

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

### **Chanctonbury County Local Committee**

7 September 2016 – At a meeting of the Committee held at 7pm at The Garden Suite, Henfield Hall, Henfield

Present: Mrs Arculus (Pulborough), Mr Barling (Bramber Castle), Mr Barnard (Henfield) and Mr Circus (Chairman and Storrington).

In attendance: Rachel Allan (Democratic Services Officer), Matt Davey (Director of Highways and Transport), Chris Stark (Highways Area Manager) and Dean Wadey (Principal Community Officer).

### **Welcome and Introductions**

27. The Chairman welcomed all attending to the meeting and invited members to introduce themselves.

### **Declaration of Interest**

28. There were no declarations of interest.

### **Minutes**

29. Resolved – That the minutes of the meeting of the Chanctonbury County Local Committee (CLC) held on 6 June 2016 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

30. There were no urgent matters.

### **Progress Statement**

31. The Committee noted the progress statement, and made the following comments regarding individual entries:

- HGV Movement, Storrington. The Highways Area Manager explained that this was being assessed under the Community Highways Scheme, and he agreed to update the Committee at its next meeting.

32. Resolved – that the progress report be noted.

### **Prioritisation of Traffic Regulations Orders 2016/17**

33. The Committee considered the Report by the Director of Highways and Transport and Head of Highways Operations that recommended that it agreed to progress the one highest scoring TRO priority from the list attached at Appendix A,

## Agenda Item No 3

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

subject to any adjustments made at the meeting and agreed to review any existing incomplete requests at the next round of CLC's.

34. The Highways Area Manager advised the Committee that in March 2016 a new process for the proposal and prioritisation of Traffic Regulation Orders (TROs) by County Local Committees (CLCs) had been implemented. The new process aimed to be clear, transparent and sustainable and aligned with County Council Policy and the future West Sussex operating model. The new process concerned non-complex TRO proposals. More complex TROs would be considered for progression as a highways improvement scheme and so fall outside the new process.

35. He advised the Committee on the TROs that were currently being progressed for the Chanctonbury area, and that more information was required for current applications in order the Committee to make a decision, therefore he recommended that this item be deferred to the Committee's next meeting. He confirmed that members were able to also identify a reserve TRO if they wished, but decisions on further TROs would be based upon scoring. He confirmed to members that the scheme on Shoreham Road (Upper Beeding) was already approved, and committed to informing all members of TRO applications already in the system that had indicated support from the local member.

36. A member of Bramber Parish Council advised that he wished to bring to the Committee's attention an issue at Bramber roundabout. He requested that there be a reclassification of Bramber roundabout to 40mph, to include the addition of gateway features in order to improve safety in the area.

37. Resolved – that the Committee agrees to defer the decision relating to Traffic Regulation Orders to its next meeting.

### **Talk with Us Open Forum**

38. The Chairman invited questions and comments from members of the public, which included: -

- A representative from Henfield Parish Council asked the Committee for its help in the identification of a piece of land owned by West Sussex County land in Henfield to develop a new cricket and football pitch. He added that this was needed by the community, and the land in question, although designated in the neighbourhood plan for housing, also had the capacity for sports pitches. The Committee suggested that the Parish Council write to the Cabinet Member for Finance on this issue to ensure he is aware of this issue.
- A resident of Henfield questioned whether the HGV access that had been designated on Broomfield Road, Henfield for access to the Bishop's Park site was fair, as there had been no consultation on the process with residents. He explained that two way traffic on that road accessing the building site could lead to an increase in speeding, accidents and air pollution. He requested that another road in the vicinity be used for one of the routes, so a one way

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

system could be implemented in order to share the burden. It was confirmed that this routing was agreed as part of the planning decision, and the Committee was unsure if this could be changed to include a one-way system. *Action: The Highways Area Manager agreed to pass these comments to the Strategic Planning Team.*

- A member of the public questioned guidance relating to the New Roads and Streetworks Act 1991 which stated that an alternative route was required to be advertised when a highway or road was closed. This was relating to Downslink, as there was a sign stating that there was no alternative route, therefore it was questioned whether this was legal. It was confirmed that this was a right of way, therefore this guidance may not apply. *Action: Democratic Services Officer to contact Rights of Way Team to confirm whether this guidance applied to Downslink.*

### **Chanctonbury Community Initiative Funding (CIF)**

39. The Chairman directed the Committee's attention to a letter of thanks that had been received from Partridge Green Pre School in relation to a previous CIF grant.

40. The Committee heard from Splash for Schools and Communities, who were previously awarded a CIF grant for a pop up youth club in Washington. She thanked the Committee for the funding which had helped the group enormously to set up, as well as use the equipment for other groups.

41. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to signed minutes), which sought decisions on the applications received under the CIF scheme.

42. Members considered the applications as listed in Appendix A of the report and the following comments were noted;

43. Resolved that –

a) The following awards were made:

**1015/C-** Partridge Green Football Club, £2,367.20, to replace equipment storage facility and cover installation fees

**1023/C-** Storrington Rotary Club, £1,000.00, for equipment and facilities at Lodge Hill for 3 days.

**1041/C-** Age UK Horsham, £200.00, towards advertising, printing, signage, catering and other promotional costs. The Committee could only part fund this application as it felt that CIF was more appropriate for more local, start up groups, also the event in question was not being held in the Chanctonbury area

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

### **Nominations and Appointments to School and Academy Governing Bodies**

44. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

45. Resolved –That the Committee approves the following nominations under the 2012 Regulations: -

(1) Re-appointments:

- Mr D Green to Jolesfield CEP School for a four year term.

(2) Appointments:

- Mr M Walter to Steyning Grammar School for a four year term.

### **Date of Next Meeting**

46. The Committee noted that its next scheduled meeting would take place at at 7.00 p.m. on Wednesday 23 November 2016 in a venue to be advised.

The meeting ended at 8.20p.m.

**Chairman**