

Unconfirmed minutes – to be confirmed at the next meeting of the North Horsham County Local Committee

## **North Horsham County Local Committee**

Monday 7 March 2016 – At a meeting of the Committee held at 7.00 p.m. at County Hall North, Horsham.

Present: Mr Catchpole (Holbrook), Dr Dennis (Horsham Hurst), Mrs Jupp (Billingshurst), Mrs Kitchen (Warnham and Rusper), Mrs Millson (Horsham Riverside), Mr Sheldon (Tanbridge and Broadbridge Heath) and Mr Watson OBE (Chairman and Southwater and Nuthurst).

Apologies: Mr Rae (Roffey).

### **Welcome and Introductions**

69. The Chairman welcomed everyone to the meeting and asked Members and Officers to introduce themselves.

### **Declarations of Interest**

70. No interests were declared.

### **Minutes**

71. Resolved – that the minutes of the North Horsham County Local Committee meeting held on 14 December 2015 be approved as a correct record and that they be signed off by the Chairman.

### **Urgent Matters**

72. The Chairman reported that two Community Initiative Funding applications had been received after the statutory despatch date for meeting papers. The Committee agreed to consider the two applications (ref 951/NH and ref 952/NH) under agenda item number 11.

### **Progress Statement**

73. Members noted the statement on matters arising from previous meetings (copy appended to the signed minutes).

74. Members considered the Community Issues List & Infrastructure Work Plan Priorities, noting that:

- The parking restrictions and yellow lines authorised by the CLC in July 2015 when the Committee agreed the Horsham Parking Review Traffic Regulation Order (TRO) had still not been actioned; and
- That it was frustrating that a number of Section 106 funded TROs are not being progressed.

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75. The Committee agreed that Members would review the Community Issues list and IWP Priorities to make sure all entries were relevant and up to date.

### **Community Policing Update**

76. The Chairman invited Sergeant Drabble to present a Community Policing Update (copy appended to the minutes). When providing the update, Sergeant Drabble highlighted the following points:

- There have been a number recent local police operations, including
  - Vanquish - vehicle and driving offences
  - Bute - anti-social behaviour, criminal damage & public order offences
  - Respect – anti-social behaviour on Friday and Saturday nights at specific locations
  - Bullhead – drugs and drug dealing
  - Edisto – scam calls
  - Signature – Nuisance calls
  - Tulip – Protecting garden sheds and equipment
  - Japan - burglary and stolen vehicles in Warnham
  - Dragonfly – Christmas drink drive campaign
  - Tinsel – Combating shoplifting
- Persistent offenders continue to be targeted and dealt with;
- Policing numbers are set decrease and the Police Community Officers' (PCO's) role will change as they take on a more skilled and wider role; and
- Horsham remains a very safe place to live and work.

77. The Committee welcomed the update and asked to be sent a copy of the new role profile for PCOs.

### **Talk With Us**

78. The Chairman invited questions from members of the public and the following matters were raised and discussed:

- Francis Pulvermacher, Property Director at Christ's Hospital updated the Committee on the Christ Hospital Parking Survey. The Committee welcomed the update and noted that a Traffic Regulation Order aiming to resolve some of the parking issues in the Christ Hospital area is being progressed by Highways Officers;
- Residents expressed consternation that proposals for a speed restriction on Langhurstwood Road that the Committee supported had been declined as part of the Traffic Regulation Order Review. The Committee undertook to write to the Cabinet Member of Highways asking that this decision be reviewed, as both the historical context

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and reasonable expectations of residents had not been taken into account when Officers had reached their decision;

- Residents from Wimblehurst Road and Bartlelott Road raised concerns about Horsham District Council's proposals to introduce charges for Sunday Parking and how this would impact on local Controlled Parking Zone schemes. The Committee undertook to write to the District Council asking that delay introducing these charges until CPZs could be amended to include Sunday and Bank Holiday restrictions;
- Residents from Wimblehurst Road raised an issue about using S106 monies to improve safety of their road. Chris Stark (Highways) agreed to look into the matter;
- A Parish Councillor from Warnham requested that a mechanism be put in place to allow local schemes promoted and financed by parish councils and/or developers to be progressed by WSCC. Chris Stark (Highways) undertook to talk to the Parish about the TRO third party arrangements;
- A representative from Year 10 of Millais High School updated the Committee on their campaign for a pedestrian crossing on Kings Road near Kingslea Primary School. The Chairman welcomed the information provided and praised the students for identifying and campaigning for a local issue;
- A resident informed the Committee of proposals to host a number of music festivals at Holmbush Farm that could attract upwards of 30,000 festival goers. The Committee undertook to write to the District Council explaining that it was felt that the A264 and side roads servicing Holmbush Farm would be overwhelmed by the volume of traffic such events would attract, and that this should be taken into consideration when considering any licensing application; and
- The Committee and members of the audience were reminded that Operation Watershed funding would be available in 2016/17, further details are available on the WSCC website - <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-active-communities/operation-watershed/>

### **Traffic Regulation Order Update**

79. The Committee received a report from the Director of Highways and Transport (copy appended to the signed minutes).

Chris Stark (Highways Manager) introduced the report highlighting that:

- The Traffic Regulations Orders prioritised in 2014 pending further investigation had now been assessed;

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- The new system of submitting Traffic Regulation Orders (TROs) requests has gone live, so all new requests can now be submitted via an on-line form <https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/about-tros/apply-for-a-traffic-regulation-order/#> and provided they have local Member support will then go forward for initial assessment. It is for the Committee to select three successful TROs to prioritise; and
- 3rd party TROs will have to go through the initial assessment and if appropriate, subsequent scoring process.

