

**Agenda Item No. 5**

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

**Chanctonbury County Local Committee**

6 March 2013 – At a meeting of the Committee held at 7pm at

Present: Mr Wilkinson (Chairman), Mrs Arculus, Mr Barnard and Mr Deedman.

**Chairman's Welcome**

78. The Chairman welcomed all those present to the meeting.

**Declaration of Interests**

79. There were no declarations of interest.

**Minutes**

80. Resolved – That subject to an amendment in minute 71 to replace "B2319" with "B2139" and an addition to minute 73 to include a second sentence that reads "Confirmation was sought that the surface redressing would be done after the gas works and after speed humps had been removed on The Street, Bramber", the minutes of the meeting of the Chanctonbury County Local Committee (CLC) held on 5 December 2012 be approved as a correct record and that they be signed by the Chairman.

**Progress Statement**

81. The Committee considered a report which provided updates on matters arising from previous meetings of the CLC (copy appended to signed minutes). The Rural Manager introduced the report.

- S.106 Money – The Rural Manager confirmed that the details of all S.106 monies available had been sent via email to all Parish Councils in the Chanctonbury area.
- Riverside Concrete Steel Works S.106 monies – The Rural Manager advised that the money had until 2019 to be spent which was why it had still not been allocated. A member of the public clarified that the query was in regards to whether the S.106 money had been received from the Steel Works. The Rural Manager agreed to confirm this with Horsham District Council as a matter of urgency.
- B2139 Rackham Junction – A representative of Parham Parish Council raised concern that the low cost measures to improve the junction were being further delayed. The Rural Manager advised that the scheme was with the traffic engineers to try and get implemented and that an update would be provided to Parham Parish Council.
- The Street, Bramber – residents of The Street raised concerns of the speed bumps on the street and the damage that the vibrations from traffic going over the speed bumps were causing to their homes. Residents urged for three humps to be removed as opposed to the two that were scheduled in the Infrastructure Plan. The Rural Manager advised that drawings were currently at consultation stage and agreed to set up a site meeting with the

**Agenda Item No. 5**

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

Local Member and residents to see what could be done. The CLC added their support for the scheme and asked for this to be progressed as a priority.

- B2139 Water Lane Junction – the Rural Manager confirmed that this work had been completed.

82. Resolved – That the progress report be noted.

**Tanyard Lane, Steyning – Proposed Traffic Regulation Order**

83. The Committee considered a report by Director of Service Operations and Head of Highways and Transport (copy appended to the signed minutes).

84. The Local Member advised that a large number of objections had been received when the scheme went out for consultation as residents were against the loss of parking. The Member subsequently met with the Traffic Engineer and concluded that the scheme would not address the safety concerns of residents (that vehicles mounted the pavement) and that therefore the best solution would be to withdraw the scheme and introduce bollards as a safety measure.

85. A resident of Stonecroft highlighted the increasing safety hazard as cars and buses mounted the pavement in order to pass oncoming traffic. It was added that local residents would like further information and consultation on the proposed bollards to ensure that they were positioned in the right place. The Committee supported a site meeting to take place between local residents and officers to confirm the placement of the bollards and that a letter drop be done to local residents and the Parish Council outlining the proposals.

86. A representative of Steyning Parish Council confirmed that Tanyard Lane was a pinch point for traffic congestion and that the introduction of yellow lines would only displace parking to surrounding roads. The Steyning Parish Council Highways Committee had suggested bollards with some yellow lines on corners could be a suitable solution. The Rural Manager confirmed that it would be a relatively small cost to implement the bollards and that their maintenance could be absorbed within existing budgets.

87. A resident of Tanyard Lane reiterated the safety concerns on the road and supported the implementation of bollards to stop people driving continuously along the pavement due to the dropped curb. It was added that parking was required for many houses on Tanyard Lane that did not have driveways.

88. Resolved – That, having considered that the concerns raised outweigh the benefits to the community:

- (i) the proposed Traffic Regulation Order be withdrawn
- (ii) measures be introduced that improve road safety but do not affect parking or disadvantage residents.

