

**North Horsham County Local Committee**

Monday 28 November 2016 – At a meeting of the Committee held at 7.00 p.m. at County Hall North, Horsham.

Present: Mr Catchpole (Holbrook), Mrs Jupp (Billingshurst), Mrs Kitchen (Warnham and Rusper), Mrs Millson (Horsham Riverside), Mr Sheldon (Tanbridge and Broadbridge Heath) and Mr Watson OBE (Southwater and Nuthurst).

Apologies: Mr Rae (Roffey) and Dr Dennis (Horsham Hurst).

**Welcome and Introductions**

49. The Chairman welcomed everyone to the meeting and each Member introduced themselves.

**Declarations of Interest**

50. The following personal interests were declared:

- Mr Peter Catchpole declared an interest in CIF application 1109 as a Member of the Management Committee
- Mrs Morwen Millson declared an interest in CIF application 1109 as a director of a youth group who use the centre.
- Mrs Liz Kitchen declared a personal interest as a Member of Horsham District Council.

**Minutes**

51. Resolved – that the minutes of the North Horsham County Local Committee meeting held on 12 September 2016 be approved as a correct record and be signed by the Chairman.

**Urgent Matters**

52. There were no urgent matters.

**Progress Statement**

53. Members considered the statement on matters arising from previous meetings (copy appended to the signed minutes) and made the following comments:

- Overgrown foliage and damaged road signs. Mr Catchpole stated that the poor state of the signage impacts on the image of Horsham. Area Highways Manager, Chris Stark confirmed that if there was documented evidence of the damage by a 3<sup>rd</sup> party then the County Council can recover costs. Chris Stark also confirmed that some signage had been identified as needing repair but encouraged Members and residents to keep reporting faults via the website. Mrs Millson stated that she had

reported the state of the signage on the A264 Moorhead Roundabout as dangerous but still nothing had been done. It was agreed that the Committee would write to the Cabinet Member asking for this to be addressed. Chris Stark also confirmed that he could provide Parish Councils with a letter that can be sent to residents and businesses about cutting back vegetation.

- The meeting with County Council Officers about the North of Horsham Development was a step forward. The Chairman confirmed that the response from Members would be separate to the West Sussex County Council response as that is always a professional officer response.

### **Various Rural Car Parks in Horsham District – Introduction of Parking Charges**

54. The Committee considered the Report by the Executive Director Residents' Services and Director Highways & Transport that recommended that it instructed the Director of Law Assurance & Strategy to give formal consent to Horsham District Council allowing them to introduce the charges in paragraph 3.1 in the 2 rural carparks in paragraph 1.6 and as detailed in the Appendices to the Report. Consent would be given on the proviso that the Horsham District Cabinet approved the introduction of parking charges at its Cabinet Meeting on 24 November 2016.

55. The Area Highways Manager, Chris Stark, took the Committee through the Report. He explained that Horsham District Council had reviewed their portfolio of rural car parks. To secure the provision of rural parking in the future it was intended that the rural car parks should become cost neutral. To achieve this they proposed to introduce standardised charges and stay periods that were appropriate for regular short stay users, long stay workers/commuters and irregular short stay visitors from 1 April 2017. He advised that Horsham District Council could not introduce charges without the consent of WSCC.

56. The Chairman welcomed Officers and Members from Horsham District Council.

57. The Committee discussed the Report, as per the main points summarised below:

- North Horsham Parish Council raised concerns about the Godwin Way Car Park. They stated that the Parish Council receive income from the use of the hall and feel that charging for parking will deter people from booking the hall. They also raised concern about the economic impact on the parade of shops. The Parish Council have been in contact with Horsham District Council to understand the costs of running the car park and asked if they could have more time to consider this. They also want to look into drainage issues before making a decision. Horsham District Council responded stating they had indeed provided the Parish Council with the costings and confirmed that there would be a 21 day consultation if consent from the County Council was received and that would give the Parish more time to consider their options. They confirmed they would be happy to continue dialog with the Parish Council.

