

Unconfirmed minutes – to be confirmed at the next meeting of the North Horsham County Local Committee

North Horsham County Local Committee

Monday 13 June 2016 – At a meeting of the Committee held at 7.00 p.m. at County Hall North, Horsham.

Present: Mr Catchpole (Holbrook), Dr Dennis (Horsham Hurst), Mrs Jupp (Billingshurst), Mrs Kitchen (Warnham and Rusper), Mrs Millson (Horsham Riverside), Mr Sheldon (Tanbridge and Broadbridge Heath) and Mr Watson OBE (Southwater and Nuthurst).

Apologies: Mr Rae (Roffey).

Election of Chairman and Vice Chairman

1. Resolved – That:
 - i. Mr Brad Watson OBE is elected as Chairman of the North Horsham County Local Committee for the 2016/17 municipal year; and
 - ii. Mr Peter Catchpole is elected as Vice-Chairman of the North Horsham County Local Committee for the 2016/17 municipal year.

Welcome and Introductions

2. The Chairman welcomed everyone to the meeting and asked Members and Officers to introduce themselves.
3. The Chairman referred to the leaflet “West Sussex Joint Commitment to Family and Friends Carers”, and explained that in West Sussex:
 - there are more than 84,000 carers and over time caring can bring family pressures and financial consequences, as well as physical and emotional wellbeing issues; and
 - those carers with concerns about their caring responsibility should contact their GP or Carers Support West Sussex (tel: 0300 028 8888)

Declarations of Interest

4. Mr Sheldon declared an interest in relation to the Community Initiative application from Billingshurst Community Partnership, as he knows some of the Directors of the partnership.

Minutes

5. Resolved – that the minutes of the North Horsham County Local Committee meeting held on 7 March 2016 be approved as a correct record and that they be signed off by the Chairman.

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Urgent Matters

6. There were no urgent matters.

Progress Statement

7. Members considered the statement on matters arising from previous meetings (copy appended to the signed minutes) and made the following comments:

- **Delays to highways works** – Concerns were raised that necessary highways works were not being undertaken. In particular Members reported that emails to the Members highways box did not seem to be actioned. Chris Stark undertook to provide a report at the September meeting for all planned works by ward.
- **Proposals for a speed reduction on Langhurstwood Road** - Peter Catchpole expressed his disappointed that the historical expectations of residents had not been addressed in the response from the Cabinet Member for Highways and Transport. Mr Catchpole noted that request to ensure Biffa undertake "litter picking" had been past to the "waste team for consideration" and asked that Officers ensure that this is followed up and a response provided at the next CLC meeting; and
- **Holmbush Farm Music Festivals** - Liz Kitchen asked that item remain on the progress statement, so that any highway capacity arising as a result of the festival can be aired.

Community Policing Update

8. The Chairman explained that PS O'Leary was unable to attend the meeting. Members but had provided a written report for consideration.

9. Peter Catchpole noted with some concern the changing role of the Community Support Officers and the shift towards a team role, stating that it had always been extremely helpful to have a named officer to contact about matters that are important to Community and it was no longer clear to whom matters like unneighbourly behaviour could be reported.

Talk With Us

10. The Chairman invited questions from those in attendance and the following matters were raised and discussed:

- It was noted that current grass cutting regimes did not seem to take into account growing spikes. Chris Stark (Highways) explained that:
 - Those verges that fall within the area of publicly maintainable highway may be cut either as urban (within a 30mph section of

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road) with 7 cuts per annum, or rural which is only 3 cuts, only one of which is full width;

- The specification is to cut the grass to a height of 40mm.
 - WSCC are happy for residents to cut verges themselves, provided that they do not put themselves or road users at risk, though please be aware that our contractor is paid a lump sum for this service so it doesn't actually save us any money if it's done by others;
 - As well as mowing, WSCC generally only undertake other maintenance when safety is compromised in accordance with the Safety Plus criteria; and
 - WSCC no longer install bollards to protect verges and do not support residents in placing their own objects onto the verge – anyone who does could be liable in the event of vehicle damage or injury sustained as a result of their placement.
- Members asked that Miles Davies (Parking Strategy Team) attend the September Committee meeting to provide updates on:
 - The changes that need to be made to Control Parking Zones arising as a result of the introduction of Sunday Parking Charges; and
 - What can be done to help rural Car Parks.
 - A local report that contractor at Oakes Solar Park had damaged the highway

Park View Car Park – Parking Charges

11. The Committee considered a report by the Executive Director of Residents' Services and the Interim Director of Highways and Transport (copy attached to the minutes). The following points were noted:

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- Horsham District Council (HDC) purchased the Ambulance Station accessed off of Hurst Road as part of a future regeneration programme;
- Until the regeneration programme starts it is intended to make use of the existing Ambulance Station car park to address the shortage of long stay car parking in the area especially for commuters; and
- HDC propose to introduce charges to use the car park and cannot introduce charges without the consent of WSCC.