**Community Safety in Chanctonbury**

89. The Committee received a verbal update from Sergeant Steve Cobbett, Sussex Police on local crime statistics and initiatives. Key points included: -

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

- **Crime Figures** to 31 January 2013 showed an overall decrease in crime, with 18 of the 21 parishes in the Chanctonbury area showing a reduced number of crimes.
  - **Burglary of dwellings** had seen an increase in the area and a new priority crime team had been put in place to focus on this.
  - **21 March 2013 Day of Action** had been arranged to highlight the enforcement and education of road safety. There would be a particular focus on speeding in East Cowfold.
  - **Operation Crackdown** – was available for members of the public to report antisocial driving. The information received was collated centrally by the police and assessed so that persistent offenders could be targeted. The data also assisted in analysing trends and driving danger spots.
90. Resolved – That the report be noted.

**Priorities for Traffic Regulation Orders (TROs)**

91. The Committee considered a report by Director of Communities Commissioning and Head of Highways and Transport (copy appended to the signed minutes).

92. Members of the Committee highlighted their concern on the process for selecting TROs and felt that it was out of date. It added that the County Council would look to upgrade the process at the County Council meeting in March to ensure that TROs were dealt with as quickly and efficiently as possible. Parish Council involvement was key to identify priorities in their areas, and moving forward individuals should seek support of their Parish Council before a TRO be added to the priority list.

93. Resolved – That the Committee:

(i) approves the priority order for implementing Traffic Regulation Orders within the CLC area for 2013/14 as follows:

1. CHA1012 Swan Bridge, Pulborough - waiting restrictions
2. CHA1006 A272 Bolney Road, Cowfold - lower speed limit
3. CHA1026 Spierbridge Road, Storrington - waiting restrictions and CHA1028 North Street Storrington waiting restrictions (to be amalgamated).

(ii) in the case that further TRO priorities could be implemented in 2013/14, the CLC approves the following as their subsequent priorities:

4. CHA1027 Henfield Road, Upper Beeding - lower speed limit
5. CHA1004 East Street/First School, West Chiltington - waiting restrictions.

**Agenda Item No. 5**

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

**Flooding Update**

94. The Committee received a verbal update from the Rural Manager on the outcome of the West Sussex Flood Investigation Report and Operation Watershed. The following key points were highlighted:

- West Sussex County Council became the lead Flood Authority since legislation changes in 2010 passed the responsibility to upper tier authorities.
- The County had received up to 200% more than the average rainfall since June 2012 which had caused increased damage to highways and flooding to residences.
- In light of this £8.25 million (m) had been put into "Operation Watershed"
- This would be used for Strategic Flood Risk Management Action Plans for surface water, 11 large infrastructure works and also smaller projects.
- Parishes were urged to contact the Rural Team to highlight any local flooding issues so they could be assessed for Operation Watershed money.
- There were opportunities for communities to use some of the money to take ownership to tackle own flooding issues, for example Riparian Ownership of ditches and further advice could be given to Parish Councils on how to take this forward.

95. The Committee confirmed that £1.25m was set aside for community issues and highlighted that this was a finite amount of money. The Committee recognised that it was very difficult to get individuals to take ownership of the maintenance of ditches, but that this was key to help reduce flooding in the future.

96. Resolved – that the updated be noted.

**Community Initiative Funding (CIF)**

97. The Committee considered a report by the Head of Law and Governance (copy appended to signed minutes), which sought decisions on the applications received under the CIF scheme.

98. A representative of Cowfold Parish Council asked that the County Council website be updated and the Sussex Association of Local Councils be contacted to clarify that the Community Initiative Fund Policy is not to provide funds to precepting authorities. The Committee agreed that the policy could be clearer and that it would ask officers to update accordingly.

99. Resolved – That the Committee:

(i) agrees to merge the £1,200 Parish Initiative Fund into the overall Community Initiative Fund.

