and Transport & Executive Director Residents' Services asking the Committee to make a final decision on potential changes to the parking arrangements in various roads within East Grinstead.

Unconfirmed Minutes subject to approval/amendment at the next meeting of the North Mid Sussex County Local Committee

52. The Parking Strategy Lead Professional took the Committee through the report. He advised that following a public consultation held in the Spring of 2016, where various stakeholders and residents were contacted directly, a further statutory consultation exercise had run between the 14 July and the 4 August 2016. Various stakeholders were invited to provide comments directly to the County Council in writing and a number of lamppost signs were also erected in roads where changes were being proposed and a release was issued in the local press.

53. He explained that a total of 75 formal representations had been received, 18 of which were in support of the proposals, 55 in objection and 2 which were considered neutral. Taking into account the comments made, officers were of the view that the proposals should be implemented as advertised with two exceptions:

- That proposed waiting restrictions in Shelley Road be swapped from the northern side of the road to the southern side.
- That all proposals for waiting restrictions in Manor Road, except the school keep clear markings, be dropped.

54. The Committee advised that this issue had been ongoing for some time, and assured members of the public that any changes implemented would be reviewed. Any additional requests for waiting restrictions could be submitted to WSCC Highways via an online request form. It further advised that double yellow lines could not be considered solely to prevent long term parking by non-residents, and that the decision on the proposals by the Committee would be based on safety.

55. Resolved – that the North Mid Sussex CLC authorise the Director of Law Assurance & Strategy to bring the Traffic Regulation Order into operation, as outlined in Appendix A but incorporating modified proposals for Shelley Road and Manor Road.

Community Initiative Funding

56. The Committee considered a report by the Director of Law, Assurance and Strategy (copy attached to the signed minutes) which detailed applications for Community Initiative Funding.

57. The Committee debated the respective merits of the applications.

58. Resolved:- That the following applications be approved:-

Speed Indicator Device: £2500 from CIF monies.

1055/NMS - Special Families East Grinstead , £2,115.25, towards set up costs for the organisation.

1065/NMS – Nature Nurture, £1,068.28, towards equipment for setting up a forest school.

Unconfirmed Minutes subject to approval/amendment at the next meeting of the North Mid Sussex County Local Committee

1068/NMS - West Hoathly Community pre-school, £1,500.00, for IT equipment.

59. Resolved: - That the following application be declined: -

1045/NMS- Ashurst Wood Village Council, £1,453.49, towards signage and road safety management costs during proposed footpath work. Work had already begun work on this project, and the Committee could not award funding retrospectively.

60. Resolved: - That the following application be deferred: -

1108/NMS - The Crawley Down Memorial Society, £5,000.00, to install plaques, produce a CD to commemorate the WWI fallen in Crawley Down. The Committee felt it required more information and discussion with the group so a revised application could be made for consideration at the next meeting.

Nominations and Appointments of Authority School Governors

61. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

62. Resolved –That the Committee approves the following nominations under the 2012 Regulations: -

(1) Appointment:

Mr A Webber to Crawley Down Village Primary School for a four year term.

Date of Next Meeting

63. The Chairman confirmed that the next meeting of the Committee would be held on Wednesday 15 March 2017 at 7.00pm at a venue to be confirmed.

The meeting closed at 8.30pm

Chairman