

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

### **Chanctonbury County Local Committee**

2 March 2016 – At a meeting of the Committee held at 7pm at Ashurst Village Hall, Ashurst, Near Steyning, West Sussex, BN44 3AP

Present: Mrs Arculus (Pulborough), Mr Barling (Bramber Castle), Mr Barnard (Henfield) and Mr Circus (Chairman and Storrington).

In attendance: Rachel Allan (Democratic Services Officer), Graham Olway (Principal Manager - Capital Planning and Projects), Chris Stark (Highways Area Manager) and Dean Wadey (Principal Community Officer).

### **Welcome and Introductions**

39. The Chairman welcomed all attending to the meeting and invited members to introduce themselves.

### **Declaration of Interest**

40. The Member for Storrington declared a personal interest as a Member of Horsham District Council to Community Initiative Funding, application 795/C.

### **Minutes**

41. Resolved – That the minutes of the meeting of the Chanctonbury County Local Committee (CLC) held on 30 September 2015 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

42. There were no urgent matters.

### **Progress Statement**

43. The Committee noted the progress statement, and made the following comments regarding individual entries:

- **Section 106 Monies**– the Member for Pulborough queried whether it would be possible for members to have an updated list of outstanding Section 106 monies for the Chanctonbury area, highlighting monies which were in danger of being lost. *Chris Stark (Highways Area Manager) agreed to circulate a list to all members, which could be shared with Parish Councils.* He confirmed that there was no funding due to expire in 2016 for the Chanctonbury area.

44. Resolved – that the progress report be noted.

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

### **STARS Update**

45. The Chairman asked the Principal Manager - Capital Planning and Projects, to update the Committee on the recent STARS consultation, and the next steps for this process.

46. The Principal Manager - Capital Planning and Projects advised that the consultation had now been completed, and that officers were currently analysing the responses, of which over 1700 had been received. He took the Committee through the decision making process, which included a report to the Children and Young People's Services Select Committee in April 2016. Following that, a decision would be taken by the Cabinet Member for Education and Skills. This is likely to happen by June 2016.

47. Members and the public raised a number of points:

- It was explained that the initial consultation that had taken place earlier in 2015 was relating to the broad principles of school transfer, hence why specific proposals had not been included.
- The process by which the Select Committee would consider the consultation responses.
- It was clarified that the outcomes of the consultation would be made public as part of the papers for the Children and Young Person's Services Select Committee.

### **Traffic Regulation Orders (TRO)**

48. The Highways Area Manager took the Committee through the Report. He advised that, following the major reorganisation of the Highways Department in 2015, the Cabinet Member for Highways and Transport had commissioned a review of the process for the assessment and implementation of TROs. As part of the review, an Executive Task and Finish Group (TFG) had been established by the Cabinet Member to review current arrangements and make recommendations on a future process.

49. The Cabinet Member had considered the recommendations, and the outcome of this review had been the creation of a new process for the proposal and prioritisation of TROs by County Local Committees that was clear, transparent and sustainable. The new process concerned non-complex TRO proposals. More complex TROs, as defined by criteria in this report, would be considered for progression as a highways improvement scheme and so fell outside the new process.

50. An update on the progress of the TROs that each CLC prioritised in 2014 and the outcome of assessments of those identified as needing more investigation in 2014 (previously known as Appendix B) was included at Appendix E and F. He advised that the Chanctonbury County Local Committee had an allocation of one TRO per annum.

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

51. Members raised a number of points, including those that follow. They:
- Received clarification on the definition of complex and non- complex TROs.
  - Expressed concern on the process for dealing with urgent TROs that had safeguarding issues if not implemented, and whether other organisations, such as the Fire and Rescue Service, could put forward proposals when necessary.
  - Noted that the new process was more transparent for members of the public.
  - Received clarification on how member support would be sought as part of the process.
  - Expressed concern that, after two rejections in the process, a TRO could be lost and not resubmitted.
  - Sought clarification on why some TROs set out in the appendices had been rejected, and it was advised that these could be re-submitted if there were changes to the area that would affect the need for a TRO.
52. Resolved – that the report be noted.