(ii) allocates funding to the following organisations:

- **2000/C St Andrew's Pre-School** £1,250 to develop a sensory garden and seating area.
- **2003/C Learn-2** £1,000 towards fishing equipment to coach special needs children (2003/C)

**Agenda Item No. 5**

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

- **2029/C Steyning Downland Scheme**, £750 towards tools and protective clothing for volunteer rangers
- **2030/C Trinity Methodist Church** £1,000 towards cavity wall insulation
- **2032/C Storrington in Bloom** £500 towards a mobile watering cart

(iii) declines the following application:

- **2039/C Cowfold Parish Council** towards disabled access and disabled toilets for the Pavilion as the applicant was a precepting authority.

### **Appointment of Local Authority Governors**

100. The Committee considered a report by the Head of Learning (copy appended to the signed minutes) that set out proposed nominations to school governing bodies and the criteria for their appointment or reappointment.

101. Resolved - That the Committee:

(i) approves the following appointments:-

- Mrs S Vaughan to St Mary's CE School Washington for a 4 year term.
- Mr T E Lloyd to Steyning Primary School for a 4 year term.

(iii) approves the following reappointment:-

- Mr P Surtees to Storrington First School for a 4 year term

### **Talk With Us Open Forum**

102. A representative from the Storrington Speedwatch Scheme provided an update to the Committee on the scheme. The scheme was carrying out 1.5 sessions per day, resulting in approximately 300 speeding vehicles reported per month. It was highlighted that now on average 15 vehicles were being recorded per session, compared to 30 when the scheme started, highlighting the impact the scheme was having on reducing speeding. The Committee was very pleased with the progress of the scheme and advised other groups who would be interested in setting up a similar scheme to contact their local Parish Council for support. Storrington Speedwatch could also be contacted for advice on [storrcsw@gmail.com](mailto:storrcsw@gmail.com)

103. A resident of Steyning sought confirmation of whether the banks on Vicarage Lane, Steyning were owned by the County Council as they had been unable to get a response from the County Council to confirm. The Rural Manager agreed to follow this up.

***Unconfirmed Minutes to be agreed at the next meeting of the  
Chanctonbury County Local Committee***

104. A representative of Ashurst Parish Council raised frustration at the length of time potholes on the B2135 Ashurst Road were taking to be filled in, despite correspondence with the County Council. The Rural Manager advised that an inspector had been out to look at the road and the criteria had been set for the holes to be filled in (28 days, 5 days and 2 hours depending on the severity of the potholes). He added the need for the public to record any potholes through Love West Sussex so that they could be dealt with in the appropriate manner. The Committee sympathised with the condition of the B2135 and highlighted that the County Council was filling 35,000 potholes per year.

105. A resident raised concern over speeding on Clays Hill, Steyning now that the temporary signs had been removed and asked the Committee if they would consider for diagram 880 signs to be introduced. A speed survey was also requested to see if the removal of the signs had increased the speed along the road. The Local Member confirmed that the Traffic Engineer was looking into whether signs could be provided and that a response was awaited from the Sussex Safer Roads Partnership. The Committee added that when the TRO had been implemented, it had agreed that another speed survey would be done once the temporary signs had been removed. The Rural Manager agreed to follow this up.

106. A member of the West Grinstead Traffic Working Group asked what progress had been made on the proposal for a cycle path along Bines Road, Partridge Green to link up the Downs Link and improve safety for cyclists. The Local Member confirmed that he had been lobbying to reduce the speed limit on that part of the road and that railings had been put up to stop cyclists going into the road. The Rural Manager agreed to investigate why this was not in the Infrastructure Works Programme and to see how much a scheme would cost. The Committee added that a report had been done on the whole length of the Downs Link to highlight where it needed updating and that this needed to be reviewed so that action could be prioritised. The Local Member agreed to raise this with the lead member for cycling.

**Urgent Action**

107. The Committee considered the Urgent Action relating to the Proposed Traffic Regulation Order for Greyfriars Lane and Church Street Storrington Proposed that had been processed since the last meeting of the Committee.

108. Resolved – that the urgent action be noted.

**Date of Next Meeting**

109. The Committee noted that its next scheduled meeting would take place at 7.00 p.m. on 12 June 2013 (venue to be confirmed).

The meeting ended at 9.26 p.m.

Chairman