80. The Committee noted the report making a number of observations, including:

- Whether an annual allocation of 3 TROs for the Horsham area was sufficient. Chris Stark (Highways Manager) confirmed that there may be limited opportunities to bundle together prospective TRO's;
- Why had 9 of the CLC's 11 pending TROs been rejected. Chris Stark confirmed that as 9 of the pending cases clearly did not meet County Council policy they had been rejected at the initial assessment stage;
- The wording in Appendix A of the report "Any CLC not prioritising their higher scoring priorities will need to provide justification when selecting their TROs" as being somewhat officious.

### **Myrtle Lane Billingshurst – Parking Charges**

81. The Committee considered a report by Director of Residents' Services and the Interim Director of Highways and Transport (copy attached to the minutes)

82. Mr Chris Stark (Highways Manager) introduced the report, highlighting that Horsham District Council propose to introduce charges to use the car park in Myrtle Lane, Billingshurst to provide long-term parking in the vicinity of Billingshurst station. However, before exercising their powers to introduce charges in an off-street car park under Section 35 Road Traffic Regulation Act 1984 (RTRA), a District/Borough must first obtain consent from the County Council under Section 39 RTRA.

83. Members discussed the report and agreed that the proposed charges were reasonable.

84. Resolved that the North Horsham County Local Committee agreed to instruct the Director of Law, Assurance & Strategy to give formal consent to Horsham District Council to introduce charges for parking in the Myrtle Lane car park in Billingshurst, as detailed in the appendices of the attached report.

### **Broadbridge Heath Road, Warnham – 40 mph Speed Limit**

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85. The Committee considered a report by Director of Residents' Services and the Interim Director of Highways and Transport (copy attached to the minutes)

86. Chris Stark (Highways Manager) introduced the report, explaining:

- That traffic speed on Broadbridge Heath Road, Warnham has been a cause of local concern for many years, and a speed limit reduction forms part of the approved plan to mitigate the impact of the 2000 homes being built as part of the Horsham Strategic Development Location;
- The road is currently the subject of a 60mph national speed limit. Traffic speed data was collected to enable this location to be reviewed against the County Council's speed limit policy for a 40mph limit. The results of the investigation have identified that this road does not meet the current County Council's Speed Limit Policy for a 40mph speed limit.
- In these circumstances, the Committee can either:
  - Accept that Broadbridge Heath Road remains derestricted; or
  - Ask the Cabinet Member for Highways and Transport to consider an exception to the Speed Limit Policy that would authorise the 40mph speed limit proposal.

87. Members noted that the proposal to introduce a speed limit had been part of a package of measures agreed by a former Cabinet Member and that this history should be brought to the attention of the current Cabinet Member for Highways and Transport.

88. Resolved – that North Horsham County Local Committee agreed to ask the Cabinet Member for Highways and Transport to consider an exception to the West Sussex County Council Speed Limit Policy and authorise the Director of Law Assurance & Strategy to progress a 40mph speed limit on Broadbridge Heath Road, Warnham in accordance with Option B of the attached report.

### **Community Initiative Funding**

89. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes), which detailed applications for Community Initiative Funding.

90. Resolved – that:

a) The following awards are made:

**797/NH** - Southwater Community Forum, £3,400.00, to support various community events.

**872/NH** - Horsham Welcome Guided Historical Walks, £325.00, set up costs for the purchase of Guide and Guest folders.

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**894/NH** - Friends of Buchan Country Park, £1,220.59, towards pruning, tree surgery and hedge planting.

**918/NH** - Horsham Rugby Union Football Club, £2,500.00, towards costs for extending and rebuilding the changing rooms.

**922/NH** - Know Dementia, £1,047.36, to provide Memory Moments Cafes for those with dementia.

**924/NH** – Winston’s Wish, £1,047.50, towards the distribution of information about children's bereavement to West Sussex Schools.

**937/NH** – Salvo Rifle Club, £1,000.00, towards installing a wheelchair ramp and a selection of air rifles and targets.

**942/NH** - 5th/10th Horsham Scouts, £2,500.00, towards the replacement of the flooring in the rear hall.

**943/NH** - Billingshurst Centre, £2,600.00, to replace the Centre's curtains, including the stage curtains.

**948/NH** – Barns Green Players, £2,553.50, towards fitting 6 LED flood lights.

**949/NH** – Friends of Station Road Gardens, £1,000.00, to purchase 3 Gleditsia 'sunburst' trees.

**952/NH** – Barnsgreen Village Hall, £2,000.00 to purchase tables and chairs.

(b) The following application was deferred:

**951/NH** – Strawford Centre, £8,200.00 towards a renovation project of the Strawford centre, including windows, doors and patio. As the Committee considered it needed to further review if the project should be funded via a precept.

### **Nominations for Governor Vacancies.**

91. The Committee considered a report by the Strategic Commissioner for Learning (copy appended to the signed minutes).

92. The Chairman noted the Governor vacancies at: Rusper Primary School; St Marys CE Primary School; St Andrew CE Primary, Nuthurst; and All Saints, Holbrook and encouraged any interested individuals to apply.

93. The Chairman explained that the Committee can nominate any eligible person as a local authority governor, but it is for the governing body to decide

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whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set.

94. Resolved – that the North Horsham County Local Committee nominate for re-appointment; Mr K Eglinton to Holy Trinity CE Primary School for a four year term.

**Date of Next Meeting**

95. The Chairman confirmed that the next meeting of the Committee would be held on 6 June 2016 in the Main Conference Room, County Hall North in Horsham.

The meeting closed at 9.30 pm

**Chairman**