12. Resolved – That the Committee agreed to instruct the Director of Law, Assurance & Strategy to give formal consent to Horsham District Council to introduce the following charges for parking in the Park View car park:
- Annual Season Ticket - £840 per annum;
 - Quarterly Season Ticket - £210.00 per annum; and
 - The charging hours are 8.00 to 18.00 Monday to Saturday (including Bank and Public Holidays)

The Street, Slinfold – School Keep Clear Traffic Regulation Order

13. The Committee considered a report by the Executive Director of Residents' Services and the Interim Director of Highways and Transport (copy attached to the minutes).

14. The Chairman commented that he was aware that Slinfold Parish Council had expressed concerns about the Traffic Regulation Order and wished to see the item deferred to allow its objections to be voiced. However, it was felt that it had not been understood that:

- The report is a follow on to the consultation undertaken last year and is seeking permission to re-advertise proposals taking into account the consultation responses received; and
- No decision is being taken on implementation, the report is only seeking permission to advertise and if granted then the Parish Council will have opportunity to formally respond and any objections will be considered before deciding whether to implement.

15. Resolved – That the North Horsham County Local Committee agrees to authorise the Director of Law Assurance & Strategy to advertise revised proposals in accordance with paragraph 3.3 and in the absence of any objections to make the Order as advertised.

Southwater Park – Car Park Charges

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16. The Committee considered a report by the Executive Director of Residents' Services and the Interim Director of Highways and Transport (copy attached to the minutes), noting that:

- Horsham District Council wishes to introduce Pay & Display parking charges in the Southwater Country Park in the two main car parks on Worthing Road and Station Road and in the seasonal overflow car park in Ben's Field;
- Horsham District Council cannot introduce the charges without consent from WSCC; and
- This matter had come before the Committee previously and had been deferred because of concerns about displacement and enforcement issues.

17. Mr Jonathan Chowen the Cabinet Member for Leisure at Horsham District Council addressed the Committee, explained that:

- The revenue from the car parks would be utilized to improve the on-site facilities;
- The eligibility criteria for season ticket holders would be based on a first come first served basis with a managed waiting list. It was assumed that it was more likely to be purchased by those that live relatively close to the facility, but not close enough to walk or those with good public transport links
- Horsham District Council, categorically undertook to meet the costs of any Traffic Regulation Order requirements arising out of any displaced parking caused by the introduction of car parking charges at the Southwater Car Parks.

18. Resolved – That, subject to written confirmation that Horsham District Council would cover the costs relating to displaced parking, the North Horsham County Local Committee instructs the Director of Law, Assurance & Strategy to give formal consent to Horsham District Council to introduce charges for parking in the Southwater Country parks as detailed in the Appendices of the attached report.

Community Initiative Fund

19. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes), which detailed applications for Community Initiative Funding.

20. Resolved – that:

- a) The following awards are made:

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963/NH – Billingshurst Community Partnership, £698 towards publicity materials Forum. The Committee requires that the brochures/leaflets are branded with “supported by North Horsham CLC” logo;

972/NH - Horsham Festival, £2,436 towards publicity materials. The Committee requires that leaflets/flyers and website are branded with “supported by North Horsham CLC” logo.

980/NH - Reaching Families, £297.38 towards the costs of purchasing a printer and supplies

997/NH – Billingshurst Bowling Club, £500 towards the costs of a set of bowling green steps

(b) The following application was deferred:

985/NH – Salvo Rifle Club, £744.99 to purchase heaters. Members requested more information on the clubs subscription fee and plans to insulate the building.

Nominations to appoint Authority School Governors

21. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy appended to the signed minutes).

22. Resolved – that the North Horsham County Local Committee nominate: -

- i. Mr D M Radbourne for re-appointment for a four year term to Trafalgar CE School
- ii. Mr G Walker for appointment for a four year term to St Andrew’s C of E School, Nuthurst; and
- iii. Mrs L Cockram for appointment for a four year term to Rusper Primary School.

23. The Chairman noted the Governor vacancies at: Rusper Primary School; St Marys CE Primary School; and All Saints, Holbrook and encouraged any interested individuals to apply.

Date of Next Meeting

24. The Chairman confirmed that the next meeting of the Committee will take place at 7pm on Monday 12 September 2016 in County Hall North, Chart Way, Horsham RH12 1XH

25. The Chairman closed the meeting at 8.46pm