- Regarding the public consultation the Chairman asked if the period could be extended to account for the fact that some of it will be over the festive period. Horsham District Council confirmed they would look to extend it as far into January as possible without affecting the overall timetable.
- Concern was raised about displacement of vehicles into the surrounding streets. Mrs Millson mentioned that she already gets complaints about disabled spaces being abused and resident's drives being blocked in Howard Way. It was suggested that an impact assessment of displacements should be undertaken.
- There was disappointment that the proposals did not include a limited free period.
- The economic impact of the proposals was discussed but the Chairman reminded Members that the decision for the Committee was to consider the impact on the highway network. Horsham District Council did respond stating that the proposals do aim to support the local traders by ensuring a turnover of spaces. They also confirmed there is a small amount of parking outside the shops to allow people to pop in and out quickly without paying for parking. The Chairman encouraged everyone to respond to the Horsham District Council public consultation if consent was given.
- Mr Sheldon suggested if consent was given then the CLC could ask that Horsham District Council undertake road surveys and covers any cost of Traffic Regulation Orders required as a result. It was noted that a similar condition was placed when consent was given for Southwater Country Park car park.

58. Resolved that North Horsham County Local Committee agreed to instruct the Director of Law Assurance & Strategy to give formal consent to Horsham District Council allowing them to introduce the charges in paragraph 3.1 in the 2 rural carparks in paragraph 1.6 and as detailed in the Appendices to this Report. Consent is given on the proviso that the Horsham District Cabinet approves the introduction of parking charges at their Cabinet Meeting on 24 November 2016.

This instruction is made on the understanding that Horsham District Council:

- A) Has agreed to monitor the displacement of any parked vehicles in proximity of the car parks and will pay in full any costs associated with Traffic Regulation Orders that are considered necessary to address any displacement issues identified.
- B) Extended their public consultation as far into January as possible.
- C) Continue discussions with North Horsham Parish Council about the future of Godwin Way car park in Roffey.

## Talk With Us

59. The Chairman invited questions from those in attendance and the following matters were raised and discussed:

- Nuthurst and Manning's Heath Parish Council sought the Committees support to reduce speed limits in the Parish. A Parish Council representative stated that Parish would look to fund a scheme but would need the support of the County Council to progress it. Chris Stark, Area Highways Manager, stated that any scheme, even if privately funded, would have to go through the approval process and meet the County Council speed limit criteria. The Chairman also stated that the Police require any speed limit to be self-enforcing. Other Members mentioned similar schemes in other villages and Parishes and suggested looking into Speed watch and Speed Indictor Devices. Mr Brad Watson OBE as local Member stated he would support the parish Council in progressing such a scheme.
- Concern was raised about proposals for an incinerator in Holbrook and a resident asked for the County Councillors views on the proposals. The Chairman informed the resident that County Councillors have to be careful when commenting about planning matters as many of them are either on West Sussex County Council Planning Committee or Horsham District Council Development Control Committee and they cannot predetermine their views prior to seeing the full reports from those Committees. However the local Member for Holbrook, Mr Catchpole, confirmed that he was opposed to the proposal and is meeting with the developers and local representatives to make representations.
- Heather Grabham reminded the Committee of her representation some 9 months ago asking for Zone A parking restrictions to be extended to match the times of the nearby car park charges. She was disappointed that no progress made been made and therefore submitted a petition to show the level of local support for her suggestion. Area Highways Manager, Chris Stark, suggested a review of the CPZ was due next year but the petition would be passed to colleagues in the parking team to respond. Members also suggested that they write to the Cabinet Member for Highways to request a review be bought forward and in that letter also ask him to make representation nationally about the number of parking spaces allocated per household for new developments.

## Community Initiative Fund

60. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes), which detailed applications for Community Initiative Funding. The Committee debated the respective merits of the projects for which funding was sought.

61. Prior to the decision the Committee received a presentation from five young adults from Jubylee Bakes CIC explaining their project. The young bakers presented the Committee with some samples of their bakes.

