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Helena Cox

North Horsham County Local Committee

Members are hereby summoned to a meeting of the Committee to be held at **7.00 p.m. on Monday 24 June 2013** in the **Main Conference Room** at **County Hall North, Chart Way, Horsham, West Sussex, RH12 1XH.**

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A g e n d a

Indicative Timetable

Items 1- 7	7.00 p.m. – 7.20 p.m.
Item 8	7.20 p.m. – 7.30 p.m.
Item 9	7.30 p.m. – 7.45 p.m.
Item 10-11	7.45 p.m. – 8.05 p.m.
Item 12	8.05 p.m. – 8.15 p.m.
Item 13	8.15 p.m. – 8.25 p.m.
Item 14	8.25 p.m. – 8.45 p.m.
Item 15-17	8.45 p.m. – 9.00 p.m.

1. Welcome and Introductions

Members of North Horsham (NH) County Local Committee (CLC) are Peter Catchpole, Member for Holbrook; Nigel Dennis, Member for Horsham Hurst; Amanda Jupp, Member for Billingshurst; Michael Hodgson, Member for Warnham and Rusper; Morwen Millson, Member for Horsham Riverside; James Rae, Member for Roffey; David Sheldon, Member for Horsham Tanbridge and Broadbridge Heath and Brad Watson OBE, Member for Southwater and Nuthurst.

2. Election of Chairman and Vice-Chairman

To elect a Chairman and Vice-Chairman for North Horsham County Local Committee for the 2013-14 municipal year.

3. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

4. **Minutes**

To confirm the minutes of the meeting held on 11 March 2013 – [attached](#) (buff paper).

5. **Urgent Matters**

Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.

6. **North Horsham County Local Committee Terms of Reference**

The Committee is invited to note its terms of references [attached](#).

7. **Progress Statement**

The [attached document](#) contains brief updates on statements of progress made on issues raised at previous meetings.

8. **Community Policing Update**

The Committee will receive a verbal update from Sergeant Iain Macnab, Sussex Police, on local community policing issues.

9. **Prevention & Wellbeing Grants Applications 2013-2014**

Report by Director Public Health – [attached](#).

The attached report identifies how Prevention and Wellbeing Grants have been spent in 2012/13 along with those applications received for 2013/2014. It sets out the prevention & wellbeing commissioning objectives for this financial year to ensure duplication of grant giving and commissioning does not take place.

The Committee is asked to consider the grant applications for 2013/14 as set out in Appendix C and approves those that it considers most appropriate to the local needs of their community.

10. **Horsham Controlled Parking Zone (CPZ) Review**

Following an informal consultation with residents outside the current CPZ, as well as those from within the current CPZ, members will receive a verbal update from the County Council's CPZ Lead Professional on the initial review of consultation responses and any provisional high level recommendations which members will consider in the autumn.

11. **Billingshurst Parking Review**

Report by Director of Communities Commissioning and Service Manager Transport Commissioning & Countryside Management – [attached](#).

An informal consultation took place in February and March 2013 with residents, businesses and stakeholders. Proposals for a Residents' Parking

Scheme in the residential area either side of the station were advertised, alongside proposals for double and single yellow line restrictions in a number of other roads. The consultation included newsletters, a public exhibition, lamppost signs and a direct mailing.

Overall, there was a 34% response rate to the 439 consultation packs sent out. Of these, 64% were in support of the proposals, and 28% objected. A number of comments and suggestions were received from residents in other roads which led to a number of changes being incorporated into the proposed scheme.

Officers are of the view that the proposals, incorporating some changes, should progress to the formal consultation stage.

The Committee is asked to authorise the Head of Law and Governance to formally advertise modified proposals, as described by Option 1, and subject to there being no objections after a formal advertisement, bring the Traffic Regulation Order into operation.

12. **Parkside Mews, Horsham - Traffic Regulation Order Proposal**

Report by Director of Service Operations and Head of Highways and Transport – [attached](#).

A proposal for “no waiting at any time” double yellow lines throughout the whole of Parkside Mews was consulted upon for a three week period that commenced on the 21st of February 2013. Two residents in the area have raised objections to the scheme. The objections and Officer Responses can be found in Appendix A.

The Committee is asked to, having considered the objections raised and officer response, give consent for the Head of Law and Governance to implement and seal the TRO as advertised.

13. **Local Sustainable Transport Fund (LSTF) - Horsham Cycle Route options**

Report by Director of Communities Commissioning and Service Manager Transport – [attached](#).

West Sussex County Council has funding for a cycle route from the west side of the A24 to Horsham town centre. A section of this link between Tanbridge House School and Horsham Town centre has two options.

The two cycle route options are;

Option 1 - Guildford road between Hills Farm Lane and Albion Way or

Option 2 – By utilising quieter roads and existing cycle routes to the south of Guildford Road.

At a strategic level it is requested that the North Horsham CLC agrees the favoured route to be developed to detail design stage.

The North Horsham County Local Committee is asked to discuss the high level options and indicate the favoured route or corridor for this section of the route.

Or alternatively, if due to time constraints, members could provide feedback to the LSTF Programme Manager after the meeting, feedback will then be provided back to CLC members based on the majority opinion.

14. Talk with Us Open Forum

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

15. North Horsham Community Initiative Funding

The [attached report](#) by the Head of Law and Governance summarises Community Initiative Funding applications received since the last meeting. The Committee is invited to consider the applications and allocate funding if appropriate.

16. Appointment of Authority School Governors

The [attached report](#) sets out the criteria for the appointment of authority governors. The Committee is asked to approve the appointments and reappointments to governing bodies as set out in the report.

17. Date of Next Meeting

The next meeting of the Committee will take place on 23 September 2013 at 7.00pm in the Main Conference Room, County Hall North, Chart Way, Horsham, RH12 1XH.

Members wishing to place an item on the agenda should notify Wendy Saunders via email: wendy.saunders@westsussex.gov.uk or phone on 03302 222553.

To: All Members of the North Horsham County Local Committee