### **Talk with Us Open Forum**

53. The Chairman invited questions and comments from members of the public, which included: -
- A written question had been received from a member of the public concerning the state of the road between Ashurst and Partridge Green. The Highways Area Manager advised that the County Council operated a routine inspection regime for all roads and footways in the county, the frequency of which was determined by the classification of the road. The road between Ashurst and Partridge Green was inspected monthly. A pothole in the carriageway was defined as being at intervention level when it was 40mm deep, anything shallower than that was not an intervention level defect. The last routine inspection undertaken on 13<sup>th</sup> February 2016 did not identify any intervention level defects. The road would continue to be assessed in accordance with the inspection regime and defects raised on an as needs basis, but in the meantime if there were any concerns about particular potholes or sections of road these could be reported to the Council. *Rachel Allan (Democratic Services Officer) to send this information to the member of the public who raised the question.*
  - A member of Horsham District Council and Storrington Parish Council requested that the Committee examined whether a TRO could be put in place to limit the actions of HGVs through Storrington as the vehicles were causing a safety issues, as well as adding to the congestion of the village and increasing the air pollution levels. He confirmed that the Parish Council was happy to undertake a feasibility study into this initially. The Highways Area Manager advised that this did not require a TRO and could be achieved through positive signage and assessed as part of the Integrated Work Programme. Members of the Committee requested that the Parish Council

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

bring the feasibility study back to the Committee when completed, and it would support the process for signage.

- A member of the public asked the Committee if they could confirm what their decision would be on the STARS consultation, if it were the decision making body. Members of the Committee advised that it would be inappropriate for the Committee to confirm at this point, as they did not have all the information available at present.

### **Chanctonbury Community Initiative Funding (CIF)**

#### a) Feedback from Previous Award Holders

54. Members received feedback from previous recipients of CIF on how the funding had helped them achieve their objectives. Feedback was received from:

- Steyning Community Orchard: Funding towards website development, banners, display board and printing costs.
- Steyning and District U3A: Funding towards laptops.
- Steyning and District Community Partnership: Funding towards the purchase and erection of a tourist sign.

55. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to signed minutes), which sought decisions on the applications received under the CIF scheme.

56. Members considered the applications as listed in Appendix A of the report and the following comments were noted;

57. Resolved that –

#### a) The following awards were made:

771/C - Steyning Arts, £1,000 towards display equipment, lighting and banners. The Committee felt that the full amount requested could not be approved as this division had received substantial CIF monies in this financial year.

798/C - Storrington Community Speedwatch, £2,539.20, to purchase an additional laser speed gun. The award was given with the caveat that the group work with other organisations and areas to share the laser speed gun as well as expertise.

#### b) The following applications were declined:

## Agenda Item No 4

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

769/C - Age UK Horsham District, £2,500, to purchase 2 tablets, volunteer training and publicity materials. The Committee considered that there were other, more local groups that delivered this type of project, rather than a national charity, which was a more appropriate use of CIF monies.

795/C – Horsham Rural Towns Forum, £1,800.00, to support the Piazza Italia event in March 2016. The Committee considered that this was not an appropriate use of CIF monies, and was not convinced the project had the support of local businesses across the area. If this were to become an annual event, the Committee would consider funding in the future once an evaluation had been undertaken of the 2016 event.

58. The Committee confirmed that any remaining CIF monies could be carried over to the 2016/17 financial year. For the Chanctonbury County Local Committee, that would be a total of £5710.83.

### **Nominations and Appointments to School and Academy Governing Bodies**

59. The Committee noted that there were no nominations or vacancies at present.

### **Date of Next Meeting**

60. The Committee noted that its next scheduled meeting would take place at 7.00 p.m. on Wednesday 18 May 2016 in a venue to be advised.

The meeting ended at 9.30 p.m.

**Chairman**