62. Resolved – that the following awards are made:

**1077/NH** - Jubylee Bakes CIC, £5,000.00, towards the purchase of equipment start-up costs.

**1104/NH** - Friends of Station Road Gardens, £685.00, for the purchase of a self-propelled mower.

**1106/NH** - Old Rudgwick Cider Society, £4,121.90, to purchase a storage unit and lay concrete base and build wood surround. This was granted subject to the group getting permission to use the land.

**1109/NH** - Holbrook Community Centre, £1,381.80, replacement window blinds.

**1110/NH** - 1st Rudgwick Scouts, £760.00, replacement of asbestos based soffit boards.

**1111/NH** – 5th/10th Horsham Scouts, £2,409.92, for new camping equipment.

**1112/NH** - Slinfold Village Hall, £1,491.00, for the installation of roof insulation.

### **Priorities for Traffic Regulation Orders**

63. The Committee considered a report by the Director of Highways and Transport (copy appended to the signed minutes), which sought a decision from the Committee on prioritising the Traffic Regulation Orders (TROs) for progression in the 2017/18 works programme.

64. The Area Highways Manager advised the Committee that in March 2016 a new process for the proposal and prioritisation of Traffic Regulation Orders (TROs) by County Local Committees (CLCs) had been implemented. The new process aimed to be clear, transparent and sustainable and aligned with County Council Policy and the future West Sussex operating model. The new process concerned non-complex TRO proposals. More complex TROs would be considered for progression as a highways improvement scheme and so fall outside the new process.

65. Resolved: that the North Horsham County Local Committee agreed to progress the three highest scoring TRO priorities from the list attached at Appendix A. Those being:

Bluebell Close- Prohibition of Parking

Copperfield Avenue - Prohibition of Parking

Littlehaven Lane- Prohibition of Parking

## **Leith View Road, Horsham – School Keep Clear Traffic Regulation Order**

66. The Committee considered a report by the Executive Director Residents' Services and the Director of Highways and Transport (copy appended to the signed minutes) which sought a decision from the Committee.

67. The Members of North Horsham County Local Committee had previously requested that TROs be prioritised to ensure entrances to the schools in their area are protected by 'School Keep Clear' markings and Traffic Signs allowing them to be enforced. 'School Keep Clears' for Northolmes Junior School were proposed adjacent to and opposite the school entrances in Leith View Road. Following public advertisement an objection to the proposal was received stating that the school run is only a short period twice a day so suggested the full restrictions was unnecessary.

68. Resolved – that the North Horsham County Local Committee authorises the Director of Law, Assurance and Strategy to advertise revised proposals in accordance with Paragraph 3.3 and in the absence of any objections, to make the Order as advertised.

## **Nominations to appoint Authority School Governors**

69. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

70. Resolved –That the Committee approves the following nomination for re-appointment under the 2012 Regulations: -

- Mrs G Hodgson to Warnham Primary School for a 4 year term.

## **Horsham Town Centre Maintenance and Improvement**

71. The Chairman informed the meeting that this item had been added to the agenda following Members concerns and correspondence from local traders about the condition of the shared spaces, roads and street furniture in the Town Centre. It was suggested that a joint working party with West Sussex County Council and Horsham District Council be formed to explore options further. Mr Sheldon stated that such a group had the support of the new Cabinet Member for Highways and Transport at the County Council.

72. Area Highways Manager, Chris Stark, explained that there had been discussions at officer level with Horsham District Council to establish a Town centre Streetscape Manual to identify the best materials to use should any improvement works be forthcoming. He also explained that a routine maintenance inspection was due in January and if Members had any specific issues to let him know prior to that.

73. The Committee agreed in principle for The Chairman to write to Horsham District Council and suggest a joint working group be set up for this purpose.

### **Date of Next Meeting**

74. The Chairman confirmed that the next meeting of the Committee will take place at 7pm on Monday 6 March 2017 in County Hall North, Chart Way, Horsham RH12 1XH

75. The Chairman closed the meeting at 9.16pm